

CANADIAN INSTITUTE OF PUBLIC HEALTH INSPECTORS

76TH ANNUAL GENERAL MEETING

SEPTEMBER 6TH, 2010

WESTIN BAYSHORE HOTEL

VANCOUVER, BRITISH COLUMBIA



Prepared by:

Phi Phan	National President	Robert Bradbury	2009 AEC
Claudia Kurzac	Immediate Past President	Shendra Brisdon	EHFC
Keir Cordner	BC Branch President	Jasmina Egeler	EPHW
Koreen Anderson	AB Branch President	Leonard Gallant	Senators Committee
Ryan Philipation	SK Branch President	Peter Heywood	Communications
Darcy Chrisp	MB Branch President	Victor Mah	EPHW / Special Projects
Ken Diplock	ON Branch President	Mike LeBlanc	Website
Josée Thériault	NB Branch President	Debra Losito	EHR
Barry MacGregor	NS / PEI Branch President	Domenic Losito	EHR / IFEH
Sara Timpa	NL Branch President	Peer Mikkelsen	2009 AEC
Ann Thomas	Board of Certification	Tim Roark	Historian
Craig Nowakowski	CoPE		

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CANADIAN INSTITUTE OF PUBLIC HEALTH INSPECTORS

76TH ANNUAL GENERAL MEETING

AGENDA

SEPTEMBER 6TH, 2010

**WESTIN BAYSHORE HOTEL
1601 BAYSHORE DRIVE
VANCOUVER, BRITISH COLUMBIA**

1. Call to Order
2. Assessment of Quorum
3. Appointment of Officials
 - 3.1. Parliamentarian
 - 3.2. Sargeant-at-Arms
 - 3.3. Scrutineers
4. Introduction of Officers
5. In Memoriam
6. Approval of Agenda
7. Approval of Minutes from the 75th Annual General Meeting, May 4th, 2009 (Kananaskis, AB)
8. Standing Items (Business Arising from Previous AGM Minutes)
 - 8.1. None
9. Officer Reports
 - 9.1. National President's Report
 - 9.2. British Columbia Branch President's Report
 - 9.3. Alberta Branch President's Report
 - 9.4. Saskatchewan Branch President's Report
 - 9.5. Manitoba Branch President's Report
 - 9.6. Ontario Branch President's Report
 - 9.7. New Brunswick Branch President's Report
 - 9.8. Nova Scotia and Prince Edward Island Branch President's Report
 - 9.9. Newfoundland and Labrador Branch President's Report
10. Report of the Board of Certification Chair
11. Report of the Council of Professional Experience Chair
12. Report of the Environmental Health Foundation of Canada Chair
13. Committee Reports
 - 13.1. 100th Anniversary
 - 13.2. Awards
 - 13.3. Advocacy and Translation
 - 13.4. Communications

- 13.5. Continuing Professional Competencies
- 13.6. Data Management (*verbal*)
- 13.7. Environmental Public Health Week
- 13.8. External Relations (*verbal*)
- 13.9. Finance
- 13.10. Membership
- 13.11. Senators (Retirees Advisory Committee)
- 13.12. Website
- 14. Special Reports
 - 14.1. Report of the Historian
 - 14.2. Report of the Editor of the Environmental Health Review
 - 14.3. Report of the CIPHI Special Projects Coordinator
 - 14.4. Report of the 2009 Annual Education Conference Chairs
 - 14.5. Report of the 2010 International Federation of Environmental Health and Annual Education Conference Chairs
- 15. New Business
 - 15.1. 2010 Awards Nominations
 - 15.2. Appointment of NEC Representatives to the BOC
 - 15.3. Appointment of Auditor
 - 15.4. 2013 AEC Presentation
- 16. Motions and Resolutions
 - 16.1. Motion 1: Changing the Definition of a National Councillor
 - 16.2. Motion 2: Changing the Definition of Membership to Require CPC Participation
 - 16.3. Motion 3: Removal of Associate Membership Category
 - 16.4. Motion 4: Clarifying Number of Required Votes for Elections
 - 16.5. Motion 5: Takeover Date for President-Elect
 - 16.6. Motion 6: Establishment of Quorum
 - 16.7. Motion 7: Removing Voting Restriction for the President
 - 16.8. Motion 8: Amend the Code of Ethics
 - 16.9. Motion 9: Add Provisions for Electronic Meetings
 - 16.10. Motion 10: Parliamentary Authority
 - 16.11. Motions or Resolutions from the Floor
- 17. Adjournment

IN MEMORIAM

These esteemed colleagues will be sadly missed.

Stephen Chamut – British Columbia Branch

George Chow – British Columbia Branch

William W. Hines – British Columbia Branch

Doug Roe – British Columbia Branch

Jagtar Sandhu – Alberta Branch

James Shannon – British Columbia Branch

Dan Vujevic – Alberta Branch

Margaret Whelan – Ontario Branch

Ming-Chung Yang – British Columbia Branch

75TH ANNUAL GENERAL MEETING

DRAFT OF MINUTES TO BE APPROVED

MAY 4TH, 2009, 2:35 pm MTN

KANANASKIS DELTA LODGE
1 CENTENNIAL DRIVE
KANANASKIS VILLAGE, ALBERTA

ITEM	DETAILS	ACTION ITEM(S)
	Meeting called to order by A Grant at 2:40 pm MTN	
1.00	Appointment of Officials	
	<ul style="list-style-type: none"> Parliamentarian <ul style="list-style-type: none"> Margaret Ethier MOTION: To appoint M. Ethier as the parliamentarian. <p>K DIPLOCK/ J EGELER All in favour. <i>Carried</i></p> <ul style="list-style-type: none"> Sergeant-at-arms <ul style="list-style-type: none"> Jason McDonald MOTION: To appoint J. McDonald as sergeant at arms. <p>K CROSS/R SOKOLOWSKI All in favour. <i>Carried</i></p> <ul style="list-style-type: none"> Scrutineers <ul style="list-style-type: none"> Koreen Anderson MOTION: To appoint K. Anderson as a scrutineer. <p>C KURZAC /P PHAN All in favour. <i>Carried</i></p> <ul style="list-style-type: none"> Darcy Chrisp MOTION: To appoint D. Chrisp as a scrutineer.	
2.00	Roll Call	
	<ul style="list-style-type: none"> Jasmina Egeler, BC, Phi Phan, AB, Ken Cross, SK, Rick Sokolowski, MB, Ken Diplock, ON, Bruce Morrison, NS/PEI, Josee Theriault NB, Adam Grant, National President, and Claudia Kurzac, Immediate Past President all present Regrets NL President, Darryl Johnson 	
4.00	In Memoriam	
	<ul style="list-style-type: none"> K CROSS directed members to the list of professionals deceased in the past year <ul style="list-style-type: none"> Addition Herald Louis NS <p>A moment of silence was observed in memoriam.</p>	

5.00	Approval of Agenda	
	<ul style="list-style-type: none"> Margaret Ethier read out rules of order MOTION: That the rules of order be adopted. <i>C KURZAC /K SEEGER All in favour. Carried</i> MOTION: To approve the agenda as amended. <i>P PHAN /T ROARK All in favour. Carried</i> 	
6.00	Approval of the 74th Annual General Meeting Minutes	
	<ul style="list-style-type: none"> K SEEGER noted in section 12.09 remove brackets General consent that minutes be accepted as presented 	
7.00	National President Report	
	<ul style="list-style-type: none"> A GRANT had nothing to add to his report / no questions 	
8.00	Immediate Past President Report	
	<ul style="list-style-type: none"> <i>C KURZAC</i> had nothing to add to his report / no questions 	
9.00	Branch Presidents Reports	
9.1	<ul style="list-style-type: none"> BC Branch <ul style="list-style-type: none"> J EGELER had nothing to add to her report and there were no questions 	
9.2	<ul style="list-style-type: none"> AB Branch <ul style="list-style-type: none"> P PHAN had nothing to add to his report and there were no questions 	
9.3	<ul style="list-style-type: none"> SK Branch <ul style="list-style-type: none"> K CROSS noted his appreciation and thanks to the executive of SK branch for all their hard work. Members had no questions 	
9.4	<ul style="list-style-type: none"> MB Branch <ul style="list-style-type: none"> R SOKOLOWSKI noted his appreciation and thanks to the executive of MB branch for all their hard work. Members had no questions 	
9.5	<ul style="list-style-type: none"> ON Branch <ul style="list-style-type: none"> K DIPLOCK had nothing to add to Peter Heywood's report and there were no questions 	
9.6	<ul style="list-style-type: none"> NB Branch <ul style="list-style-type: none"> J THERIAULT had nothing to add to her report B HALEY asked J THERIAULT to translate the parts written in French to English 	
9.7	<ul style="list-style-type: none"> NS/PEI Branch <ul style="list-style-type: none"> B MORRISON had nothing to add to his report and there were no questions NL Branch <ul style="list-style-type: none"> No report was received 	
10.00	BOC Report	
	<ul style="list-style-type: none"> A THOMAS has nothing to add to her report D LOSITO indicated that the BOC may want to consider talking to the BCIT program advisory committee as part of their review. A THOMAS suggested that this is done but not on a regular basis 	

11.00	Committee Reports	
11.1	<ul style="list-style-type: none"> Awards Committee MOTION: To award GEORGE BRYCE an honorary membership. P PHAN/T ROARK <ul style="list-style-type: none"> D LOSITO inquired whether the individual met the criteria since it was a paid for service 1 against, <i>Carried</i> MOTION: To award ROBERT O'NIEL an honorary membership. P PHAN/ K LEE All in favour. <i>Carried</i> MOTION: To award JAMIES MURPHY an honorary membership. P PHAN/ B CHRAPKO All in favour. <i>Carried</i> Motion: to award WILLIAM CHRAPKO a life membership. P PHAN/ J MCDONALD <ul style="list-style-type: none"> Motion carried 	
11.2	<ul style="list-style-type: none"> Finance Committee <ul style="list-style-type: none"> J EGELER presenting 2008 figures and indicated that NEC had received 2006/2007 if you like to see them please contact your branch president J EGELER indicated that the budget is a budget which still has to go to our accountant D LOSITO inquired whether running a deficit is it realistic with declining members that income will stay the same. A GRANT indicated that we will AG we will discuss during membership 	
11.3	<ul style="list-style-type: none"> Budget Committee <ul style="list-style-type: none"> J EGELER indicated that projected income from membership dues are reasonable and similar previous years D LOSITO are we still running a deficit budget J EGELER indicated that the committee is monitoring the budget and are looking for cost savings 	
11.4	<ul style="list-style-type: none"> Membership committee <ul style="list-style-type: none"> J THERIAULT indicated that as of May 1 there were 1075 regular membership, down from 1375 this time last year 	
11.5	<ul style="list-style-type: none"> Constitution and By-law Committee Rick S <ul style="list-style-type: none"> R SOKOLOWSKI indicated that there are 5 notices of motions being voted on at this year's AGM 	
11.6	<ul style="list-style-type: none"> Website Committee <ul style="list-style-type: none"> R SOKOLOWSKI indicated that there has been some problems with our website host and we are looking for another web hosting company Environmental Health Review <ul style="list-style-type: none"> D LOSITO indicated January 2011 will be his last issue as editor and the search for energetic editors to take over has begun A GRANT expressed CIPHI thanks to D LOSITO for all his hard work 	
11.7	<ul style="list-style-type: none"> Historian Committee <ul style="list-style-type: none"> T ROARK indicated that he would like to thank the conference committee for providing the suggestion to include Bio profiles before they are lost 	
11.8	<ul style="list-style-type: none"> A GRANT thanked T ROARK on behalf of NEC for all 	

11.9	<p>their hard work</p> <ul style="list-style-type: none"> Environmental Health Foundation Committee <ul style="list-style-type: none"> K SEGAL indicated that the endowment exceeded \$51,000 in 2008. K CROSS has replaced by R SOKOLOWSKI D SERGENT has retired from board and has been replaced by R STANLEY. Retirees Advisory Committee <ul style="list-style-type: none"> L GALLANT wanted to thank to NEC for the opportunity to conduct a face to face meeting at the annual AEC A letter has been drafted to Canada post proposing a stamp in 2013 recognizing 100th anniversary of CIPHI Committee surveyed employers regarding Emergency Surge Capacity. There was great response rate and report provided to NEC and committee looking at other ways to distribute it. A GRANT thanked the committee for all their hard work 	
11.10	<ul style="list-style-type: none"> CIPHI AEC 2008 <ul style="list-style-type: none"> no report CIPHI AEC 2009 <ul style="list-style-type: none"> R BRADBURY to busy too address report 	
11.11	<ul style="list-style-type: none"> IFEH 2010 World Congress <ul style="list-style-type: none"> D LOSITO invites all to attend and website will up and going at the end of June 	
11.12	<ul style="list-style-type: none"> Advocacy Committee <ul style="list-style-type: none"> J EGELER nothing to add 	
11.13	<ul style="list-style-type: none"> T ROARK thanked committee for the work and suggested that they increase the scope of their advocacy such as hand washing and plastics J EGELER indicated that time is limited and would like to send more time when possible 	
11.14	<ul style="list-style-type: none"> Data management <ul style="list-style-type: none"> A GRANT reminded members that someone from Cronus is at the conference demonstrating the database Continuing Professional Competencies Project <ul style="list-style-type: none"> P PHAN reminded members to participate by doing the survey A GRANT wanted to thank everyone involved in the project for all their help 	
11.15	<ul style="list-style-type: none"> Public Health History Project <ul style="list-style-type: none"> K SEGAL reported that CPHA is doing a history project and encouraged members to participate 	
12.00	New Business	
12.01	<ul style="list-style-type: none"> Appointment of NEC representatives to the BOC <ul style="list-style-type: none"> Move: That Eric Serwotka be appointed as the NEC representative to the BOC K CROSS/ P SCHARFE Move: That Nina Van der Pluijm be appointed as the NEC representative to the BOC T CAROL/M LEWIS Recognition of honor and life members <ul style="list-style-type: none"> Joan Rider Honorary member Jennifer Lowe Honorary member Life members present recognized 	

13.00	Notice of Motions	
13.01	<ul style="list-style-type: none"> Motion 1 (Revision of section 25B – President Elect) J THERIAULT/ B CHRAPKO <ul style="list-style-type: none"> In favor = 63 + 160 Proxies Against = 1 Proxy Motion carried 	
13.02	<ul style="list-style-type: none"> Motion 2 (Revision of Section 1 of by-law No.4 – Regular membership) B MORRISON/ B HALLEY <ul style="list-style-type: none"> In favor = 65 + 155 Proxies Against = 7 Proxies Motion carried 	
13.03	<ul style="list-style-type: none"> Motion 3 (Council of Professional Experience) K CROSS/ K ANDERSON <ul style="list-style-type: none"> motion to Change Competency with Experience in all necessary sections D LOSITO/ K SEGAL <ul style="list-style-type: none"> Motion Carried In Favor = 65 + 153 Proxies Against = 3 Proxies Motion Carried 	
13.04	<ul style="list-style-type: none"> Motion 4 (Increase Dues) J EGELER/K CROSS <ul style="list-style-type: none"> In Favor 61 + 71 Proxies Against 3 + 25 Proxies Motion Carried Motion 5 (Retirees and Student Dues) <ul style="list-style-type: none"> Motion withdrawn T ROARK indicated that during discussions with the Senators it was felt that there are other methods to engage retired membership 	
14.00	Resolutions	
14.01	<ul style="list-style-type: none"> Skills Enhancement K CROSS/ B HALLEY <ul style="list-style-type: none"> Carried 	
14.02	<ul style="list-style-type: none"> Core Competencies for Public Health A THOMAS/ K CORDNER <ul style="list-style-type: none"> Carried 	
15.00	Adjournment	
	<ul style="list-style-type: none"> Motion: That all proxies be returned and destroyed R SOKOLOWSKI / K CROSS <ul style="list-style-type: none"> Carried Motion: To adjourn the meeting K CORDNER/ B HALLEY <ul style="list-style-type: none"> Carried 	

Unapproved

NATIONAL PRESIDENT'S REPORT

Dear Colleagues:

This past year has seen a flurry of changes at the National level. We have bid adieu to no less than six members of the NEC through various elections as well as resignations. In addition to the turnover, we have also added a new member representing the resurrected Québec Branch as well. The following table shows the wholesale changes that have occurred:

Position	Outgoing	Incoming
National President	Adam Grant	Phi Phan
National President-Elect	Phi Phan	<i>Vacant</i>
National Past President	Claudia Kurzac	<i>Unchanged</i>
NL Branch	Darryl Johnson	Chris Hart
	Chris Hart	Sara Timpa
NS/PEI Branch	Barry MacGregor	Barry MacGregor
NB Branch	Josée Thériault	Josée Thériault
QC Branch	<i>Vacant</i>	Oumar Ba
ON Branch	Peter Heywood	Ken Diplock
MB Branch	Rick Sokolowski	Darcy Chrisp
SK Branch	Ken Cross	Ryan Philipation
AB Branch	Phi Phan	Koreen Anderson
BC Branch	Jasmina Egeler	Keir Cordner

With new representation comes new ideas and although the learning curve is steep for new members, I know that the membership is in good hands with this new National Executive Council.

Beyond the personnel changes within the NEC, there has also been an overabundance of activities that have also occurred since the last AGM, including:

- Formation of the Council of Professional Experience, who is tasked with the operation and administration of the Continuing Professional Competencies Program, rolled out in January, 2010. Their first face-to-face meeting is being held here in Vancouver, in conjunction with the IFEH World Congress and CIPHI AEC.
- With the commencement of the CPC Program, CIPHI achieved an impressive milestone and was recognized for our achievement by the Public Health Agency of Canada and Canadian Public Health Association when we were awarded the Human Resources Award.
- An exchange with Tanzania was completed with assistance from Friends of Humanity / Amicus Humani Generis. Jason MacDonald (AB Branch) was the representative from CIPHI and we are looking forward to hosting Jason's Tanzanian counterpart in the near future.
- CIPHI entered two separate agreements with NCCEH to (1) do an environmental scan of current EPH program delivery and (2) assist in creating a learning depot of continuing education opportunities. Great appreciation is extended to Len Gallant, Brian Hatton and Klaus Seeger for providing leadership (and the legwork) for these projects.
- A position statement on "raw milk" was issued in response to continued concerns in several Branches.
- A warning issued about fake Public Health Inspectors and Environmental Health Officers due to a continuing scam perpetrated across the country.
- Developing and distributing a Strategic Plan that will guide NEC activities for the next 2 to 3 years.

Over the next short while, activities are continuing to ensure that membership in CIPHI provides some added value to members. For example, the Data Management Committee is currently working on revitalizing the Member Service Centre to be user-friendly, visually appealing and functional. The vision is that <http://www.ciphimember.ca/> will become the one-stop shop for the EPH community in Canada to share ideas and come together as a community. Along the same lines, Mike LeBlanc is also leading a revamp of the public website as well.

Before I close, I would like to acknowledge Adam Grant and his contributions to CIPHI during his tenure as President. His drive, determination and tenacity were a testament to his faith in CIPHI and his fellow EPHs. We wish him the best of luck in all of his future endeavours.

In conclusion, on behalf of the NEC, I would like to thank the membership for your continued support of CIPHI and our objectives. Together we are stronger and together we will evolve our field and profession to meet the challenges of the future. And finally, remember to celebrate World Environmental Health Day on September 29th, 2010, with our colleagues around the world! More information is available on this initiative on the International Federation of Environmental Health website (<http://www.ifeh.org>).

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ph Phan", written over a horizontal line.

Ph Phan, BSc, MPH, CPHI(C)
National President, CIPHI

BRITISH COLUMBIA BRANCH PRESIDENT' REPORT

This past year has been a busy one for the BC Branch. I would like to take this opportunity to thank the Branch Executive for all of its hard work and support during the past year.

I would like to report on the following:

1. Finances

The BC Branch's finances continue to be strong despite the BC Branch's decision to not hold an Annual Educational Conference (AEC) in 2009. Other revenue sources remained strong, however, operations were at a net loss in 2009 without this important AEC revenue stream. The 2010 IFEH World Congress and a Branch AEC in 2010 are anticipated to recapture lost revenue.

2. Out of Province FoodSafe Level I Certificates

The BC Branch partnered with the FoodSafe Secretariat to process certificates for FOODSAFE Level I online learners outside of British Columbia. This income stream continues to strengthen year to year. Out of Province FOODSAFE Certificates generated \$670.00 in revenue in 2009.

3. Advocacy

The BC Branch continued to participate on the Sewerage Systems Regulation Improvement Coalition (SSRIC). The SSRIC's goal is to see the new Regulation amended and the necessary administrative changes made to bring those solutions into effect.

The Branch executive participated in several career fairs to recruit prospective students into the profession. This continues to be an important activity for our Branch. Activities in support of Environmental Public Health Week were once again successful in promoting our profession in BC and Canada.

Planning for the 11th International Federation of Environmental Health World Congress was in full swing throughout 2009. A dedicated organizational committee finalized presenters and venues for what will surely pay off as a world class event.

4. BC Page

The BC Page had an editor change this year. Alex Kwan and the editing team are to be thanked for their assistance in making Sarah MacDougal's transition into this position a smooth one. We thank Alex Kwan for his many years of dedicated work as editor. The Branch and its membership can look forward to continued success for our Provincial publication.

5. Branch Constitution and Bylaws Changes

The Branch passed motions which changed our Constitution and Bylaws to allow proxy voting for the election of officers. This was a recommendation that came out of the 2008 AGM process. We now have

the ability to receive democratic input from throughout the vast geography of BC during the election process from members who are unable to attend and vote in person.

We also passed a motion to reduce our membership dues by \$20 to offset the National dues increase which took effect in 2010. This brought our membership dues in line with the other Branches.

The BC Branch executive assumed interim Board of Registration responsibilities as a transitional measure until the Council of Professional Experience (CoPE) and the Continuing Professional Competency (CPC) requirements are fully functional. Our existing Board of Registration was dissolved in anticipation of replacement by the CoPE. Thanks to all our BOR members who have served the Branch over many dedicated years.

6. Membership

YEAR	LIFE	REGULAR	RETIRED	STUDENT	HONORARY	ASSOCIATE	FRATERNAL	TOTAL # MEMBERS
2003	4	189	8	15	3		0	220
2004	3	214	8	15	3		1	244
2005	3	207	11	20				241
2006	3	184	16	31			1	235
2007	3	194	25	24	4	1	3	254
2008	3	161	14	30	4	1	1	214
2009	3	149	8	29	7		1	197
2010 at 24 July 2010	4	132	20	40	7	1	2	206

I would also like to note the presentation of Honourary Member Award to Mr. George Bryce this year for his passionate and dedicated contributions to Environmental Public Health in BC. This award was presented to Mr. Bryce in person during our Christmas Luncheon.

7. Continuing Professional Competencies

CIPHI's Continuing Professional Competencies (CPC) program was a focus for 2009 as the program approached its January, 2010, launch date. The Branch participated in the organization of two focus groups held in Vancouver, one for BCIT students and one for practicing Environmental Health Officers from rural and urban settings. These focus groups helped to provide specific feedback from a student and practitioner perspective on the CPC program and its supporting documents. This feedback, in combination with feedback from the Kananaskis AGM survey and online surveys, served as the final consultative feedback in the development of the final CPC program guides. Thank you to all who participated in this important progressive step in the development of Environmental Public Health practice in Canada.

8. Acknowledgements

I provide final thanks to all our members who worked diligently through 2009 in preparation for the Winter Olympic Games to ensure a healthy event for all our visitors to BC. It was a great success and we

enjoyed some excellent positive media coverage. Great job everyone. I will further mention the great work of some BC Members who have fueled the growth of CIPHI's activities both here in BC and Nationally – Ann Thomas as Chair of the National Board of Certification; Craig Nowakowski as Chair of the Council of Professional Experience; Arne Faremo for his work on the CoPE Committee; Gord Stewart as BC's Board of Certification Exam Coordinator; and Tim Roark as our BC Branch Historian.

This AGM is my first as BC Branch President. It has been a furious first year of learning the many, many activities of CIPHI National Executive Council, as well as the BC Branch. It is a challenging learning experience and a huge opportunity to work with passionate and dedicated Environmental Public Health Professionals within this Province and across our Nation. I thank Jasmina Egeler, Past President, and the entire Branch Executive for their enduring support over the last year.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Keir Cordner", with a stylized flourish at the end.

Keir Cordner, CPHI(C)
BC Branch President, CIPHI

ALBERTA BRANCH PRESIDENT'S REPORT

Many activities have been happening within the Alberta Branch over the last few months. The branch golf tournament was held on June 19th, 2010, in Lacombe, Alberta. The weather proved to come through for the day and allowed our members and their guests show their skills. The Alberta Branch would like to thank Mel Cherlenko for organizing this day for us.

The Advocacy Committee is beginning work on the Alberta Branch 2011 calendar. This year's theme will feature landscapes from across Alberta with environmental health topics or tips provided each month. Last year it proved to be an effective tool for helping us promote Environmental Public Health Week.

The 11th Annual Alberta Branch Fall Workshop has been scheduled for October 26th and 27th, 2010, at the Edmonton Marriott at River Cree Resort. The workshop theme focuses on climate change and emerging public health issues. This topic is sure to appeal to a broad audience and we are looking forward to another informative and successful workshop. Registration forms and details around the workshop are posted on the Alberta Branch website at www.ciphi.ab.ca.

On July 27th, 2010, I had the privilege of attending a meeting in Edmonton that was facilitated by Honorable Leona Aglukkaq, Federal Minister of Health. The purpose of the meeting was to discuss Bill C-36, the proposed Canada Consumer Product Safety Act (CCPSA). Upon first glance, this may seem to fall outside the scope of Environmental Health and the professionals often represented by the Canadian Institute of Public Health Inspectors. However, the main goal of this proposed legislation is to protect Canadians from unsafe products and in turn, reduce fatalities, injuries and exposure to potentially harmful substances. The proposed CCPSA will improve consumer product safety by providing Health Canada with the authority to implement mandatory recalls, reporting of incidents by industry, and the ability to request product safety information from the manufacturers. If you would like more information on this topic or how to support Bill C-36, please feel free to contact me.

Respectfully submitted,



Koreen Anderson, CPHI(C)
Alberta Branch President, CIPHI

SASKATCHEWAN BRANCH PRESIDENT'S REPORT

On behalf of the SK Branch, I submit the following report outlining the activities of the branch for the past year.

SK Branch held its Annual General Meeting on November 4th, 2009, in Regina. There were many branch positions available and membership stepped up to volunteer. The new Executive includes: Councilor Doug Terry (Life Member), Michael McCann, Verna Law and John Prince. Travis Philipation continued as Secretary and Paul Ross agreed to keep our books in order as our Treasurer. Long serving Branch President Ken Cross decided not to let his name stand after a very successful eight years as Branch President. Ken moved into the Past President role and has since been relied on for his knowledge and experience both at the Branch and National level. This dynamic and diverse team has made my first year as Branch President enjoyable and I look forward to working together in the future to keep our Branch moving forward.

Also in November, 2009, the SK Branch hosted the 2nd Annual Professional Education and Development Seminar in Regina. The event showcased many great presenters and sponsors from across Canada. The event was well attended by our membership and the Executive received many positive comments. Work on the 3rd Annual SK Branch Professional Education and Development Seminar is well underway. This year's event chair is Michael McCann. He is working hard to put a great seminar together, which will take place November 3rd and 4th, 2010, in Saskatoon. The SK Branch is proud to sponsor and host this annual event for our members.

Environmental Public Health Week 2010 was well received in Saskatchewan. Members throughout the province were very active. Letters of proclamation came from various levels of government in support of this great initiative.

The start of 2010 also saw the release of the CPC Program. Ken Cross, Jon Gaudry, and I have visited many health regions to introduce the program to our members. Membership has been supportive as this program is sure to enhance the status of Environmental Public Health Professionals (EPHPs).

First Nations University of Canada (FNUC) continues to provide a recognized training institution for PHIs in Saskatchewan. The SK Branch hosted an information night for FNUC students this past year. The SK Branch Executive was present to help answer students' questions and to discuss membership benefits. Gaining the interest and membership of these future PHIs is important in sustaining future branch activities.

SK Branch Membership growth continues to be a priority. The SK Branch is proud of last year's success where we had 100% membership of regional health authority staff in the province. We hope to continue this trend and increase the student, retired and regular memberships in the coming year.

The SK Branch remains fiscally responsible and continues to monitor expenditures closely. Membership numbers and merchandise sales have been successful in the past year. Some highlighted expenditures included bursary monies for members to attend the AEC in Kananaskis, a donation to the Environmental Health Foundation of Canada, sponsorship of our branch seminar, and an individual member bursary for a safe drinking water project in Kenya. Continued support for membership activities remains a priority of this Branch.

I would like to thank our newsletter editor, Michael Hayduk, who continues to put out quality editions of the PHI Observer to our members.

On behalf of the SK Branch, I would like to congratulate the BC Branch for hosting the 2010 National Education Conference in Vancouver.

Finally, I would like to congratulate and thank outgoing President Adam Grant for all of his hard over the years. I look forward to working with our new President Phi Phan and wish him the very best as he moves into this new role.

Respectfully,



Ryan Philipation, CPHI(C)
Saskatchewan Branch President, CIPHI

MANITOBA BRANCH PRESIDENT'S REPORT

On behalf of the Manitoba Branch, I am pleased to provide the following report on the activities of the Branch for the past year.

Membership

Overall in 2009, Manitoba saw a slight decrease of two members from 2008, but on the positive side, we had an increase of three regular members from 2008. The small drop was primarily due to a reduction in student and retired members from 2008. Of all those eligible to be a regular member of CIPHI in Manitoba, approximately 82% were members in 2009. 2010 membership numbers appear to be slightly higher than 2009 so that is encouraging.

Financial

Manitoba continues to remain in a comfortable financial position. We have continued to provide member support for Annual Education Conferences with a total of \$2400 available to cover delegate registration costs for those who do not receive employer support. Our Branch Conferences and Membership dues are our primary means of revenue, and due to a very successful conference in September, 2009, our revenues still exceed our expenses.

Educational Conferences

Manitoba hosted its Branch Educational Conference on September, 2009, at the Clarion Hotel in Winnipeg. This three day Conference was very well attended and was very successful. We invited a diverse group of speakers and exhibitors that were on par with National Conferences. Very few of our delegates have the opportunity to attend a National Conference so we felt it was our obligation to provide a similar experience close to home. We also hosted a one day Branch Educational Seminar in May, 2010, in conjunction with the 2010 Annual General Meeting.

Advocacy and Outreach

The Branch has been busy trying to ensure that the split jurisdiction of Environmental Health work in the City of Winnipeg is resolved. A letter was sent to the Province and City of Winnipeg in June, 2010, requesting an update on the progress made to date. Although the replies were very generic, our Branch is confident that both parties are working towards solving this issue. A policy report is expected in September, 2010, for the City of Winnipeg Executive Policy Committee's consideration. Our Branch will be following the proceedings and determine what if anything is still needed to make this initiative a reality.

Annual General Meeting

Our branch held its most recent annual general meeting and elections on May 27th, 2010. A new Branch Executive was elected and is as follows:

President: Darcy Chrisp
Past President: Stéfane Gravelle
Vice President: Melanie Cyrenne
Treasurer: Shaun Miles
Secretary: Dana Gallant
Councillors: Natalie Fontaine
 Ali Rana
 Steve Hancock
 Stephen Yeo
 Greg Stevenson
Webmaster: Carman Cross
Branch Newsletter: Andreas Oertel
BOC Representative: Karen Leewing
Exam Coordinator: Mike Fontaine

I would like to take this opportunity to welcome the new executive and thank our outgoing executive members, Rick Sokolowski, Mike Leblanc, and Nicole Lunsted for their selfless years of service to our branch.

Finally, I would like to congratulate the BC Branch on hosting the 76th AEC in conjunction with the 11th Annual IFEH Conference. I wish you a successful and memorable conference.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "D. Chrisp", written in a cursive style.

Darcy Chrisp, CPHI(C)
Manitoba Branch President, CIPHI

ONTARIO BRANCH PRESIDENT'S REPORT

Greeting's from Ontario.

I am excited to be writing today as the President of the Ontario Branch. The gavel was passed down from Peter Heywood at our Annual General Meeting on June 21st, at the 71st Ontario Branch Educational Conference. During the Annual General Meeting, we acclaimed three returning councillors to the executive. Cameron Weighill was also acclaimed to the position of President-Elect. Cameron's transition has left a one year vacancy in the executive for the partnership and liaison councillor. I am pleased to announce the appointment of Cathy Egan to the executive for a one year term. Thanks Cathy and welcome back. A full list of your Ontario Branch executive is available on our website: <http://www.ciphi.on.ca/about>

On other fronts, the executive is collectively catching their breath after a successful 2010 Ontario Branch Educational Conference. The 2010 conference represented a unique experience in the Ontario Branch's history. In the absence of a host health unit, the Ontario Branch executive took on the challenge as host. In the spirit of the unique situation we selected the conference theme "*Personal Growth in Public Health*". Personal growth and professional development are key components to building and maintaining a competent, engaged, and highly skilled public health workforce. Educational sessions were focused under three major topic areas: *leading edge developments in public health, communication, and individual health*.

The conference committee worked hard to put together a transformational conference directed at offering new and diverse topic areas and sessions formats, including workshops as part of daily conference streams. We strove to offer not only excellent educational opportunities, but also to provide attendees with new skills and ideas to utilize towards their journey of personal growth and professional development.

Highlights of the program included keynote addresses focusing on the business of being funny, social marketing and healthy workplaces. There were hands on workshops in evidence informed decision making and media relations, as well as a world café geared at identifying and discussing gaps, needs, and challenges in personal service setting inspection practices. The conference also offered educational sessions on a wide range of topics including risk communication, ethics, workplace violence, financial recovery, stress management, and infection prevention and control.

Our conference coordinator and the committee worked diligently to strengthen and build our relationships with our corporate and public health sponsors and exhibitors. These relationships are vital to the continued success of CIPHI Ontario Branch. These efforts are already being rewarded with increased interest in our continuing education series, support of local health unit education days, and offers to pursue partnerships on various public health program related projects.

I would like to thank all the members of the CIPHI executive, our CD committee, numerous volunteers, and Jessica Keithlin (conference coordinator), who helped make the conference a success. Without your tireless efforts, drive, and determination, the conference would not have been the success that it was. Also, thank you to the Delta Hotel for their wonderful facility and outstanding service. For full conference details and to view copies of the presentations, please visit www.ciphi.on.ca.

The conference also marked the launch of a fundraising initiative with Plan Canada. The Ontario Branch has committed to raising \$10,000 towards the development of a safe water supply in Sierra Leone. The Environmental Health Foundation of Canada graciously started us off with a \$1000 donation, thank-you. To date we have raised over \$2500.

With the conference behind us, it is time for the executive to set sail on our next two year journey. The Ontario Branch will be completing a strategic planning session in the Fall 2010 / Winter 2011. We are looking at resurrecting our regional networks in order to bring CIPHI back into the health units, expand volunteer opportunities, and alleviate pressure from the executive to meet our growing demands. Building off of the success of the National Executives' recent strategic planning session and membership survey, the Ontario branch executive will be seeking members and non-members input using a survey via the Ontario Branch listserv.

Finally, I would like to acknowledge those who have gone before me, namely, Peter Heywood, Adam Grant, and Mike Duncan. These great leaders have provided the Ontario Branch with a strong foundation, upon which we will continue to grow.

Sincerely,

A handwritten signature in black ink, appearing to read "Ken Diplock".

Ken Diplock, CPHI(C)
Ontario Branch President, CIPHI

NEW BRUNSWICK BRANCH PRESIDENT'S REPORT

It has been two years already since I have taken over the presidency. My position will be up for re-election as well as the Vice president and the secretary at the fall conference in St-John. Last year, we were not able to have elections due to lack of numbers. I encourage all members to attend the AGM this year, as without member contribution and support it is hard to conduct business and make things happen.

Our Fall Annual Educational Conference will take place at the end of September. Doug and his crew have all kinds of interesting stuff lined up in addition to a visit on a cruise ship. This should be very much enjoyed by all. We will be giving out much deserved pins to many members this year. These were unfortunately forgotten in the past.

Efforts are being made to meet with all for the people that still have not joined the CPC. The presentation has been done to two regions and there are two more to go. I cannot stress the fact that this is a major step in the right direction.

Membership levels have slightly increased with members that have rejoined due to the CCP, as well as the fact that CIPHI is more determined than ever to offer bilingual material. It is much appreciated by members here in New Brunswick. On that note I wish all a good conference in Vancouver!

Déjà deux ans depuis le début de mon mandat comme présidente de la branche du Nouveau Brunswick. Cette année mon poste ainsi que celui de Vice Présidence et Secrétaire sont du pour ré élection à la réunion générale cet automne à Saint Jean. L'an passé il n'a pas été possible d'avoir des élections du au manque de nombre. J'espère que cette fois nous seront plus nombreux. Le succès de la branche n'est seulement possible avec la participation et le support de tous

Notre conférence éducationnelle annuelle aura lieu à Saint Jean à la fin septembre. Doug et son équipe nous prépare un bon programme avec une visite sur un bateau de croisière. Je suis certaine que ceci devrait être très intéressant. Nous allons présenter des épinglettes à certains membres qui ont démontré leur support au fils des années. Celle-ci avait été mise de cote depuis quelques années.

Des efforts sont faits pour rencontrer les membres pour une présentation du programme de développement professionnel continu. La traduction de la présentation devrait être complète sous peu et présente à la section francophone. Je ne pas mettre assez d'emphasis sur ce pas majeur de notre association.

Le nombre d'adhésion à quelque peu augmenté cette année du a l'arrivée du programme DPC ainsi que la détermination de L'ICISP de présenter le matériel dans les deux langues officielles. Ceci est très apprécié dans notre coin de pays. Sur cette note j'aimerais souhaiter une bonne conférence à tous!

Respectfully submitted,



Josée Thériault, CPHI(C)
Présidente branche du NB de ICISP

NOVA SCOTIA & PRINCE EDWARD ISLAND BRANCH PRESIDENT'S REPORT

Dear Colleagues:

At the time of writing this, our CIPHI family was anxiously awaiting the commencing of the 76th Annual Educational Conference in Vancouver, BC from September 5th to 10th, 2010. The usual excitement has been magnified due to the partnering of our conference and the IFEH 11th World Congress. Such a blend guarantees a tremendous world-class event! Congratulations and all the best from our Branch to the BC Branch, to CIPHI, and to our colleagues within the International Federation of Environmental Health.

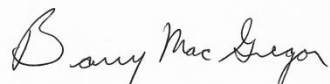
On April 30th to May 1st, 2010, the National Executive Council of CIPHI participated in a strategic planning session in Vancouver, BC. This session was very productive and accelerating from a personal perspective. Strategic planning can be a process whereby personal agendas can be easily lobbied and advanced by the most persistent, dominant personalities around the table. In the case of the Vancouver session, the most rewarding aspect associated with this process was the fact a national survey of our membership was the driving force of the process. The people around the table were representatives of the broader membership (Branch Presidents and other NEC members), and these people were doing what is expected of them, representing the membership based on membership input for the betterment of the members, the Association, and the profession. Such a vested interest by a very professional, dedicated, hardworking group of volunteers was truly another highlight of this term as President of the NS / PEI Branch. This experience provided assurance for much greater things to come within our profession! A goal being, to engage our membership so everyone can enjoy our progress!!

As mentioned, this CIPHI strategic planning session was accelerating and inspiring. This has resulted in a rejuvenated thought process to try and improve the Environmental Public Health profession within our Branch. In the coming fall, our Branch will be undertaking an analysis of the National Strategic Plan in hopes of implementing components of this plan into action for the betterment of the profession and the people we serve in our region. This Branch initiative, coupled with the Environmental Public Health Renewal process taking place within Nova Scotia over the past year, could provide a good work environment to assist in collectively implementing some needed change.

During the past number of months, the NS / PEI Branch National Conference Planning Committee has been hard at work in preparation for the 77th CIPHI Annual Educational Conference that will be held at the Marriott Harbourfront Hotel, Upper Water Street, Halifax, Nova Scotia from **June 26th to 29th, 2011**. Our co-chairs, Ms. Doreen Mackley and Mr. Gary O'Toole, along with various committee members, have been preparing to switch into high gear following the conclusion of the 76th AEC. Be prepared to receive more information and promotion material by the time this report is distributed.

It is never too early to begin planning for attendance at the next conference ... we are looking forward to seeing you in Halifax, Nova Scotia in 2011!

Respectfully,



Barry MacGregor, CPHI(C)
NS / PEI Branch President, CIPHI

NEWFOUNDLAND & LABRADOR BRANCH PRESIDENT'S REPORT

I would like to take this opportunity, on behalf of the NL Branch Executive to wish everyone a safe, fun filled and sun-screen covered summer.

I am honoured to be serving the NL branch as interim President and hope to demonstrate the same level of strong leadership as shown by our past President, Mr. Chris Hart. Our current executive will continue to advance our branch and the profession.

The current NL Branch Executive includes: Darryl Johnson (Past-President), Sharon Williams (East Councillor), Vacant (Central Councillor), Janine Strickland (West Councillor), Karen Hann (Secretary / Treasurer), Terry Battcock (Vice President) and Sara Timpa (President).

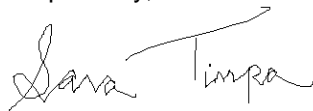
The Branch is pleased to announce that the Government of Newfoundland and Labrador provincially proclaimed January 18th to 24th, 2010 as Environmental Public Health Week (EPHW). The Branch lobbied for and was successful in this endeavour, which was communicated across the province via information booths, news releases and public service announcements.

Another milestone for the Branch was the development of the Draft Strategic Plan 2010 - 2012. The draft has been released to the general membership for review and will be voted on at the Annual General Meeting. Accompanying the AGM is the 6th Annual CIPHI NL Branch Fall Educational Conference which will offer engaging and informative keynote speakers who will address current environmental health issues. In addition, this conference offers opportunities for networking, social development and a venue for discussion between environmental health professionals.

The NL Branch is currently in the process of reviving "Field Notes" as the branch newsletter. This publication will serve to communicate important information to the membership as well as act as a vehicle to provide fun stories, personal facts, and news on the members themselves. We are looking forward to the first edition rolling off the presses in early Fall.

I am looking forward to representing the NL CIPHI Branch on the National Executive Council and at the 11th World Congress on Environmental Health in Vancouver. Many thanks to the Department of Government Services for their sponsorship of an additional NL Branch member to attend the conference. I am certain it will be an engaging, educational week! Please contact me or another Branch Executive if you wish to discuss any of our activities or visit us online at www.ciphi.nl.ca for more information!

Respectfully,



Sara Timpa, CPHI(C)
NL Branch President, CIPHI

REPORT OF THE BOARD OF CERTIFICATION CHAIR

This Annual Report is submitted to the Annual General Meeting of CIPHI as required under Section 23 of the Regulations Respecting the Certificate In Public Health Inspection (Canada) and Governing the Board of Certification of Public Health Inspectors.

PERSONS GRANTED A CERTIFICATE IN PUBLIC HEALTH INSPECTION April / October 2009 – April 2010

Last Name	First Name	Last Name	First Name
April 2009		October 2009	
Din	Ashwin	Ahmad	Mansoor
Dirie	Ahmed	Armstrong	Philippa
Germann	Andrea	Dicks	Jodie
Golosky	Amber	Janes	Courtney
Hameister	Thor	Jeroncic	Kevin
Hammer	Jeffrey	Kim	Angella
Hrushka	Sylvia	Lambert	Jonathan
Pomeroy	Chelsey	MacLeod	Michelle
Stewart	Pamela	Rahman	Masudur
Teare	Erin	Sandhu	Gurminder
Fung	Eddie	Woodrow	Emily
Monga	Ravinder	Yusuf	Sarah
Moseley	Gordon	Andrus	Jessie
Saini	Gurinder	Beise	Rory
Sanderson	Dionne	Bhatia	Gurleen
Sivia	Binny	Chang	Joanne
McIntyre	Kristin	Chatha	Sonam
Rudderham	Heather	Chen	Tina
Abolarinde	Valerie	Chow	Jeremy
Berliner	Erin	Freer	Kevin
Brown	Natalie	Gola	Juliana
Calcott	Craig	Hang	Hui
Cañas	Claudia	Ho	Emily
Danesh	Tatyana	Kostecki	Merima
Di Salvo	Paul	Lam	Raymond
Garcha	Harjit	Lee	Venus
Gruescu	Roxana	MacQuarrie	Katherine
Gunn	Gregory	Meyer	Angela
Karran	Chelisa	Palm	Misty
Krupa	Brandon	Parmar	Neelam
Land	Robyn	Pickles	John
Leitch	Inez	Sidhu	Bobby
Richardson	Michael	Truong	Michelle
Roos	Whitney	Watts	Kelcey
Shing	Chan	Yehia	Erin
Bahsler	Kristin	Yung	Isaac
Dale	Kelsie	Cross	Carmen
Dlouhy	Karlene	Doyle	Patrick
Tahir	Muhammad	Imran	Moazzam
		Mahmood	Fraaz
		Sharma	Jagdish
		Robichaud	Martin
		Roberts	Adam

Last Name	First Name	Last Name	First Name
October 2009 Cont'd		Laporta	Julia
Evely	Catherine	Latif	Sahar
Folkes	Susan	Law	Melissa
Kennedy	Justin	Le	Sheila
O'Brien	Tanya	Martin	Christopher
Strickland	Janine	McCormack	Rachael
MacDonald	Dana	McCurdy	Sean
MacEachern	Sarah	McInnis	Carolyn
Ryan	Colleen	Palangio	Teresina
Wadden	Shane	Paphitis	Katherine
Addicott	Leanne	Piovesan	Rebecca
Ali	Hamid	Raponi	Courtney
Andrew	Adrienne	Ratiu	Felicia
Bearnes	Lindsey	Robinson	Cara
Bronnikova	Irina	Shiell-Cappel	Justine
Carvalho	Kelly	Snow	Jennifer
Casey	Kurtis	Tharani	Rabia
Choi	Elizabeth	Tovell	Edward
Correia	Paulo	Trevisan	Julie
Domenchini	Adam	Tymoszewicz	Nikolas
Espinoza Chávez	Silvia	Van Steen	Kimberley
Feng	Eva	Walker	Jordan
Gojei	Cristian	Wong	Derek
Harrington	Matthew	Youngblood	Krista
Hendry	Crystal	Bednarz	Chelsey
Huk	Yevheniya	Geier	Monika
Johnson	Caitlin	McLellan	Morgan

Last Name	First Name	Last Name	First Name
April 2010		Basha	Rami
Albiez	Mark	Wheeler	Jon
Brownless	Dianne	Plumridge	Stephen
De Wet	Karen	Archer	Kate
Dompreeh	Daniel	Chang	Ho Jin
Jobb	Lena	Chong	Shaylene
Johnson	George	Craig	Brenda
Li	Wen	DeRocchis	Travis
Nadeem	Athar	Ibrahim	Abdilaziz
Ngo	Christina	Kwan	Mandy
Que	Lynn	Laperriere	Ashley
Tomko	Geoffrey	Liang	Yongsheng
Tyerman	Eleanor	Ng	Hermane
Yu	Ashley	Semenuk	Francis
Anderson	Amanda	Somer	Natan
Johnston	Christopher	Spike	Alyson
Johnston	Lewis	Varbanova	Nadezhda
Kirkpatrick	Stephen	Wan	Monica
Ponto	Jessica	Ziaee	Mona
Sandhu	Pelminder	Amy	Vanessa
Gallant	Dana	Bates	Robin
Poudel	Shreekanta	Gill	Harpreet
Nickelo	Vanessa	Goin	Wade
		TOTAL	181

BOARD OF CERTIFICATION EXAM RESULTS

April 2009 Results									
Province	Total # Candidates	# Certified	% Certified	# Candidates Sat Orals	# Passed Oral	Oral Pass Rate	# Candidates Submitted Reports	# Passed Reports	Report Pass Rate
Alberta	16	10	63%	12	8	67%	14	12	86%
British Columbia	9	6	67%	6	3	50%	6	6	100%
Manitoba	3	1	33%	3	1	33%	2	2	100%
New Brunswick	2	0	0%	2	0	0%	2	2	100%
NL / Labrador	0	0	0%	0	0	0%	0	0	0%
NB / PEI	1	1	100%	1	1	100%	1	1	100%
Ontario	24	17	71%	18	12	67%	15	13	87%
Saskatchewan	4	4	100%	4	4	100%	3	3	100%
TOTAL	59	39	66%	46	29	63%	43	39	91%

Repeat Candidate Results April 2009			
Province	# Repeat Candidates (2 nd , 3 rd or 4 th exam sitting)	# Repeat Pass	Repeat Pass Rate
Alberta	7	7	100%
British Columbia	8	5	63%
Manitoba	1	0	0%
New Brunswick	1	0	0%
NL / Labrador	0	0	0%
NB / PEI	0	0	0%
Ontario	16	12	75%
Saskatchewan	1	1	100%
TOTAL	34	25	74%

October 2009 Results

Province	Total # Candidates	# Certified	% Certified	# Candidates Sat Orals	# Passed Oral	Oral Pass Rate	# Candidates Submitted Reports	# Passed Reports	Report Pass Rate
Alberta	14	12	86%	12	10	83%	11	10	91%
British Columbia	32	24	75%	29 *	24	83%	30	28	93%
Manitoba	5	5	100%	5	5	100%	3	3	100%
New Brunswick	6	2	33%	6	2	33%	4	3	75%
NL / Labrador	6	5	83%	6	5	83%	6	6	100%
NB / PEI	5	4	80%	5	4	80%	5	4	80%
Ontario	58	42	72%	57	41	72%	55	54	98%
Saskatchewan	5	3	60%	5	4	80%	5	3	60 %
TOTAL	131	97	74%	125	95	76%	119	111	93%

* There were 3 individuals who did not show up for the exam. These individuals are not counted in the oral only column.

Repeat Candidate Results October 2009

Province	# Repeat Candidates (2 nd , 3 rd or 4 th exam sitting)	# Repeat Pass	Repeat Pass Rate
Alberta	5	4	80%
British Columbia	2	2	100%
Manitoba	2	2	100%
New Brunswick	3	0	0%
NL / Labrador	0	0	N/A
NB / PEI	0	0	N/A
Ontario	4	1	25%
Saskatchewan	0	0	N/A
TOTAL	16	9	56%

April 2010 Results									
Province	Total # Candidates	# Certified	% Certified	# Candidates Sat Orals	# Passed Oral	Oral Pass Rate	# Candidates Submitted Reports	# Passed Reports	Report Pass Rate
Alberta	17	13	76%	17	15	88%	14	12	86%
British Columbia	12	6	50%	10 *	5	50%	6	5	83%
Manitoba	2	2	100%	2	2	100%	2	2	100%
New Brunswick	2	1	50%	2	1	50%	1	1	100%
NL / Labrador	2	2	100%	2	2	100%	0	N/A	N/A
NB / PEI	1	1	100%	1	1	100%	1	1	100%
Ontario	20	16	80%	19	16	84%	9	8	89%
Saskatchewan	4	4	100%	3	3	100%	4	4	100%
TOTAL	60	45	75%	56	45	80%	37	33	89%

* 1 individual withdrew from the oral exam only. This person is not included in the oral exam numbers.

Repeat Candidate Results April 2010			
Province	# Repeat Candidates (2 nd , 3 rd or 4 th exam sitting)	# Repeat Pass	Repeat Pass Rate
Alberta	3	2	67%
British Columbia	8	4	50%
Manitoba	0	N/A	N/A
New Brunswick	1	0	0%
NL / Labrador	2	2	100%
NB / PEI	0	N/A	N/A
Ontario	12	9	75%
Saskatchewan	2	2	100%
TOTAL	28	19	68%

Oral Exam and Written Report Pass Rates October 2001 to April 2010			
Exam Date	Oral Exam % Pass Rate (60% Pass Mark)	Oral Exam % Pass Rate (70% Pass Mark)	Written Report % Pass Rate (60% Pass Mark)
Oct 2001	85%		88%
Feb 2002	67%		73%
June 2002	88%		91%
Oct 2002	93%		85%
April 2003	73%		85%
Oct 2003	86%		95%
April 2004	82%		80%
Oct 2004	76%		86%
April 2005	66%		84%
Oct 2005	78%		84%
April 2006		66%	82%
Oct 2006		53%	85%
April 2007		59%	76%
Oct 2007		64%	84%
April 2008		84%	83%
Oct 2008		79%	83%
April 2009		63%	91%
Oct 2009		76%	93%
April 2010		80%	89%

APPEALS

The NEC implemented the new appeal process by appointing members to an appeal board for the April, 2009, exam. This board is guided by the BOC Appeal policy but is not connected with the BOC, the exam process, or the appellants. This revised appeal process has proved to be a more efficient method of processing appeals and is seen to have a greater degree of administrative fairness. In April, 2009, six appeals were received and none were upheld. In October, 2009, four appeals were received and none were upheld. In April, 2010, one appeal was received and was not upheld.

CHANGES TO MEMBERSHIP OF BOC

There were a number of changes to the BOC membership since the last report. We saw the resignation of two long standing members of the BOC: Yvonne Graff, Saskatchewan Branch; and Blake Scott, Manitoba Branch. Both Yvonne and Blake were provincial exam coordinators for many years and worked on a number of portfolios during their terms. The BOC would like to commend them on their contributions and considerable personal time devoted to advancing our profession.

A recently appointed non-CIPHI member had to resign unexpectedly due to other commitments and a posting will be placed on the BOC website and circulated via CIPHI distribution lists seeking a replacement. On a happier note we have had three new members appointed. The Canadian Forces appointed Blake Reiner, who joined us in November, 2009. In May, 2010, we welcomed Karen Leewing as the new Manitoba Branch rep and Mike McCann, representing Saskatchewan Branch.

The following table outlines BOC membership status as of May 2010:

Name	Position	Status
Ann Thomas	Member (Chair) CPHI (C), BC	Final Term expires Fall 2010
Suzanne Lychowyd	Member CIPHI (C), ON	Final Term Expires November 2011
Eric Serwotka	NEC Appointee CPHI (C), ON	First Term Expires July 2011
Nina van der Pluijm	NEC Appointee CPHI (C), NB	First Term Expires July 2011
Mark Durkee	NS / PEI Branch CPHI (C)	First Term Expires July 2011
Garth Gosselin	AB Branch CPHI (C)	First Term Expires May 2012
Kathy Conlon	ON Branch CPHI (C)	First Term Expires July 2011
Gord Stewart	BC Branch CPHI (C)	First Term Expires July 2011
Mike McCann	SK Branch CPHI (C)	First Term Expires May 2013
Jean-Luc Archambault	Health Discipline Quebec	First Term Expires May 2012
Karen Leewing	MB Branch CPHI (C)	First Term Expires May 2013
Blake Reiner	Canadian Forces	First Term Expires November 2012
Vacant	Member NL Branch	
Vacant	Member NB Branch	
Vacant	Member Non-CPHI (C)	
TOTAL: 15		

BOARD ACTIVITIES

- Exam Coordinator Workshop and Examiner Training – The fourth annual workshop was held in Kananaskis during the National Conference 2009. This was the second time that the training was done during the conference and it was very well attended. The same scheduling is being offered in Vancouver during the IFEH conference in September, 2010. Conference organizers continue to offer support and assistance in facilitating this annual event. BOC has been holding discussion with the newly formed Quebec Branch regarding training of examiners.

- School Review Schedule

Institution	Last Approval Review Date	Next Approval Review Date
First Nations University	January 2004	October 2009
Ryerson	March 2004	2010 (Fall)
BCIT	October 2004	2010 (Nov15 – 19)
CBU	Oct 2005	2010
Concordia	July 2007	2012
Bathurst	Oct 2007	2012

- The Board held meetings in November, 2009, and May, 2010, in Toronto.
- The International Candidate Credential Review process has undergone a review and changes which will assist in streamlining the process. They are scheduled to occur in Fall, 2010.
- An application was received and is being processed from Lake Superior State University (USA), who is hoping to become recognized as a school of Environmental Health as many of their graduates wish to work in Canada.
- The National Exam Committee continues to meet, review, edit, and develop questions for the exam bank.
- Written Report Marking Guidelines for examiners have been further refined to ensure consistency in marking criteria.
- BOC Learning Objectives have been reviewed against the Discipline Specific Core Competencies document and are being reformatted to close any gaps and ensure common references and descriptions are used.
- BOC will be presenting on their mandate at the IFEH Conference in Vancouver.

Respectfully,



Ann Thomas, CPHI(C)
Chair, Board of Certification, CIPHI

REPORT OF THE COUNCIL OF PROFESSIONAL EXPERIENCE CHAIR

Purpose and Structure:

CoPE is the body tasked with the administration of the Continuing Professional Competencies (CPC) Program. The Council's role is to provide structure and leadership for the CPC Program and system, and to foster accountability in Environmental Public Health Professionals across the country.

CoPE is comprised of members who have been appointed through consultation with the Branches of CIPHI. CoPE has been in place since June, 2009, initially as an interim Council. Members have been working to formalize CoPE's structure, operations, and policies. The permanent Council is now in place with 10 members from across Canada including:

Craig Nowakowski (BC) - Chair
Arne Faremo (BC)
Darryl Johnson (NL)
Doug Quibell (BC)
Gary O'Toole (NS)

Gary O'Toole (NS)
Julie Scarpino (MB)
Ken Gorman (ON)
Leonard Gallant (PEI)
Victor Mah (AB)

We have developed a set of regulations governing CoPE and they guide all of the Council's work.

Achievements:

2009 – Finalizing the Professional Development Model

From June to December, 2009, CoPE finalized the Professional Development (PD) Model that underlies the CPC Program. We prepared the PD Model description that is included as the "green section" in the CPC Program Guide Release 1.1. As part of the PD Model, CoPE:

- Developed an auditing framework
- Finalized the program requirements and PD categories that had been drafted by the Working Group in 2008 and early 2009
- Established minimum standards of re-admission into field of practice
- Established standards for retired, on-leave, and non-practicing holders of the Certificate in Public Health Inspection (Canada), CPHI(C), to maintain their credentials
- Prepared CPC forms such as the Detailed Activity Record which allows CIPHI members to track their PD activities over the year

2010 – CoPE Operations

Since January, 2010, CoPE has focused on developing and implementing the policies and procedures needed for the first round of CPC submissions at the end of the year. To achieve this, CoPE established seven subcommittees, which have made great progress. To date, the committees have drafted policies and procedures on course evaluations, reduction of hours / retirements / leaves, as well as audits and appeals.

The subcommittees are also in the process of:

- Developing a program evaluation framework and approach for the CPC Program
- Coordinating with an IT subcontractor to make the CPC tools such as the Detailed Activity Record available in an interactive format through the Member Service Centre on CIPHI's website
- Preparing policies and procedures for the CPC Program's administrative requirements

Next Steps:

Since its inception, CoPE has met regularly via conference call. The Council is excited to facilitate its first face-to-face meeting prior to the World Congress on Environmental Health in Vancouver this September. During and after the meeting, the Council is planning to finalize its policies, procedures, and forms; develop a program re-entry plan in consultation with the NEC and BOC; and most importantly get ready for the first round of CPC submissions and audits in early 2011!

Respectfully submitted,



Craig Nowakowski, CPHI(C)
Chair, Council of Professional Experience, CIPHI

REPORT OF THE ENVIRONMENTAL HEALTH FOUNDATION OF CANADA CHAIR

The Research and Education Arm of the Canadian Institute of Public Health Inspectors - Inaugurated 1989

Website: www.ehfc.ca

The Twenty First Annual General Meeting of the EHFC will be held on September 5th, 2010 in Vancouver, BC. On behalf of the Board of Trustees, the following is a summary of the activities of the Foundation since the previous AGM in May of 2009 in Kananaskis, Alberta.

Any significant decisions taken at the September 5th EHFC AGM will be reported orally to the CIPHI AGM.

Trustees

There were two resignations from the Board of Trustees during the past year: Dean Sargeant from Manitoba, and Michael Florian, the Chair, from Nova Scotia. We were very sorry to see both experienced Trustees leave the Foundation. In both cases family issues necessitated their resignations. The current list of Trustees is provided in Annex 1 on the last page of this report.

Officers

The elected Officers are at present: Shendra Brisdon (BC) as Acting Chair and Vice Chair; Duncan Ellison (ON) as Secretary; Klaus Seeger (ON) remains as Past-Chair; and Tim Roark (BC) remains as Treasurer.

Meetings

During the period following the AGM in Kananaskis, the Trustees held three teleconference meetings to continue their work. These meetings took place on November 23rd, 2009, February 23rd, 2010, and May 26th, 2010. Our "Summer" meeting and AGM will be held on Sunday, September 5th, 2010. Our Annual General Meeting is open to all CIPHI members.

Organization and Structure

There have been no changes to the structure and organization of the Foundation. Existing committees are still in place.

The following reports summarize any germane activities or decisions in respect of the Committee activities.

Governance - A revised set of Regulations for the Foundation were approved by the Board of Trustees on, May 26th, 2010, and were subsequently submitted to the National Executive Council for approval. It is our hope that the changes we have made will overcome any of the previous concerns raised by the NEC. Two new policies titled **Matching Grants** and **Friends of the Foundation** were approved during the year and amendments were approved to previous policies regarding **Awards Criteria** and **Records Management**.

Finance Committee - The Chair of the Finance Committee is the Treasurer of the Board of Trustees - Tim Roark. The Financial Report indicates that the financial resources of the Foundation have increased marginally and the Foundation has not yet reached a sustainable basis in respect of the Foundations Awards and Scholarships.

The financial resources of the Foundation at December 31st, 2009 totaled \$96,974.56, representing a net increase of \$8,945.88 over the year ending December 31st, 2008. This was largely due to the CIPHI contribution covering the period from 2006 to 2008.

Of the total funds of \$96,974.56 held by the foundation, \$61,573.69 are held in a segregated endowment fund to provide for the awards administered by the Foundation. These are: the **CIPHI – EHFC Continuing Education Award**, the **Len Hiebert EHR Award**, the **Lilli Ann Zahara Award**. The **NSF Food Safety Award** is supported annually by a grant from NSF International of Ann Arbor, MI.

The 2009 financial records for EHFC were reviewed by the appointed auditors and after their detailed review, were approved. The annual Charitable Organization Report to Revenue Canada, which is based on the audited annual financial statement, was submitted within the allowed time frame.

It is expected that 2010 will continue on the same upward financial path, although somewhat slower given the economic circumstances of the period. Increased efforts will be made to seek industry support for the foundation and its important projects.

Special Note - The Board of Trustees have agreed to utilize the \$5,000.00, raised as a result of the Leg Waxing Challenge of President Adam Grant in Kananaskis, to support Environmental Health students in the 5 accredited programs attending the historic IFEH / CIPHI conference in Vancouver. The initial response has been very positive.

Awards Committee

The Foundation has four awards managed by the Awards Committee and chaired by Marilyn Lee. The Awards Committee has published the various criteria for these awards. The awards and their status are as follows:

The CIPHI / EHFC Continuing Education Award:

The CIPHI / EHFC Continuing Education Award of \$500 is presented to a member of CIPHI who is registered for continuing education.

The Len Hiebert EHR Award:

The Len Hiebert Award of \$250 (per Institution) is administered through each of the five colleges and universities for aspiring students training to become Public Health Inspectors and Environmental Health Officers. The total annual value of this annual award is \$1,250.

Lilli Ann Zahara Award:

The Lilli Ann Zahara Award of \$500 is to commemorate the contributions made by Lilli Ann to environmental health in Canada and recognize a candidate showing: *“dedication, commitment, inspiration and leadership in the field of environmental health, particularly with a commitment to food safety and/or health education”*.

NSF International Award:

The NSF International Award is an annual award of \$1,000 for studies displaying excellence in the area of Food Safety.

Winners of the awards are posted on the EHFC Website and announced in the EHFC periodic newsletter.

Canadian Partnership for Consumer Food Safety Education

EHFC is a founding member of the Partnership and maintains its membership. Pam Scharfe represents EHFC in the Partnership and was recently elected to their Board of Directors giving the Foundation greater input into the Partnership.

The Foundation will continue to promote the use of our TempSafe© logos and program and look forward to additional sales in 2010 and 2011.

Water Safety Committee

This Committee was formed to look at ways the Foundation can contribute to promote the use of potable drinking water, and where possible, to assist with the provision of safe drinking water in third world countries.

Communications Committee

This Committee reviews all EHFC publicity activities, brochures, and the website. We look forward to working with Mike LeBlanc to redesign, update and streamline our existing web site.


The Future

The Trustees of the Foundation are committed to expand the Foundation's activities and influence in the coming years. The current downturn in the Canadian economy has created financial difficulties for many registered charities and caused some significant belt tightening. The temporary discontinuation of the annual contribution by CIPHI plus the request that we not contact any of the existing companies and agencies that support and advertise with CIPHI and the Branches has had a negative effect on the Foundations finances. The foundation recognizes the financial constraints faced by the Institute but hopes it will quickly renew the 5% net share of the National portion of conference profits.

Key Issues

The Board welcomes the participation of Phi Phan as National President and the reappointment of a Branch President to the Foundation as well as the renewed appointment of Tim Roark as a CIPHI representative. We sincerely request that financial support for the Foundation be renewed effective the 2009 conference.

Respectfully submitted on behalf of the Trustees,



Shendra Brisdon, CPHI(C)
Acting Chair, Board of Trustees
Environmental Health Foundation of Canada

Annex 1

EHFC Board of Trustees for 2009 - 2010

There are 13 Voting Trustees* and 1 Honorary Trustee as follows:

Trustee	Province	Function
<i>Vacant</i>		Chair
Shendra Brisdon	British Columbia	Acting Chair & Vice-Chair
Klaus Seeger	Ontario	Past Chair
Tim Roark	British Columbia	Treasurer (NEC Rep)
Duncan Ellison	Ontario	Secretary
Adam Grant	Ontario	National President
Rick Sokolowski	Manitoba	NEC Branch Pres. Rep.
Peter Rogers	Manitoba	Trustee
Jacqueline Schneider	Alberta	Trustee
Ralph Stanley	Ontario	Trustee
Pam Scharfe	Ontario	Trustee
Marilyn Lee	Ontario	Trustee
Len Gallant	Prince Edward Island	Trustee
Dr. John Blatherwick	British Columbia	Honorary Chair

100TH ANNIVERSARY COMMITTEE REPORT

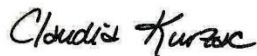
The Sanitary Association of Western Canada was first formed in Winnipeg on April 19th, 1913, and evolved over the years to what we now know as the Canadian Institute of Public Health Inspectors (CIPHI). 2013 will mark 100 years since the inception of this founding association and the National Executive Council (NEC) has pulled together a few volunteers to lead the planning of activities to recognize and celebrate this historical milestone.

Members of the portfolio include representatives from the CIPHI Retirees Advisory Committee, who have taken on the task of lobbying Canada Post to issue a commemorative stamp for Environmental Public Health in 2013. This is a long process requiring several years of lead time and the initial work has begun with letters requesting and supporting this initiative having been prepared and submitted.

Activity on this portfolio has been limited to date but in addition to the commemorative stamp effort, the Manitoba Branch of CIPHI will be submitting a bid to host the 2013 conference in Winnipeg. It is very fitting that members of the association gather in Winnipeg in 2013 to celebrate the accomplishments of those who went before us while looking to the future.

The NEC is open to suggestions from members on how this historic event should be marked so I would like to encourage all CIPHI members to forward their ideas to this portfolio for consideration. Please send your ideas / suggestions to Claudia Kurzac via e-mail at c.kurzac@shaw.ca.

Respectfully,



Claudia Kurzac, CPHI(C)
Past President, CIPHI

AWARDS COMMITTEE REPORT

Dear Colleagues:

The Awards Portfolio is pleased to provide an update of our activities for the past year. In Kananaskis during the 75th Annual Education Conference, the following individuals and / or organizations were given awards:

Summary Table	
Award	Recipient (Province)
Alex Cross	Ryan Philipation (SK) Marilyn Lee (ON)
Alexander Officer	College of the North Atlantic – Qatar, Environmental Health Technology Program (Doha, Qatar) Guelph Food Technology Centre (ON)
Environmental Health Review	Calgary Health Region Trans Fat Initiative (AB)
President's Award	Paul Noseworthy (NL)
Honorary Membership	George K. Bryce (BC) Robert T. O'Neill (AB) James Murphy (AB)
Life Member	William Chrapko (AB)

All award recipients received a personalized award and an accompanying letter recapping their nomination and their nominators. A summary of the winners were also sent to the Environmental Health Review as well as the CIPHI National Historian for archival purposes.

For the awards to be presented at this year's joint IFEH World Congress and CIPHI's 76th AEC, calls for nominations were sent via the National ListServ on several occasions. All nominations received by the deadline have been vetted by the Awards Portfolio members to ensure completeness and applicability based on the established criteria for each award. Nominations are then reviewed and voted upon by the National Executive Council prior to the conference. For those awards that require membership approval, those nominations are first voted upon by the NEC and then sent for approval by the membership at the AGM. The Awards Portfolio Chair will provide a verbal report of those awards.

Respectfully submitted,



Phi Phan, BSc, MPH, CPHI(C)

ADVOCACY AND TRANSLATION COMMITTEE REPORT

On behalf of the CIPHI Advocacy and Translation Committee, please accept this report regarding activities of the committee in 2009 and a portion of 2010. The committee members include: Darcy Chrisp (Chair), Stéfane Gravelle, and Peter Heywood. The committee remains open to and welcomes additional participation by members of CIPHI in good standing.

The committee operates under the authority and scope described in its terms of reference and within the framework of the Institute's "CIPHI Operational Guidelines for Advocacy". This committee remains engaged in advocacy initiatives as follows:

Quebec Advocacy Working Group

Stéfane Gravelle continues to be the advocacy committee member involved in this working group. In March of 2010, a meeting was held in Montreal and as a result, an interim Quebec Branch Executive was elected. Their mandate was to formally re-establish the Quebec Branch. Work on this initiative has been on-going since 2003. A big thank you goes out to Rolland Duguay and Jean-Luc Archambault for their tireless effort in re-establishing the Quebec Branch.

The Advocacy & Translation Committee continues to act as a liaison between the BOC, NEC, and the Quebec Branch to develop a Training Mutual (as defined under Quebec legislation) in partnership with the employers, academic institutions, HR consultants and the students from Quebec.

Raw Milk Position Statement

As a result of some fairly high profile cases involving the distribution of raw milk through cow share operations in BC and Ontario, our committee was asked to prepare a formal position statement on the sale and distribution of raw milk in Canada. The document has been circulated for comment to all members of CIPHI and should be ready for distribution in September, 2010.

Inspection Scam Media Release

As a result of an inspection scam, whereby operators of food establishments in various areas of Canada were receiving threatening phone calls from an individual claiming to be a Public Health Inspector in the Spring and Summer of 2010, we prepared an Inspection Scam Media Release that was circulated to all members in July, 2010. It was also posted in the Environmental Health Review. The French and English versions have also been posted on the CIPHI website.

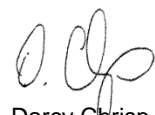
National Advisory Group for the National Collaborating Center for Methods and Tools (NCCMT)

Stéfane Gravelle continues to be CIPHI's representative on the NCCMT National Advisory Group. In the past year we have attended two teleconferences and continue to develop networks and with the knowledge translation community and the Environmental Public Health community. As part of the National Advisory Group, we are working on establishing another five year plan for the NCCMT.

Future Plans

Over the next 12 months, the Canadian Institute of Public Health Inspectors is committed to formulating position statements on topics that address emerging issues, trends and patterns occurring in environmental health. The position statements are intended to be used to address areas of confusion and controversy and to promote consistency in application of environmental health programs amongst environmental public health professionals. CIPHI is dedicated to providing direction on standards related to environmental health and when necessary to prompt a call for action to our government partners and stakeholders on issues that affect the health of Canadians.

Respectfully submitted,



Darcy Chrisp
Chair, Advocacy & Translation Committee

COMMUNICATIONS COMMITTEE REPORT

Effective communication supports the development of positive and productive relationships with our members, government, community and corporate partners. Building a rapport with our members and stakeholders based on trust, accountability, and transparency is of the highest priority for the Canadian Institute of Public Health Inspectors (CIPHI).

The National listserv, our primary communication tool, reaches approximately 2600 environmental public health professionals across Canada and provides news on national activities in a timely manner. This communication tool has proven to be highly successful in notifying our members of upcoming professional development opportunities, promoting the Continuing Professional Competencies (CPC) Program and Environmental Public Health Week (EPHW), disseminating NEC business news, and circulating pieces of advocacy. This mode of communication is supported by other communication vehicles including our linkages with social networks, specifically Facebook™, twitter™, the Environmental Health Review, and the National website. Communication to our members is of the utmost importance to CIPHI and we will continue to ensure our members are regularly informed of news, upcoming changes and professional development opportunities through all communication vehicles available at our disposal.


In 2009 / 2010, Myers, Norris and Penny Consulting (MNP) and Freckle Creative were hired to develop a communications and marketing strategy to promote the CPC Program. Molly Schneeberg and Nina Jauernig of MNP in partnership with CIPHI successfully launched in 2009 / 2010 a communications plan, which included a successful Fireside Chat in November, the introduction of our new friends Sam and Ella, a CPC Program PowerPoint presentation which was delivered to health units across Canada, and the creation of ads and promotional materials. The CPC documents were designed by Freckle Creative with careful consideration towards the branding of the CPC Program. Freckle Creative is currently working on the redesign of the national website. Our partnership with MNP and Freckle Creative has been instrumental to the successful launch of the CPC Program and more importantly the resurgence of CIPHI as the voice of environmental public health professionals. This partnership will continue in the future as we move forward with the CPC Program and reach out to our members and stakeholders across Canada.

CIPHI is also moving forward to ensure that CIPHI documents are available in both of our official languages. Daniel Savoie has been instrumental in assisting CIPHI through this translation process. A special thank you goes out to him for efforts and contributions to this process.

As with any organization, the internal business process has to be reviewed to ensure programs and activities are delivered in a consistent manner and policy and procedures are in place to assist with program delivery and succession planning. With the assistance of Claudia Kurzac, Phi Phan, and Paul Ross, five policy and procedures have been formulated to address the management of the National listserv, internal communications process, CIPHI publications, producing and distributing media releases and the use of our logo. Further resources will be developed in the future to assist members of the NEC, BOC, CoPE, and its' committee members with the development and publication of communication materials.

The communications portfolio has several exciting and important activities planned for the next 12 months. Members of the NEC will work together to operate in a more transparent and open fashion. This will include timely posting of NEC and committee meeting minutes, the publishing of interim budget reports, and the complete revision of our website and Member Service Centre. A special focus over the next 12 months is developing a communications and marketing plan for the organization. CIPHI will continue to ensure that all communication channels are maximized so that members are informed of NEC business in a timely manner with the ultimate goal of strengthening and promoting our organizational and professional profile.

Respectfully,



Peter Heywood, B.A.Sc. CPHI(C)
Immediate Past President, Ontario Branch, CIPHI

CONTINUING PROFESSIONAL COMPETENCIES COMMITTEE REPORT

Dear Colleagues:

This will be the final report submitted on behalf of the Continuing Professional Competencies Project as much of the functional aspects of the Project have now been turned over to the Council of Professional Experience (CoPE). Formed in June, 2009, shortly after the 75th AEC in Kananaskis, CoPE has embarked on a long journey to develop a framework for transitioning from the draft documents of the CPC Project to a functional CPC Program. This determined group of Environmental Public Health Professionals (EHPH) was able to hash out and formalize the Reference Guide to the CPC Program that included a new code of ethics, a standard of practice guideline, discipline-specific competencies and a professional development model. The work put into the Reference Guide augmented the previous foundation laid by the CPC Working Group and Steering Committees and culminated in the launch of the CPC Program this past January. The launch of CPC marked a milestone in the evolution of CIPHI as an organization and EHPHs as professionals.

As such, work continues on the development of policies and procedures involved in all aspects of CPC Program operations including PDH approval, auditing, leaves of absences, etc. Great appreciation is extended to all members of CoPE, the Working Group, and the Steering Committees for their support and participation in the development of a new paradigm for EPH practice in Canada. Special thanks are extended to Dan Richen who stepped up as the interim chair of CoPE, Craig Nowakowski who took the baton from Dan as the current chair of CoPE, and finally Claudia Kurzac, for her stalwart support and tireless dedication to the cause. The road ahead is still long, but as a cohesive group, we have the ability and the opportunity to continue our evolution as professionals, but also as an organization that truly represents the best of what environmental health has to offer.

Respectfully submitted,



Phi Phan, BSc, MPH, CPHI(C)

ENVIRONMENTAL PUBLIC HEALTH WEEK COMMITTEE REPORT

Hygiene: An Approach To Life.



Environmental Public Health Week January 18 - 24, 2010

Improved hygiene, diagnosis, and treatment in the past century have given the people of Canada and the world a certain emotional security even in the face of serious disease. However, in today's complex and border-less world, Public Health Inspectors across Canada ask you to take a simple yet bold hygienic approach to life.
Start with the basics.....Wash your hands.

ciphi Canadian Institute of Public Health Inspectors
Assessing, reporting recreational water, child care, waste management, infection control, air quality, housing inspection, drinking water and food safety.

For career opportunities go to www.ciphi.ca

Hygiène: Une approche de la vie.



Semaine de la santé publique environnementale du 18 - 24 janvier 2010

L'amélioration de l'hygiène, du diagnostic et du traitement au cours du dernier siècle ont donné aux Canadiens et à la population mondiale une certaine sécurité émotionnelle, même face à de sérieuses maladies. Toutefois, dans le monde aussi complexe et sans frontières qu'on connaît aujourd'hui, les inspecteurs en santé publique à travers le Canada vous prient d'avoir une approche hygiénique simple tout en étant audacieuse face à la vie.
Commencez avec l'essentiel.....Lavez vos mains.

icisp L'Institut canadien des inspecteurs en santé publique
Assessing water quality, recreational water, protection of children, control of diseases, control of infections, quality of air, inspection of homes, food safety and food security.

Pour les opportunités de carrière allez à www.icisp.ca

Summary

The Environmental Public Health Week 2010 project planning officially began on June 30th, 2009, and was completed in December, 2010. The 2010 Poster concept was to focus on the hand hygiene. It was agreed upon by the Environmental Public Health Week 2010 Committee that a contractor be obtained to assist in the development of the poster concept. Absolut Media was awarded the contract. The slogan 'Hygiene: An Approach to Life.' was adopted. A final poster layout was selected from a number of options provided by the contractor.

Environmental Health Week 2010 Committee Members

BC: Jasmina Egeler (Chair)
AB: Koreen Anderson
SK: Dwayne Djokocyck, Ken Cross
MB: Melanie Cyrenne, Stefane Gravelle
ON: Norine Schofield, Shawna Bourne
NS: Janet MacKinnon
CIPHI: Adam Grant (Former President)

Milestones

Timeline	Milestones
June 30 th , 2009	Requested EPHW 2010 theme
July 7 th , 2009	Theme/slogan finalized
September 9 th , 2009	Selected images
October 5 th , 2009	Finalized posters
October 23 rd , 2009	Revised French version
November 18 th , 2009	Forwarded electronic versions to Branches
November 25 th , 2009	Couriered posters to Branches

Feedback

- Theme was appropriate and timely with the occurrence of Pandemic H1N1.
- Simple messaging.
- Posters sent out well in advance in order to facilitate EPHW celebrations.

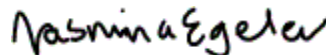
Recommendations

- Use blue colour scheme. It is important to maintain a continuity of colour if not a continuity of layout and messaging (branding).
- Refer to 'Environmental Public Health Professionals' and not to Public Health Inspectors.

Respectfully submitted,



Victor Mah, CPHI(C)
Special Projects, CIPHI



Jasmina Egeler, CPHI(C)
Chair, EPHW 2010 Committee

FINANCE COMMITTEE REPORT

Attached, please find the 2009 financial statements for CIPHI.

1. Balance Sheet at 12/31/2009, comparative to 2008.
2. Income Statement at 12/31/2009, comparative to 2008.
3. Accounts Payable – Vendor Summary at 12/31/2009.
4. Accounts Receivable – Customer Summary at 12/31/2009.
5. Chart of Accounts.

Respectfully submitted,



Keir Cordner, CPHI(C)
Finance Committee, CIPHI

CIPHI, Cdn Inst of Public Health Inspectors

Comparative Balance Sheet

<u>ASSET</u>	As at 12/31/2009		As at 12/31/2008	
Current Assets				
Petty Cash	0.00		0.00	
Beanstream C/C Proc Holding Acct	4,731.24		0.00	
Royal Bank - White Rock	19.93		18,051.22	
VanCity Chequing Acct	15,915.68		37,628.88	
GIC Investment	97,231.62		116,084.63	
Accrued Interest	0.00		0.00	
Cash Total		117,898.47		171,764.73
Accounts Receivable	67,742.62		50,761.52	
Accounts Receivable - CPC Proj Fund	122,018.00		80,801.00	
Accounts Receivable - Conference	0.00		5,000.00	
Prepays	14,884.32		14,764.91	
Prepayments to Vendors	0.00		0.00	
Security Deposits	242.50		242.50	
Work In Progress	0.00		0.00	
Inventory	0.00		0.00	
Equipment (computer)	9,811.93		3,445.36	
Accum Deprec - Computer	-4,506.46		-3,445.36	
Trademark	3,183.44		3,183.44	
Accum Amort - Trademark	-530.57		-318.34	
Software - Database & Network	236,026.70		213,451.70	
CPC Accum Amort Software Database	-11,236.96		0.00	
Subtotal Assets		437,635.52		367,886.73
Total Assets		555,533.99		539,651.46
TOTAL ASSET		555,533.99		539,651.46

Comparative Balance Sheet Cont'd

<u>LIABILITY</u>	As at 12/31/2009		As at 12/31/2008	
Current Liabilities				
Accounts Payable		55,349.87		12,469.22
Accrued Liabilities		3,780.00		14,395.00
Donation Payable to EHFC		0.00		10,679.37
Rebates Payable		1,151.89		5,625.36
Dues Paid In Advance		21,154.25		11,881.19
Misc Revenue, Paid in Advance		0.00		0.00
BOC Exam Fees Advance		0.00		0.00
Sponsorship Rec'd in Advance		0.00		0.00
Deferred Contributions		9,924.73		45,497.90
Deferr'd Contr Related Capital Asst		224,789.74		213,451.70
Total Liabilities		316,150.48		313,999.74
TOTAL LIABILITY		316,150.48		313,999.74
<u>EQUITY</u>				
Retained Earnings				
Retained Earnings		225,651.72		216,056.18
Current Earnings		13,731.79		9,595.54
Total Retained Earnings		239,383.51		225,651.72
TOTAL EQUITY		239,383.51		225,651.72
LIABILITIES AND EQUITY		555,533.99		539,651.46

CIPHI, Cdn Inst of Public Health Inspectors

Comparative Income Statement

REVENUE	Actual 01/01/2009 to 12/31/2009	Actual 01/01/2008 to 12/31/2008
NEC Revenue		
Member Dues Revenue	170,288.44	168,398.91
Corporate/Affiliate Revenue	8,253.23	11,891.79
WebSite/Position Place	16,658.36	16,300.00
Bank Interest	2,016.02	2,327.96
Conference Profits	51,128.17	29,433.91
Miscellaneous NEC Revenue	20.13	1,233.63
Reimbursement of NEC Exp by Branch	23,183.62	16,018.57
Merchandise Sales	1,615.00	794.50
Dues Revenue - Previous Year	735.00	584.13
Corporate Commissions	0.00	0.00
Special Projects Revenue	0.00	6,000.00
Donation Processing - EHFC	0.00	73.57
Total NEC Revenue	273,897.97	253,056.97
Board of Certification Revenue		
Exam Revenue (BOC)	90,500.00	81,250.00
Appeal Fees (BOC)	500.00	1,900.00
Program Review (BOC)	0.00	4,378.73
BOC Credential Review	5,200.00	3,900.00
Miscellaneous BOC Revenue	906.24	330.00
Total BOC Revenues	97,106.24	91,758.73
CPC Revenue		
CPC Grant Funding	366,451.17	139,883.93
CPC Contribution Rev-Capital Assets	11,236.96	0.00
Total CPC Revenue	377,688.13	139,883.93
NCCEH Revenue		
NCCEH Contract Revenue	0.00	0.00
Total NCCEH Revenue	0.00	0.00
TOTAL REVENUE	748,692.34	484,699.63

Comparative Income Statement Cont'd

EXPENSE	Actual 01/01/2009 to 12/31/2009	Actual 01/01/2008 to 12/31/2008
Expenses (NEC)		
Admin Contract Services	62,808.00	34,650.94
Honorariums	2,350.00	2,750.00
Interest Charges (C/C) - NEC	514.40	699.85
Web Site costs	1,244.70	620.80
Prof Fees - Consultants/Facilitator	0.00	0.00
Professional Fees - Acct / Legal	4,460.57	8,630.80
Telephone	746.94	1,520.64
Postal (NEC)	2,527.03	2,536.36
Office Expenses	10,071.15	6,955.22
Printing (NEC)	2,775.69	1,154.70
NEC Courier Charges	837.00	408.69
Subtotal	88,335.48	59,928.00
Meeting Exp - Accommodations	12,220.33	12,222.76
Meeting Expense - Copying/Printing	5.25	865.64
Meeting Expense - Meals	3,426.80	1,507.60
Miscellaneous Meeting Expense	0.00	659.29
Meeting Expenses - Per Diems	2,659.21	3,454.83
Meeting Expense - Travel	7,154.41	8,402.07
Meeting Expense - Teleconference	0.00	341.34
Subtotal - Meeting Expenses	25,466.00	27,453.53
Membership, Dues & Subscriptions	1,174.20	1,230.65
IFEH Meeting & Travel Expenses	6,880.67	0.00
Insurance	5,936.25	7,912.00
IFEH Conference Bid Expense	0.00	5,515.34
Bonding	925.00	925.00
Conference Registrations	8,102.00	2,500.00
Conference Advance	0.00	0.00
Donations	224.35	272.92
EHR - Environ. Health Review, Publ.	26,502.45	26,870.06
Environm. Pub Health Week	4,989.87	39.60
Advocacy	75.60	0.00
Promotions, Items & Merchandise	3,550.84	5,710.15
Awards & Pins	1,622.34	2,446.37
Bursaries	0.00	0.00
Cost of Goods Sold (Purchases)	0.00	0.00
Sabbatical Exchange	0.00	2,796.74

Expenses (NEC) cont'd	Actual 01/01/2009 to 12/31/2009	Actual 01/01/2008 to 12/31/2008
Amortization		212.23
Miscellaneous NEC	1,118.27	0.00
Bad Debts / Write Off	0.00	200.00
Bank Charges NEC	634.00	208.67
Credit Card Commission / Fees (NEC)	3,986.97	2,450.75
NEC Expenses Subtotal	78,233.10	59,290.48
Branch Rebates	51,133.29	49,334.54
Total NEC Expenses	243,167.87	196,006.55
NCCEH Expenses		
Consultant Services	0.00	0.00
Total NCCEH Expenses	0.00	0.00
BOC Expenses		
BOC Admin Contract Services	16,383.50	14,385.30
BOC Interest Charges (C/C)	0.00	699.86
BOC Telephone	540.12	1,005.50
BOC Postal	724.32	464.44
BOC Office Expense	6,006.02	4,787.41
Printing (BOC)	2,073.45	1,566.18
Insurance (BOC)	1,978.75	0.00
Bonding (BOC)	0.00	0.00
Professional Fees (BOC)	1,373.81	1,566.24
BOC Courier Expense	2,085.41	2,940.28
BOC Meeting Accommodation	24,676.08	24,112.28
BOC Meeting Meals	9,863.68	13,432.74
Miscellaneous Meeting Expense (BOC)	77.27	136.63
BOC Meeting Per Diems	1,691.04	2,514.03
BOC Teleconference Expense	0.00	272.92
BOC Meeting Travel	9,350.04	20,408.27
BOC Program Review Exp - Accom	372.99	0.00
BOC Program Review - Meals	98.00	0.00
BOC Program Review - Per Diem	10.00	0.00
BOC Program Review - Travel	926.53	0.00
BOC Conference Registrations	0.00	0.00
BOC Examiners Expenses	40,590.18	49,050.10
BOC Translation Services	1,357.94	0.00
Miscellaneous BOC	0.00	0.00

	Actual 01/01/2009 to 12/31/2009	Actual 01/01/2008 to 12/31/2008
BOC Expenses cont'd		
Bank Charges BOC	245.50	24.50
Credit Card Commission / Fees (BOC)	2,330.73	1,846.93
BOC Expenses Sub Total	122,755.36	139,213.61
Total BOC Expenses	122,755.36	139,213.61
COPE EXPENSES		
CoPE Conference Registrations	0.00	0.00
CoPE Courier & Postage Exp	0.00	0.00
CoPE Insurance Expense	0.00	0.00
CoPE Meeting Accomodations	0.00	0.00
CoPE Meeting Catering / Venue Exp	0.00	0.00
CoPE Meeting Meals / Per Diems Exp	0.00	0.00
CoPE Meeting Travel / Mileage Exp	0.00	0.00
CoPE Meeting Exp Subtotal	0.00	0.00
CoPE Miscellaneous Expense	0.00	0.00
CoPE Office Exp, Sect, Copying, Fax	0.00	0.00
CoPE Printing Expense	0.00	0.00
CoPE Professional Serv (Acct/Legal)	0.00	0.00
CoPE Teleconference / Telephone Exp	0.00	0.00
CoPE Translation Services Exp	0.00	0.00
Total CoPE Expenses	0.00	0.00
CPC Expenses		
CPC Admin Support	12,755.34	3,953.82
CPC Consultants & Contractors	40,181.79	47,100.02
CPC Database Administrator	0.00	0.00
CPC Project Manager	0.00	14,056.88
CPC Professional Fees – Legal / Acct	168,312.77	1,861.84
CPC Translation Services	0.00	0.00
CPC PERSONNEL/CONSULTANTS SUBTOTAL	221,249.90	66,972.56
CPC Communications - incl Teleconf	466.35	45.83
CPC Office Serv, Copying & Printing	204.66	284.24
CPC Office Supplies,Books, Prof Dev	25.16	0.00
CPC Publication - Printing	41,800.03	0.00
CPC Publication - Distrib / Postage	628.03	242.02
CPC Publication - Translation Exp	0.00	0.00
CPC MATERIALS&PUBLICATIONS SUBTOTAL	43,124.23	572.09

	Actual 01/01/2009 to 12/31/2009	Actual 01/01/2008 to 12/31/2008
CPC Expenses cont'd		
CPC Equipment - Office	0.00	0.00
CPC Evaluation - Consult / Dissemin	0.00	0.00
CPC Miscellaneous Project Expense	0.00	0.00
CPC Rent & Utilities	0.00	0.00
CPC Accomodations	24,649.85	17,922.55
CPC Meals/Per Diems, Catering/Venue	14,169.00	20,137.58
CPC Miscellaneous Meeting Expenses	835.80	0.00
CPC Travel / Mileage	38,815.24	34,279.15
CPC TRAVEL/ACCOM/MEETINGS SUBTOTAL	78,469.89	72,339.28
CPC Database - License Fee Expense	0.00	0.00
CPC Database Maintenance & Website	26,193.30	0.00
CPC Database Miscellaneous Expense	0.00	0.00
CPC DATABASE EXPENSE SUBTOTAL	26,193.30	0.00
CPC TOTAL PROJECT EXPENSE	369,037.32	139,883.93
TOTAL EXPENSE	734,960.55	475,104.09
NET INCOME	13,731.79	9,595.54

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CIPHI, Cdn Inst of Public Health Inspectors

Vendor Aged Summary As at 12/31/2009

Name	Total	Current	31 to 60	61 to 90	91+
ALBERTA CIPHI BRANCH	196.42	196.42	0.00	0.00	0.00
BC CIPHI BRANCH	67.79	67.79	0.00	0.00	0.00
C.I.E.H. Chartered Institute of Environment Health	3,500.00	3,500.00	0.00	0.00	0.00
cfactor Works Inc.	3,368.40	3,368.40	0.00	0.00	0.00
Chattha, Kuljeet	55.00	55.00	0.00	0.00	0.00
Freckle Creative Marketing Corp	10,221.12	10,221.12	0.00	0.00	0.00
Gosselin, Garth	745.00	745.00	0.00	0.00	0.00
Graff, Yvonne	635.35	635.35	0.00	0.00	0.00
Kwik Kopy	243.61	243.61	0.00	0.00	0.00
Meyers Norris Penny, LLP	16,378.35	16,378.35	0.00	0.00	0.00
MPS Executive Suites	12,338.90	5,625.30	6,713.60	0.00	0.00
NEW BRUNSWICK CIPHI BRANCH	48.42	48.42	0.00	0.00	0.00
NL/LAB CIPHI BRANCH	77.48	77.48	0.00	0.00	0.00
NS/PEI CIPHI BRANCH	180.00	180.00	0.00	0.00	0.00
ONTARIO CIPHI BRANCH	484.94	484.94	0.00	0.00	0.00
Rehbein, Karen	45.20	0.00	0.00	45.20	0.00
Roark, Tim	2,430.36	2,430.36	0.00	0.00	0.00
SASKATCHEWAN CIPHI BRANCH	96.84	96.84	0.00	0.00	0.00
Stadel, Pamela	163.20	163.20	0.00	0.00	0.00
Telus	-241.08	-241.08	0.00	0.00	0.00
Transperfect	3,021.53	3,021.53	0.00	0.00	0.00
VISA Business Platinum Avion	2,344.93	2,344.93	0.00	0.00	0.00
Weighill, Cameron	100.00	100.00	0.00	0.00	0.00
Total outstanding:	56,501.76	49,742.96	6,713.60	45.20	0.00

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*** Note, these amounts have all been paid out in 2010 ****

CIPHI, Cdn Inst of Public Health Inspectors

Customer Aged Summary As at 12/31/2009

Name	Total	Current	31 to 60	61 to 90	91+
2009 AEC Conference	51,464.61	51,464.61	0.00	0.00	0.00
ALBERTA BRANCH - CIPHI	1,745.19	1,745.19	0.00	0.00	0.00
BC BRANCH - CIPHI	409.07	409.07	0.00	0.00	0.00
D2C3 Enterprises	251.23	251.23	0.00	0.00	0.00
Day Advertising Group Inc.	150.00	150.00	0.00	0.00	0.00
Dept of Health & Social Services Igloolik	150.00	0.00	0.00	0.00	150.00
Eastern Ontario Health Unit	150.00	150.00	0.00	0.00	0.00
ELGIN ST THOMAS HEALTH UNIT	150.00	0.00	0.00	0.00	150.00
GOVERNMENT OF NUNAVUT	250.00	0.00	0.00	0.00	250.00
Lamb MediaWorks Inc.	150.00	0.00	0.00	150.00	0.00
MANITOBA BRANCH - CIPHI	1,222.07	1,222.07	0.00	0.00	0.00
MIDDLESEX-LONDON HEALTH UNIT	300.00	300.00	0.00	0.00	0.00
NB BRANCH - CIPHI	1,196.86	1,196.86	0.00	0.00	0.00
New Brunswick Dept of Health	150.00	0.00	150.00	0.00	0.00
NL & LAB. BRANCH - CIPHI	1,672.59	43.71	0.00	0.00	1,628.88
NORTHERN HEALTH	150.00	150.00	0.00	0.00	0.00
NORTHWESTERN HEALTH UNIT	150.00	0.00	150.00	0.00	0.00
NS/ PEI BRANCH - CIPHI	1,436.91	1,364.01	0.00	0.00	72.90
ONTARIO BRANCH - CIPHI	2,345.31	2,345.31	0.00	0.00	0.00
Porcupine Health Unit	150.00	0.00	150.00	0.00	0.00
Ryerson University, School of Operational & Pub Heal	450.00	0.00	0.00	0.00	450.00
SASKATCHEWAN BRANCH - CIPHI	2,218.78	1,422.85	0.00	0.00	795.93
SASKATOON HEALTH REGION	150.00	0.00	150.00	0.00	0.00
SUDBURY & DISTRICT HEALTH UNIT	830.00	0.00	280.00	0.00	550.00
Timiskaming Health Unit	150.00	0.00	0.00	0.00	150.00
Vancouver Coastal Health	150.00	150.00	0.00	0.00	0.00
Wellington-Dufferin-Guelph Public Health	150.00	0.00	0.00	0.00	150.00
Total outstanding:	67,742.62	62,364.91	880.00	150.00	4,347.71

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CIPHI, Cdn Inst of Public Health Inspectors

Chart of Accounts - Previous Year (2009)

ASSET

No.	Description	Type	Account Class
1000	Current Assets	H	
1001	Petty Cash	A	Asset
1100	Beanstream C/C Proc Holding Acct	A	Bank
1105	Royal Bank - White Rock	A	Bank
1106	VanCity Chequing Acct	A	Bank
1125	GIC Investment	A	Asset
1150	Accrued Interest	A	Asset
1160	Cash Total	S	
1200	Accounts Receivable	A	Accounts Receivable
1205	Accounts Receivable - Other	A	Accounts Receivable
1210	Accounts Receivable - CPC Proj Fund	A	Accounts Receivable
1215	Accounts Receivable - Conference	A	Accounts Receivable
1300	Prepays	A	Asset
1310	Prepayments to Vendors	A	Asset
1320	Security Deposits	A	Asset
1400	Work In Progress	A	Asset
1500	Inventory	A	Asset
1510	Equipment (computer)	A	Asset
1520	Accum Deprec - Computer	A	Accum. Amort. & Depreciation
1530	Trademark	A	Asset
1540	Accum Amort - Trademark	A	Asset
1545	Software - Database & Network	A	Asset
1547	CPC Accum Amort Software Database	A	Accum. Amort. & Depreciation
1550	Subtotal Assets	S	
1600	Total Assets	T	

LIABILITY

No.	Description	Type	Account Class
2000	Current Liabilities	H	
2101	Accounts Payable	G	Accounts Payable
2102	Accrued Liabilities	G	Liability
2104	Donation Payable to EHFC	G	Accounts Payable
2151	Rebates Payable	G	Accounts Payable
2201	Dues Paid In Advance	G	Liability
2202	Misc Revenue, Paid in Advance	G	Liability
2301	BOC Exam Fees Advance	G	Liability
2310	Sponsorship Rec'd in Advance	G	Liability
2500	Deferred Contributions	G	Liability
2505	Defer'd Contr Related Capital Asst	G	Liability
2530	Quebec Branch, Funds in Trust	G	Liability
2535	GST Collected on Sales	A	Liability
2540	GST Paid On Purchases	A	Liability
2550	GST Owing (Refund)	S	
2800	Total Liabilities	T	

EQUITY

No.	Description	Type	Account Class
3500	Retained Earnings	H	
3560	Retained Earnings	G	Retained Earnings
3600	Current Earnings	X	Current Earnings
3601	Total Retained Earnings	T	

REVENUE

No.	Description	Type	Account Class
4000	NEC Revenue	H	
4001	Member Dues Revenue	G	Revenue
4002	Corporate/Affiliate Revenue	G	Revenue
4003	WebSite/Position Place	G	Revenue
4004	Bank Interest	G	Revenue
4005	Sponsorships	G	Revenue
4006	Conference Profits	G	Revenue
4007	Miscellaneous NEC Revenue	G	Revenue
4008	Reimbursement of NEC Exp by Branch	G	Revenue
4009	Merchandise Sales	G	Revenue
4011	Dues Revenue - Previous Year	G	Revenue
4012	Corporate Commissions	G	Revenue
4015	Special Projects Revenue	G	Revenue
4016	Donation Processing - EHFC	G	Other Revenue
4050	Total NEC Revenue	T	

REVENUE Cont'd

No.	Description	Type	Account Class
4100	Board of Certification Revenue	H	
4101	Exam Revenue (BOC)	G	Revenue
4102	Appeal Fees (BOC)	G	Revenue
4103	Program Review (BOC)	G	Revenue
4104	BOC Credential Review	G	Revenue
4105	Miscellaneous BOC Revenue	G	Revenue
4201	Total BOC Revenues	T	
4250	CPC Revenue	H	
4252	CPC Grant Funding	G	Revenue
4253	CPC Contribution Rev-Capital Assets	G	Revenue
4265	Total CPC Revenue	T	
4270	NCCEH Revenue	H	
4272	NCCEH Contract Revenue	G	Revenue
4277	Total NCCEH Revenue	T	

EXPENSE

No.	Description	Type	Account Class
5000	Common Expenses	H	
5070	Amortization	G	Amort./Depreciation Expense
5072	Common Expense Total	T	
5501	Expenses (NEC)	H	
5511	Admin Contract Services	A	Expense
5512	Exec Director	A	Expense
5513	Honorariums	A	Expense
5514	Interest Charges (C/C) - NEC	A	Expense
5515	Web Site costs	A	Expense
5517	Prof Fees - Consultants/Facilitator	A	Expense
5518	Professional Fees - Acct / Legal	A	Expense
5521	Telephone	A	Expense
5525	Postal (NEC)	A	Expense
5531	Office Expenses	A	Expense
5535	Printing (NEC)	A	Expense
5541	NEC Courier Charges	A	Expense

EXPENSE cont'd

No.	Description	Type	Account Class
5543	Subtotal	S	
5545	Meeting Exp - Accommodations	A	Expense
5546	Meeting Expense – Copying / Printing	A	Expense
5547	Meeting Expense - Meals	A	Expense
5548	Miscellaneous Meeting Expense	A	Expense
5549	Meeting Expenses - Per Diems	A	Expense
5550	Meeting Expense - Travel	A	Expense
5551	Meeting Expense - Teleconference	A	Expense
5552	Subtotal - Meeting Expenses	S	
5553	Membership, Dues & Subscriptions	A	Expense
5554	IFEH Meeting & Travel Expenses	A	Cost of Goods Sold
5555	Insurance	A	Expense
5556	IFEH Conference Bid Expense	A	Expense
5557	Bonding	A	Expense
5558	Conference Registrations	A	Expense
5559	Conference Advance	A	Expense
5560	Donations	A	Expense
5561	EHR - Environ. Health Review, Publ.	A	Expense
5562	Environm. Pub Health Week	A	Expense
5563	Advocacy	A	Expense
5564	Promotions, Items & Merchandise	A	Cost of Goods Sold
5565	Awards & Pins	A	Expense
5566	Bursaries	A	Expense
5567	Cost of Goods Sold (Purchases)	A	Expense
5569	Sabbatical Exchange	A	Expense
5570	Amortization	A	Expense
5571	Miscellaneous NEC	A	Expense
5573	Bad Debts / Write Off	A	Bad Debt Expense
5575	Bank Charges NEC	A	Expense
5577	Credit Card Commission / Fees (NEC)	A	Expense
5581	NEC Expenses Subtotal	S	
5589	Branch Rebates	G	Expense
5591	Total NEC Expenses	T	

EXPENSE cont'd

No.	Description	Type	Account Class
5595	NCCEH Expenses	H	
5596	Consultant Services	G	Expense
5599	Total NCCEH Expenses	T	
5701	BOC Expenses	H	
5711	BOC Admin Contract Services	A	Expense
5714	BOC Interest Charges (C/C)	A	Cost of Goods Sold
5721	BOC Telephone	A	Expense
5725	BOC Postal	A	Expense
5731	BOC Office Expense	A	Expense
5733	Printing (BOC)	A	Expense
5735	Insurance (BOC)	A	Expense
5737	Bonding (BOC)	A	Expense
5739	Professional Fees (BOC)	A	Expense
5741	BOC Courier Expense	A	Expense
5743	BOC Meeting Accommodation	A	Expense
5745	BOC Meeting Meals	A	Expense
5746	Miscellaneous Meeting Expense (BOC)	A	Expense
5747	BOC Meeting Per Diems	A	Expense
5748	BOC Teleconference Expense	A	Expense
5749	BOC Meeting Travel	A	Expense
5751	BOC Program Review Exp - Accom	A	Expense
5753	BOC Program Review - Meals	A	Expense
5755	BOC Program Review - Per Diem	A	Expense
5757	BOC Program Review - Travel	A	Expense
5758	BOC Conference Registrations	A	Cost of Goods Sold
5761	BOC Examiners Expenses	A	Expense
5770	BOC Translation Services	A	Expense
5771	Miscellaneous BOC	A	Expense
5775	Bank Charges BOC	A	Expense
5777	Credit Card Commission / Fees (BOC)	A	Expense
5789	BOC Expenses Sub Total	S	
5791	Total BOC Expenses	T	

EXPENSE cont'd

No.	Description	Type	Account Class
5795	COPE EXPENSES	H	
5796	CoPE Conference Registrations	G	Expense
5797	CoPE Courier & Postage Exp	G	Expense
5800	CoPE Insurance Expense	G	Expense
5802	CoPE Meeting Accomodations	A	Expense
5803	CoPE Meeting Catering / Venue Exp	A	Expense
5804	CoPE Meeting Meals / Per Diems Exp	A	Expense
5805	CoPE Meeting Travel / Mileage Exp	A	Expense
5806	CoPE Meeting Exp Subtotal	S	
5807	CoPE Miscellaneous Expense	G	Expense
5808	CoPE Office Exp, Sect, Copying, Fax	G	Expense
5809	CoPE Printing Expense	G	Expense
5810	CoPE Professional Serv (Acct/Legal)	G	Expense
5813	CoPE Teleconference / Telephone Exp	G	Expense
5814	CoPE Translation Services Exp	G	Expense
5819	Total CoPE Expenses	T	
5820	CPC Expenses	H	
5821	CPC Admin Support	A	Expense
5822	CPC Consultants & Contractors	A	Expense
5823	CPC Database Administrator	A	Expense
5824	CPC Project Manager	A	Expense
5825	CPC Professional Fees - Legal/ Acct	A	Expense
5826	CPC Translation Services	A	Expense
5830	CPC PERSONNEL/CONSULTANTS SUBTOTAL	S	
5835	CPC Communications - incl Teleconf	A	Expense
5837	CPC Office Serv, Copying & Printing	A	Expense
5838	CPC Office Supplies,Books, Prof Dev	A	Expense
5840	CPC Publication - Printing	A	Expense
5842	CPC Publication - Distrib / Postage	A	Expense
5844	CPC Publication - Translation Exp	A	Expense
5850	CPC MATERIALS&PUBLICATIONS SUBTOTAL	S	
5852	CPC Equipment - Office	G	Cost of Goods Sold
5855	CPC Evaluation - Consult / Dissemin	G	Expense
5857	CPC Miscellaneous Project Expense	G	Expense
5860	CPC Rent & Utilities	G	Expense

EXPENSE cont'd

No.	Description	Type	Account Class
5865	CPC Accomodations	A	Expense
5875	CPC Meals/Per Diems, Catering/Venue	A	Cost of Goods Sold
5877	CPC Miscellaneous Meeting Expenses	A	Cost of Goods Sold
5889	CPC Travel / Mileage	A	Cost of Goods Sold
5895	CPC TRAVEL/ACCOM/MEETINGS SUBTOTAL	S	
5898	CPC Database - License Fee Expense	A	Expense
5990	CPC Database Maintenance & Website	A	Expense
5992	CPC Database Miscellaneous Expense	A	Expense
5996	CPC DATABASE EXPENSE SUBTOTAL	S	
5998	CPC TOTAL PROJECT EXPENSE	T	

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MEMBERSHIP COMMITTEE REPORT

The membership numbers for 2009 are as follows:

Branch	Regular	Life	Retired	Student	Affiliate	Corp.	Int'l	Assoc.	Frat.	Hon.	Branch Totals
AB	244	4	5	28	2					3	286
BC	141	3	9	29	3	2			1	7	195
MB	52	2	7	1		1		1	1		65
NB	38	2	4	4							48
NL	32						1				33
NS / PEI	43	4	4	2	1						54
ON	451	6	13	29	4	2		2	1	4	512
QC											
SK	83	2	1	13	1						100
International						1	3			7	11
National Total	1084	23	43	106	11	6	4	3	3	21	1304
2008	1127	21	72	104	16	10	15	2	2	6	1375
2007	1223	20	96	63	0	1	11	1	7	6	1428

There was a small drop in membership probably due to all changes in on line registration, paper applications sent in late. We should see a definite increase this year with all the upcoming changes such as CoPE and mandatory membership from certain jurisdictions.

The National Executive Council will be seeking membership feedback on ways to increase our numbers. We will have the new Quebec Branch joining in this year, so for the first time we will have representation from all across Canada.

Respectfully,



Josée Thériault, CPHI(C)
Chair, Membership Committee, CPHI

SENATORS (RETIREES ADVISORY COMMITTEE) REPORT

The Canadian Institute of Public Health Inspectors' Retirees Advisory Committee was first formed in September, 2005. Its initial primary function was to provide a resource of qualified personnel in the event of a pandemic or disaster in Canada to address human resource surge capacity issues. At its annual meeting in 2009, the Retirees Advisory Committee identified several functional areas that needed immediate attention for the committee to grow and operate for the betterment of the Canadian Institute of Public Health Inspectors and retirees.

The primary concern was the lack of members within the CIPHI Retirees category. The retiree membership declined in 2009 to a level where retiree membership was almost nonexistent. The Retirees Advisory Committee needed to address the problem in an aggressive manner to maintain a retiree membership category that was representative of retired Public Health Inspectors and Environmental Health Officers in Canada. The National Executive Council was requested to waive the membership fee for the retiree sector for the year 2010 to permit the Retirees Advisory Committee to develop a strategy to address the declining membership and develop a plan of potential benefits for retirees so that they would reconsider and maintain their membership in the Institute.

Communication was identified as one of the main barriers in any recruitment / retention program. The committee proceeded with a mail-out to all known retirees identifying who we are, our mission, and included membership and information forms. Our thanks to Brian Hatton for this work and to Danny Savoie for the French translation. This was followed by the development of a quarterly newsletter called "CIPHI Senators Forum". Thanks to Tim Roark and James McCorry for their initiative and lead on this project, and again, Danny Savoie provided the required translations. The first two issues provided information on our initiatives such as the lobby for the re-establishment of a Quebec Branch and some human interest stories and historical information. It is the intent that future issues will provide information under titles such as "updates, historical events, new retirements, bereavements", and hopefully some benefits of interest to retirees such as travel, home and auto insurance. It is our hope that upon a successful implementation strategy, retirees will not only become members of the Institute but active supporters of the committee and its goals to benefit retirees in Canada.

A second initiative this past year has been a lobby to have some form of public recognition for CIPHI's upcoming centenary celebration. The committee prepared an application letter for the National President to submit to the Canada Post Stamp Selection Committee for the issuance of a Commemorative Stamp in honor of the CIPHI centenary year in 2013 (this work was lead by Jim McCorry as our resident expert in this area). The committee drafted letters for the National President to forward to all Branch Presidents soliciting their support. This was followed by an ongoing lobby of friends of Environmental Health requesting they write letters of support to the selection committee. The support to date has been most satisfying, but the lobbying must continue for at least the coming year.

A third initiative that the committee is advocating for is the need for our history to be recorded and the story of Environmental Health told. The committee is grateful for the dedication and work that your historian, Tim Roark, places on collecting and preserving records and other items of historical value. However, there is a need for our history to be written and the stories of Environmental Health actually told. This past year saw the Canadian Public Health Association hold its centenary and we were invited to work with them on a committee overseeing their recording of Public Health in Canada over the last one hundred year period. This work can be seen by visiting the CPHA website. We are most grateful for the time that Klaus Seeger gave to this project and his ongoing interest in some day seeing the history of Environmental Health written.

The committee hopes that it will continue to receive your support as it moves these projects ahead together with the work required within its mandate.

Respectfully,



Leonard Gallant, CPHI(C) Ret'd
Chair, Retirees Advisory Committee "Senate", CIPHI

Current Members of the CIPHI Retirees Advisory Committee:

British Columbia	Tim Roark
Alberta	Bill Chrapko
Saskatchewan	Bill Wright
Manitoba	Dean Sargeant
Ontario	Brian Hatton
Quebec	Jean Luc Archambault
New Brunswick	Danny Savoie
Nova Scotia	James McCorry
Prince Edward Island	Leonard Gallant
Newfoundland / Labrador	Nathan Gosse
Federal Government	Martin Tonary

WEBSITE COMMITTEE REPORT

The website continues to be a popular way for members to keep up with Institute news and events, due to its interactive nature and the ease with which members can access the information that they are searching for. The website has become one of the Institute's most valuable communication tools.

The discussion board continues to be the most popular feature on the website. We have well over 1100 registered users and there are always engaging and thought provoking discussions going on. Several hundred people per day use this feature. The spam problem that we had over the past few years has been reduced to a more manageable level.

The Position Place would probably be the second most popular feature, receiving approximately over 250 visits per day. At any one time there are at least a dozen jobs being advertised on the jobs.ciphi.ca page. We also have over 800 subscribers to our Alert email system.

The organization and layout of the site are currently undergoing a major overhaul, and we will be unveiling an exciting new website in the very near future.

Respectfully submitted,



Mike LeBlanc, CPHI(C)
Website Administrator, CIPHI

REPORT OF THE HISTORIAN

Mr. President I am pleased to submit the following report regarding events and accomplishments over the past year.

- A real effort was made to photograph and thus duplicate all information in the seven historical scrapbooks created by Larry Lychowyd and Bill O'Donnell for the Ontario Branch. The books which were first created in the early 1960s and continued until 1996 contain photos and documents dating back as far as 1917. Klaus Seeger and I took a total of over 2,100 photos to ensure we now have a complete duplicate set of all that great information. Much of it is irreplaceable should the books be damaged or destroyed. Many items and photos are of real national significance such as a number of photos and documents regarding **Major A.S. O'Hara, Founding Member & Life Member** of CIPHI. Many thanks to Peter Heywood, Past President of the Ontario Branch and Klaus Seeger for their great support regarding this project.
- Sadly, work on finalizing the project to scan and store on disks all the National Executive Minutes from 1934 to 2010 has again been delayed. Many of the minutes are still missing from the 80s, 90s and as recent as the 2007 AGM. Hopefully with the assistance of all NEC members, past and present, those missing minutes can be located and this important project can finally be completed.
- I was most fortunate to be invited to speak at the recent CIPHI Ontario Branch conference regarding the history of the Institute. The institute and its members have a wonderful history that more members need to become familiar with. Many thanks to Peter Heywood and the Ontario Branch for inviting me to speak to their members.
- As a result of the discussions I was involved in during the Ontario Branch conference, Sandy Stevens, Editor of the Ontario Branch News, is currently researching the potential of having over 60 years of their newsletter copied to disks for permanent retention as historical records available to all members to review. Let's hope this project is successful. Stay tuned.
- Good news regarding identifying the recipients of the CIPHI 50 Year Award. To date 15 of the 18 persons who received the awards have been identified leaving only three left to be found. In addition, the names of a further 6 more candidates were forwarded to the Branch Presidents in hopes that they will arrange to honour these very long-standing members of the Institute.
- Our efforts to write the history of Public Health in Canada were overtaken by CPHA preparing the story of their 100th year anniversary in 2010. Klaus Seeger did a great job of representing CIPHI and our profession in the development of their history of public health. I believe I was also included in conjunction with the submission of several photos and biographies of key members of our profession. Hopefully we can continue to prepare the History of Public Health Inspection in Canada as soon as additional funding can be arranged.

The projects to be completed in 2011 are substantial and include:

- Complete the scanning of all NEC minutes to disks.
- Continue work to create a comprehensive list of **"Key & Notable"** Members of CIPHI for inclusion on the CIPHI web site.
- Scan to disks all copies of the **Canadian Sanitarian**, its predecessor the **Newsletter** and now the **Environmental Health Review**.

- Work with the CIPHI Web Master and the NEC to establish a Historical Section on the CIPHI web site so that the most interesting information such as biographies of Key & Notable CIPHI members, the history of Public Health Inspection in Canada and other existing documents such as **In the Beginning, Up the Years** and the **Charter** can be posted together for all members to read.
- Continue filling in missing information about CIPHI award recipients, officers and events, etc.

The most important goal for 2010 is to get all Branches on side for the need to preserve their own great part of CIPHI's history by appointing a **Branch Historian** whose responsibility will be to lead the project. Hopefully, branch minutes, newsletters, photographs, and other important documents and memorabilia can all be preserved for future generations of Environmental Public Health Professionals to enjoy and add to.

The membership of our ad hoc Historical Committee is unchanged and currently consists of the following persons:

Angela Newman - Ontario
Bill Koroluk - Saskatchewan
Charlie Young - BC
Klaus Seeger - Ontario
Len Gallant - PEI
Stefane Gravelle - Manitoba

Again I must emphasize how absolutely essential it is that the NEC, BOC, EHFC, and now CoPE preserve their minutes, reports and other key documents for historical purposes. This must include hand-off procedures when Presidents, Chairman, and Executive Directors change as this is where most of these important documents have gone astray in the past.

Respectfully submitted,

Tim Roark, CPHI(C) Ret'd
Historian, CIPHI

REPORT OF THE EDITOR OF THE ENVIRONMENTAL HEALTH REVIEW

This is likely to be Debra's and my last report to the membership of CIPHI as editors and publishers of the EHR! Our current contract expires with the Winter, 2010, issue arriving on members' doorsteps after January 31st, 2011. We approach this eventuality with mixed feelings, having published and produced your professional journal for the past 14 years, starting with the Spring, 1997, issue. It has had its share of accomplishments and satisfaction as well as its share of challenges and disappointments but we have never looked back with regret to that day in 1996 when we accepted the torch from Tony Amalfa.

We have practiced Continuous Quality Improvement to the best of our abilities, while acknowledging the budgetary and resource limitations we face. For the last year and a half, we have been not only assembling the journal, but printing it at our recently acquired print shop in Delta. We continue to face challenges, as will those who follow in our footsteps. We are led to believe that your National Executive wishes to "go in a different direction" and have assigned this daunting task to Cameron Weighill to coordinate. An orderly transition is planned so that this important vehicle of information sharing, which helps meet the CPC program requirements for maintenance of competency, is not disrupted. It is noteworthy that your EHR received a strong vote of confidence in the recently released member survey with a 90% approval rating, but received only passing mention in the draft Strategic Plan released in early August.

Some of the challenges facing our successors include:

- Decreasing advertising revenues as budgets stay tight;
- Continued difficulty in maintaining an inventory of top notch manuscripts for publication;
- Logistical challenges in meeting bilingual publication objectives of NEC;
- Absence of regular contributions from the 5 training centres;
- Decisions around whether it is time to offer e-version options of the EHR;
- Increasing distribution costs; and
- Maintaining the editorial freedom that is essential if we are to freely and openly challenge and stimulate our profession over the next 10 to 15 years!

We would be remiss if we did not once again acknowledge our regular contributors, with a special nod to Tim Sly and Nelson Fok for their regular columns of wisdom!

Respectfully submitted,



Debra & Domenic Losito, D2C3 Enterprises Inc
Editors / Publishers, Environmental Health Review

REPORT OF THE CIPHI SPECIAL PROJECTS COORDINATOR

Environmental Public Health Week 2010 was held from January 8th to 24th, 2010. "Hygiene: An Approach To Life" was a theme selected by the committee given the timely nature of the Pandemic H1N1 influenza. A variety of events were hosted by the Branches which are gaining significant recognition each year. To support the Branches, 3000 posters were developed using the design services of Absolut Media from Edmonton, Alberta. The poster size was 11" x 17" with a focus on hand washing. The text information was provided in both English and French. Work has already commenced with the Environmental Public Health Week 2011 Committee to seek a new theme for next year.

CIPHI Awards Committee has replenished its award supply with the following: two Alex Cross Awards, three Honourary Memberships, a President's Award, two Alexander Officer Awards and an Environmental Health Review Award. The committee also requested a quote for a 50 Year Member pin based on a similar design template of the 25 Year Member pin. A quote, along with 3 design choices, was provided to the National Executive Council for consideration.

Finally, through the CIPHI Council of Professional Practice Committee, 3000 4"x6" adhesive notepads were ordered under a 2 for 1 promotion.

Respectfully,



Victor Mah, B.Sc, CPHI(C)
Special Projects, CIPHI

REPORT OF THE 2009 ANNUAL EDUCATION CONFERENCE CHAIRS

This year's edition of the CIPHI National Conference was a roaring success. Despite a global economic recession, the restructuring of Health delivery in Alberta, and a substantial change in the HSAA contracts regarding education money allocation, the Conference was attended by over 320 people, including delegates, speakers and exhibitors, from all parts of Canada. The theme for the conference was 75 years and new frontiers – very appropriate under the circumstances.

The education sessions featured first rate plenary speakers covering the vast and changing issues within the spectrum of Environmental Health. The keynote speakers (Warren MacDonald, Andrew Nikiforuk, and Bill Marler) covered varied and entertaining perspectives on taking action and stepping outside the box, the impact of global trade on disease exchange and food borne illness litigation, and the impact on food safety in the U.S.A. The education session schedule was unique this year as it featured a stream on all three days dedicated to Federal Environmental Health issues. Interactive media training was also introduced and a full day course on drinking water safety was a value added learning opportunity.

The social events were also great opportunities to network and kick off the ol' boots. Each night featured a different theme and included the celebration of the local "wild west" heritage – featuring the lynching of Phi Phan, allegedly for selecting a veggie meal at an Alberta Beef event, which was followed by a gunfight at the OK Corral. Another unique event featured the British Military setting up their Field Kitchen and feeding the delegates gourmet burgers in the wilderness of Kananaskis Country. Fortunately, for the delegates, the temperature did not quite reach the 65°C that field soldiers routinely experience in Afghanistan and Iraq.

We were very fortunate to have a number of large sponsors, exhibitors, and donators of silent auction items that greatly contributed to the financial success of the conference. Key sponsors included: The National Collaborating Centre for Environmental Health, Health Canada First Nations Inuit Health Branch and Healthy Environments Consumer Safety Branch, Public Health Agency of Canada, Chinook Health Region, and Calgary Health Region. We were also successful in filling 34 exhibitor booths (many of them new to CIPHI). We are still in the process of completing the final accounting but we are projecting a profit of approximately \$90,000.

Finally, the conference would not be a success without the dedicated work of the members that made the conference happen. Thanks and gratitude goes out to the Conference Organizing Committee (Sarah Nunn, Jenny Brown, Valerey Davidson, Jason Feltham, Mark Fehr, Keith Lee, and Chad Beegan) and the many, many volunteers who toiled away before and during the conference, with special recognition going out to Jeremy "the stress monkey" Vaughn for taking care of all the IT gremlins that inevitably would appear at the worst of times.

Also, a very large thank you to all the delegates who attended the Conference and made it such a great success!!!

Respectfully submitted by,



Robert Bradbury
Co-Chair, 2009 AEC

Peer Mikkelsen
Co-Chair, 2009 AEC

REPORT OF THE 2010 INTERNATIONAL FEDERATION OF ENVIRONMENTAL HEALTH AND ANNUAL EDUCATION CONFERENCE CHAIRS

This report, of necessity, had to be written and submitted three weeks before the opening of the 2010 World Congress, running conjointly with the CIPHI 76th Annual Educational Conference. Therefore, numbers and revenues are based on mid-August data and will be updated verbally to the NEC and the AGM. As of August 13th, we have approximately 350 delegates registered (including speakers & exhibitors) representing 35 different countries and we are tracking toward a modest profit after all the bills are paid. Approximately 60% of the delegates are from Canada & the U.S.

First, let me acknowledge the energy and dedication of the over two dozen volunteers who formed the Congress Organizing Committee! Without their tireless efforts and boundless energy over the last seven years, this Congress would not have been the success it has been! We have lost some members over that protracted time period, through retirement, parental leave, or just plain exhaustion. Others have stepped up to fill the void, while still others have finished their work on one committee, only to be quite ready to apply their skills in another area of conference planning & delivery. You will find the complete list of Committee members in the Congress Program or on the Congress USB stick; when you see someone with a Congress Committee ribbon during the Congress, please acknowledge their contributions and volunteering spirit. As Chair, I've been advised that many of the committee were "voluntold" rather than "volunteered". To that I say you already had to have the spirit of volunteering within you to accept the post when you're "told".

Secondly, let me acknowledge the strong support of our Congress Partners, the B.C. Ministry of Healthy Living & Sport, and the Vancouver Coastal Health Authority, without whose financial and in-kind support this Congress would not have been possible. Thanks too to our sponsors & exhibitors for their support.

We believe our 100+ speakers, spread over close to ten topic areas and six technical sessions per day, have provided delegates with a broad array of top notch presentations, research findings, and practical knowledge. We took a slightly different path selecting our keynote speakers this year. While none of them are environmental health practitioners or your typical CIPHI keynote, they have addressed our Congress themes and mottos from a broader perspective, while challenging and inspiring us to apply what we have learned to our health protection efforts back home.

We have tailored (not without some last minute challenges and changes) a mid-week technical tour program that highlights the application of leading edge environmental and sustainable practices, while showing off many of our areas natural attributes.

We hope and trust that we have presented you with a diverse and enjoyable social program that has allowed for the important networking and camaraderie that exemplifies the field of environmental health.

Whether we make a modest profit or a small profit is somewhat inconsequential as long as our Environmental Health counterparts who have travelled from the far points of the globe remember this event, apply the knowledge that has been transferred to them and embrace the need for more interaction between those of us in the Environmental Health Profession who are spread around the globe. Armed with renewed energy, expanded knowledge and the zeal to improve the environment for our citizens, we can truly practice "Global Health Protection – From Sea to Sky!"

Respectfully submitted,



Domenic Losito, CPHI(C)
Chair, IFEH2010 World Congress Organizing Committee

NOTICE OF MOTION #1

CHANGING THE DEFINITION OF A NATIONAL COUNCILLOR

Each Branch needs to be given the flexibility to provide representation to the National Executive Council and still govern their respective branch. This can be accomplished by changing the automatic appointment of a Branch President to the National Executive Council which will allow for wider latitude in utilizing limited Branch human resources, while still supporting the work of the National organization.

We move to revise Section 24 of By-Law No. 4 by deleting:

The National Executive Council may fill any casual vacancy occurring among the National Executive by filling the vacancy with an appointment from the Branch where the vacancy exists. This appointment shall be at the pleasure of the Branch.

and replacing it with the following:

The National Executive Council may fill any vacancy occurring among the National Executive Council by filling the vacancy with an appointment from the Branch where the vacancy exists. This appointment shall be at the pleasure of the Branch.

and additionally move to revise Section 40 of By-Law No. 4 by deleting:

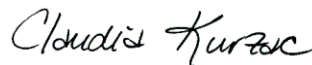
Each Branch President shall be a National Councillor of the Institute and a Member of the National Executive Council during his / her term of Office.

and replacing it with the following:

Each Branch shall appoint a National Councillor as a Member of the National Executive Council for a term of no more than two years with an option for reappointment for another two years.

- (a) If no notice of formal appointment of a National Councillor is received by the National President, the Branch President shall be the National Councillor.

Moved:



Claudia Kurzac
Member-in-good-standing
June 7, 2010

Seconded:



Phi Phan
Member-in-good-standing

NOTICE OF MOTION #2

CHANGING DEFINITION OF MEMBERSHIP TO REQUIRE CPC PARTICIPATION

The Canadian Institute of Public Health Inspectors needs to ensure that the definition of Retired, Life, and International members require the participation in the Continuing Professional Competencies (CPC) Program.

We move to revise Section 2 of By-Law No. 4 by deleting:

- B. International membership may be granted to any person residing outside of Canada who does not hold the CPHI(C) or the CSI(C) and who shares a common interest in the field of environmental health and wishes to contribute towards a unified voice on issues of common interest.

and replacing it with the following:

- B. International membership may be granted to any person residing outside of Canada who may or may not hold the CPHI(C) or the CSI(C) and who shares a common interest in the field of environmental health and wishes to contribute towards a unified voice on issues of common interest.
 - (i) Persons who are granted International membership and who hold the CPHI(C) or the CSI(C) credential must participate in the continuing professional competency program of the Canadian Institute of Public Health Inspectors.

and additionally move to revise Section 7 of By-Law No. 4 by deleting:

- A. Life Membership may, subject to the provisions of Subsection (c) of this Section, be conferred by vote at the Annual General Meeting on qualified Public Health Inspectors who are Members of the Institute and who have made a noteworthy contribution to the advancement of Sanitary Science and / or the purposes of the Institute. Life Membership may be granted to persons still practising. Such Life Membership shall carry voting privileges and the right to hold office, but no obligation to pay fees.
- B. No more than one Life Member shall be elected at any Annual Meeting and the total number of living Life Members shall not exceed three (3) percent of the membership, 10 as determined from the current report of the Executive Secretary-Treasurer / Executive Director.
- C. The National Executive Council shall consider the criteria of all nominees and shall forward the nominations along with their recommendations to the Annual General Meeting to be voted upon in accordance with subsection (a) of this section.
- D. The nominator of a Member proposed for Life Membership shall forward with the nomination a citation setting forth the eligibility criteria of the nominee pursuant to Sub-Section (a) of this Section.
- E. Nominations for Life Membership shall be mailed or delivered to the Executive Secretary-Treasurer / Executive Director so as to be in his/her possession sixty (60) days prior to the Annual Meeting.

NOTICE OF MOTION #2 (continued)

and replacing it with the following:

- A. Life Membership may, subject to the provisions of Subsection (c) of this Section, be conferred by vote at the Annual General Meeting on qualified Public Health Inspectors who are Members of the Institute and who have made a noteworthy contribution to the advancement of Environmental Public Health and / or the purposes of the Institute. Life Membership may be granted to persons still practising. Such Life Membership shall carry voting privileges and the right to hold office, but no obligation to pay fees.
- B. No more than one Life Member shall be elected at any Annual Meeting and the total number of living Life Members shall not exceed three (3) percent of the membership, 10 as determined from the current report of the Executive Secretary-Treasurer / Executive Director.
- C. The National Executive Council shall consider the criteria of all nominees and shall forward the nominations along with their recommendations to the Annual General Meeting to be voted upon in accordance with subsection (a) of this section.
- D. The nominator of a Member proposed for Life Membership shall forward with the nomination a citation setting forth the eligibility criteria of the nominee pursuant to Sub-Section (a) of this Section.
- E. Nominations for Life Membership shall be mailed or delivered to the Executive Secretary-Treasurer / Executive Director so as to be in his / her possession sixty (60) days prior to the Annual Meeting.
- F. Persons who are granted Life Membership must participate in the continuing professional competency program of the Canadian Institute of Public Health Inspectors if they are working for an employer or an agency where the pre-requisite for employment is the CPHI(C).

and additionally move to revise Section 8 of By-Law No. 4 by deleting:

- A. Any Member who upon retirement from active employment through age, health or disability and is eligible for some form of pension, and wishes to continue membership in the Canadian Institute of Public Health Inspectors may apply in writing to their Branch to continue such membership. The applicant shall advise the Branch and the Executive Secretary-Treasurer / Executive Director as to the effective date of retirement. A Retired Member shall have full voting rights and the right to hold office.
- B. Any member who has retired from active employment from one employing agency from which the member is receiving or is eligible to receive a pension, and who now is working as a full-time employee for another agency where the pre-requisite for employment is the CPHI(C), shall not be considered for retired membership.

and replacing it with the following:

- A. Any Member who upon retirement from active employment through age, health or disability and is eligible for some form of pension, and wishes to continue membership in the Canadian Institute of

NOTICE OF MOTION #2 (continued)

Public Health Inspectors may apply in writing to their Branch to continue such membership. The applicant shall advise the Branch and the Executive Secretary-Treasurer / Executive Director as to the effective date of retirement. A Retired Member shall have full voting rights and the right to hold office.

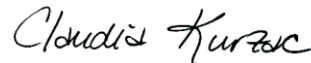
- B. Any member who has retired from active employment from one employing agency from which the member is receiving or is eligible to receive a pension, and who now is working as an employee or contractor for another agency where the pre-requisite for employment is the CPHI(C), shall not be considered for retired membership.

Moved:



Phi Phan
Member-in-good-standing
June 7, 2010

Seconded:



Claudia Kurzac
Member-in-good-standing

NOTICE OF MOTION #3

REMOVAL OF ASSOCIATE MEMBERSHIP CATEGORY

The Associate Membership category was created before the inception of the CPC Program. The current requirement for this membership type does not support the Canadian Institute of Public Health Inspectors' CPC Program or the philosophy of continuous personal and professional improvement. This change will take effect January 1, 2011.

We move to delete Section 3 of By-Law No. 4:

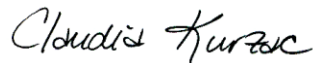
Associate Membership may be granted to a person upon submission of the prescribed application form and fee providing the applicant is the holder of the CPHI(C) or the CSI(C) but is either not working or is not employed in a position where a prerequisite is the CPHI(C) or the CSI(C). It shall be the responsibility of every Associate Member to notify CIPHI within thirty (30) days of a change in status relative to the above stated membership criteria.

and additionally move to delete the following from Section 16 of By-Law No. 4.:

Associate Membership - The fee shall be established by the National Executive Council

All deletions will take effect January 1, 2011.

Moved:



Claudia Kurzac
Member-in-good-standing
June 7, 2010

Seconded:



Phi Phan
Member-in-good-standing

NOTICE OF MOTION #4

NUMBER OF REQUIRED VOTES FOR ELECTIONS

The intent of this notice of motion is to clarify the language for voting and to change the required number of votes for elections.

We move to revise Section 21. D. of By-Law No. 4 by deleting:

- (D) The position of National President-Elect shall be selected by ballot at the national Annual General Meeting. The candidate receiving the highest number of ballots for the position of National President-Elect shall be declared elected. If only one candidate seeks election for National President-Elect, the presiding officer shall declare him elected by acclamation.

and replacing it with the following:

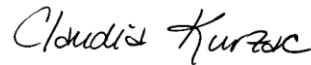
- (D) The position of National President-Elect shall be selected by ballot at the national Annual General Meeting. The candidate receiving the majority vote for the position of National President-Elect shall be declared elected. If only one candidate seeks election for National President-Elect, the presiding officer shall declare him elected by acclamation.

Moved:



Phi Phan
Member-in-good-standing
June 7, 2010

Seconded:



Claudia Kurzac
Member-in-good-standing

NOTICE OF MOTION #5

TAKEOVER DATE FOR PRESIDENT-ELECT

The proposed amendment is to change the service interval for the President and National President-Elect. This change provides for a standard time interval for governance for each President, which will provide for a consistent timetable for transition and power transfer.

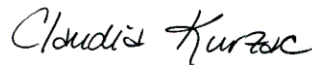
We move to revise Section 21 of By-Law No. 4 by deleting:

- (E) The National President-Elect shall hold office for a term of two (2) years and shall assume the office of National President at the closing session of the national Annual General Meeting at which the next National President-Elect is elected. The outgoing National President shall immediately become the Immediate Past President.

and replacing it with the following:

- (E) The National President-Elect shall hold office for a term of two (2) years and shall assume the office of National President on January 1 of the year immediately following the national Annual General Meeting at which the next National President-Elect was elected.
- (F) The outgoing National President shall immediately become the Immediate Past President.

Moved:



Claudia Kurzac
Member-in-good-standing
June 7, 2010

Seconded:



Phi Phan
Member-in-good-standing

NOTICE OF MOTION #6
ESTABLISHMENT OF QUORUMS

Bylaws need to contain a provision for quorum, or the number of members needed to be present in order to conduct business. If the bylaws do not specify a quorum, then the quorum is the majority of all the members of the organization.

We move to revise Section 27 of By-Law No. 4 by deleting:

Quorum

Five (5) Members of the Executive Council shall form a quorum thereof for the transaction of business.

and replacing it with the following:

A. Quorum for Transaction of NEC Business

Five (5) Members of the National Executive Council shall form a quorum thereof for the transaction of business.

B. Quorum for General Meetings

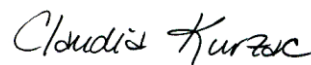
Fifty (50) or 20% of the members-in-good-standing, whichever is less, shall form a quorum for a General Meeting or Special Meeting.

Moved:



Phi Phan
Member-in-good-standing
June 7, 2010

Seconded:



Claudia Kurzac
Member-in-good-standing

NOTICE OF MOTION #7

REMOVING VOTING RESTRICTION FOR THE PRESIDENT

There is an expectation that if the President is the Chair of a meeting he / she will maintain the appearance of impartiality by not voting except in ballot votes or when there is a tie vote. Members don't lose their rights including the right to vote when they become officers. Presumably members elect Presidents for more than their skill of chairing a meeting and may welcome their input in debate and on a particular motion. If the President is chairing the meeting but wants to speak in debate on a motion, the chair should be ceded to the vice president or another member and not return to the chair until after the motion is processed.

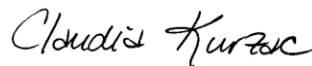
We move to revise Section 18 of By-Law No. 4 by deleting:

Every Member in good standing hereinbefore stated to possess voting privileges, will have one vote, and shall be eligible for office. The President shall not vote except in the event of a tie vote.

and replacing it with the following:

Every Member in good standing hereinbefore stated to possess voting privileges, will have one vote, and shall be eligible for office.

Moved:



Claudia Kurzac
Member-in-good-standing
June 7, 2010

Seconded:



Phi Phan
Member-in-good-standing

NOTICE OF MOTION #8

AMEND THE CODE OF ETHICS

This is an update to officially adopt the new Code of Ethics included in the CPC Reference Guide.

We move to revise Schedule “A” of Bylaw 4 by deleting:

As a member of the Canadian Institute of Public Health Inspectors, I acknowledge:

That I have an obligation to the sciences and arts for the advancement of Public Health. I will uphold the standards of my profession, continually search for truths, and disseminate my findings; and I will strive to keep myself fully informed of the developments in the field of Public Health.

That I have an obligation to the Public whose trust I hold and I will endeavour, to the best of my ability, to guard their interests honestly and wisely. I will be loyal to the profession and Institute to which I belong.

That the enjoyment of the highest attainable standard of health is one of the fundamental rights of every human being without distinction of race, religion, political belief, economic or social condition.

That being loyal to my profession, I will uphold the Constitution and By-Laws of the Canadian Institute of Public Health Inspectors and will, at all times, conduct myself in a manner worthy of my profession.

My signature hereon constitutes a realization of my personal responsibility to actively discharge these obligations.

and replacing it with the following:

All members of the Canadian Institute of Public Health Inspectors (CIPHI) have moral obligations relating to their professional practice in return for the trust given to them by society. They are obliged to uphold the law and to act to protect the public's health. Members are required to follow the Constitution, the By-Laws, and the Standards of Practice of CIPHI. All members must conduct themselves in a manner worthy of the environmental public health profession and practice in accordance with these fundamental principles and ethics.

2. Principles

Principle 1: Promoting Justice

Members are dedicated in their care and commitment to the public. Each member respects that the enjoyment of the highest attainable standard of health is one of the fundamental rights of every human being without distinction of race, religion, political belief, or social distinction. Members shall uphold the principles of justice by safeguarding human rights, equity, and fairness by promoting the public good.

NOTICE OF MOTION #8 (continued)

Principle 2: Being Accountable

Members are accountable for their actions and answerable for their practice. As a member, an individual must practice with integrity, honesty, and loyalty to CIPHI and the profession. Collectively, members have an obligation to the public - whose trust they hold - and to safeguard these interests honestly and wisely. Each member practices under conditions that neither compromise professional standards, nor impose such conditions on others.

Principle 3: Maintaining Privacy & Confidentiality

Members recognize the importance of privacy and confidentiality. They safeguard personal, family, corporate, and community information obtained in the context of a professional relationship. Members are aware and respectful of privacy laws designed to protect and preserve people's right to privacy.

Principle 4: Promoting Evidence- Decision Making

Members have an obligation to the sciences and arts for the advancement of the field of environmental public health. They shall continuously search for truths; refine their professional practice through ongoing inquiry, dialogue, and reflection; and disseminate their findings for the benefit of all. Members are committed to basing their practice and policy work on reliable sources of health evidence. In the absence of conclusive health evidence and in the face of uncertain risk, members will follow the precautionary principle to safeguard the public they serve and will uphold a high degree of Health Protection.

Principle 5: Promoting Health, Well-Being & Collaboration

Each member collaborates with other health professionals and stakeholders to achieve the best possible outcomes for clients and communities by understanding and placing value on the individual roles and contributions of others.

Principle 6: Competent Practice

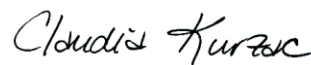
Members strive to be current in their professional knowledge and recognize its relationship to practice. Members apply the knowledge, skills, and experience needed in carrying out their duties in the field. Practitioners actively participate in and adhere to the objectives and requirements of the Continuing Professional Competencies (CPC) Program as it relates to their respective scope of practice. They strive to keep themselves fully informed of the broader advancements in the field of public health. Professional practice and self-directed learning are informed by experience, research, collaboration, and knowledge.

Moved:



Phi Phan
Member-in-good-standing
June 7, 2010

Seconded:



Claudia Kurzac
Member-in-good-standing

NOTICE OF MOTION #9

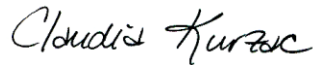
ADD PROVISIONS FOR ELECTRONIC MEETINGS

Any kind of meeting that is not an in-person meeting must be authorized in the bylaws or the governing documents. The Canadian Institute needs to update their bylaws to recognize alternative methods of conducting meetings.

We move to revise Bylaw 4 by adding Section 30.1:

The National Executive Council, standing committees, special committees, and subcommittees of the National Executive Council are authorized to meet by mail, telephone, fax, computer, or other appropriate means, provided that all members have access to the information and / or debate through one or more of the means listed.

Moved:



Claudia Kurzac
Member-in-good-standing
June 7, 2010

Seconded:



Phi Phan
Member-in-good-standing

NOTICE OF MOTION #10

PARLIAMENTARY AUTHORITY

This amendment is required if we are to adopt rules to govern situations not governed by Robert's Rules, such as electronic meetings.

We move to revise Section 49 of Bylaw 4 by deleting:

Robert's Rules of Order shall govern all proceedings at all meetings of the Institute, its Branches and Executive Council, Committees and Sub-Committees.

and replacing it with the following:

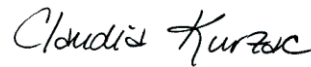
Robert's Rules of Order shall govern all proceedings at all meetings of the Institute, its Branches and Executive Council, Committees and Sub-Committees in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and / or any special rules of order the Institute may adopt.

Moved:



Phi Phan
Member-in-good-standing
June 7, 2010

Seconded:



Claudia Kurzac
Member-in-good-standing