

**Canadian Institute of Public Health Inspectors
70th Annual General Meeting**

**Minutes for June 28, 2004
Charlottetown, PE**

1. Call to Order: 2:15 p.m.
2. Appointment of Officials:
 - a) Parliamentarian – **Motion to appoint Ron de Burger, moved by Tim Roark, second Allen Kerr. All in favor. Carried.**
 - b) Sargeant-at-Arms – **Motion to appoint Shawn Mitton, moved by Shawn Mitton, second by Dean Sargeant. All in favor. Carried.**
 - c) Scrutineers – **Motion to appoint Dean Sargeant, Stefane Gravelle and Ken Cross, moved by Ron de Burger, second by Bill Wrathall. All in favor. Carried.**
3. Roll Call of Officers: Rob Bradbury (Immediate Past-President), Claudia Kurzac (BC Branch President), Phi Phan (AB Branch President), Ken Cross (SK Branch President), Stefane Gravelle (MB Branch President), Mike Duncan (ON Branch President), Leonard Gallant (NS/PEI Branch President), Tamela Carroll (NB Branch President), Paul Noseworthy (NF/Lab), Debra Losito (National Office Manager).

Regrets: Scott MacLean (National President)

4. In Memoriam: Ron Schur (MB), Don Martin (NL), Phil Barton (ON), Freeman Hutchings (ON), Andrea Schrek (BC), Lilli Anne Zahara (AB)
5. **Approval of Agenda:**
6. Approval of the 69th Annual General Meeting Minutes: **Motion to approve minutes as presented, moved by Lynn Richards, second by Shendra Brisdon. All in favor. Carried.**
7. Business Arising:
 - a) Appointment of Accountants: **Motion to accept MacCallum Vanderschee Koebel as Accountants, moved by Claudia Kurzac, second by Nick Losito. All in favor. Carried.**
8. National President's Report: **Motion to accept President's report as circulated, moved by Claudia Kurzac, second by Ann Thomas. All in favor. Carried.**
9. Branch Presidents' Reports:
 - NF/Lab (Paul Noseworthy) – **Move acceptance of report as submitted, by Paul Noseworthy, second by Shawn Mitton. All in favor. Carried.**
 - NB (Tamela Carroll) – **Move acceptance of report as written, by Tamela Carroll, second by Alan Kerr. Questions. All in favor. Carried.**

NS/PEI (Leonard Gallant) – **Move acceptance of report as circulated, by Leonard Gallant, second by Stefane Gravelle. All in favor. Carried.**

ON (Mike Duncan) – **Move acceptance of report as written, by Mike Duncan, second by Ron de Burger. Questions. All in favor. Carried.**

MB – **Move acceptance of report as circulated, by Stefane Gravelle, second by Nicole Lunsted. All in favor. Carried.**

SK (Ken Cross) – **Move acceptance of report as written, by Ken Cross, second by Dean Sargeant. Questions. All in favor. Carried.**

AB (Phi Phan) – **Move acceptance of report as circulated, by Phi Phan, second by Merry Turtiak. Questions. All in favor. Carried.**

BC (Claudia Kurzac) – **Move acceptance of report as circulated, by Claudia Kurzac, second by Shawn Mitton. All in favor. Carried.**

Recognition of Past National Presidents who are also Life members: Dean Sargeant, Ron de Burger and Tim Roark.

10. Chairman, Board of Certification Report: **Motion to accept report on behalf of the Chairman as presented, moved by Ann Thomas, second by Michael Florian. All in favor. Carried.**

Committee Reports

a) Nominations/Awards (Phi):

Alex Cross – no nominations received.

Alexander Officer – **Motion to present award to the Technical Advisory Committee for Safe Drinking Water, moved by Phi Phan, second by Mike Duncan. All in favor. Carried.**

President's – **Motion to present award to Victor Mah for 2003, moved by Phi Phan, second by Ken Cross. All in favor. Carried.**

Environmental Health Review – no nominations received.

Honorary – **Motion to present award to Carla Troy, moved by Phi Phan, second by Klaus Seeger. All in favor. Carried.**

Life Member Award – **Motion to present award to Leonard Gallant, moved by Phi Phan, second by Shawn Mitton. All in favor. Carried.**

b) Finance (Claudia Kurzac): **Motion to accept report as circulated, moved by Claudia Kurzac, second by Tamela Carroll. All in favor. Carried.**

c) Membership (Tamela Carroll): **Motion to accept report as written, by Tamela Carroll, second by Paul Noseworthy. Questions. All in favor. Carried.**

- d) Constitution and Bylaws (Paul Noseworthy): no report.
- e) Advocacy (Stefane Gravelle): **Motion to accept report as circulated, moved by Stefane Gravelle, second by Ken Cross. Discussion. Recognition of Daniel Savoie, French translator. All in favor. Carried.**
- f) Internet Website: **Motion to accept report as submitted, by Tamela Carroll, second by Ken Cross. All in favor. Carried.**
- g) Environmental Health Review (Nick Losito): **Move acceptance of report, by Nick Losito, second by Alan Kerr. Questions. All in favor. Carried.**
- h) Historian (Tim Roark): **Move acceptance of report, by Tim Roark, second by Ron de Burger. Questions. All in favor. Carried.**
- i) Environmental Health Foundation of Canada (Klaus Seeger): **Move acceptance of report, by Ken Cross, second by Klaus Seeger. All in favor. Carried.**
- j) Conferences:
 - i) 2004 Charlottetown (Barry) – no report available.
 - ii) 2005 Toronto (Ron) – Evolving Borders of Public Health September 25 – 28, 2005. **Move receipt of verbal report, by Ron de Burger, second by Mike Duncan. Questions. All in favor. Carried.**
 - iii) 2006 Regina (Ken Cross) – **Move acceptance of report, by Ken Cross, second by Mike Duncan. All in favor. Carried.**
- l) Resolutions: Food Safety. **Motion to accept resolution. Passed unanimously by show of hands. Motions carries.**
 Resolutions for Smoke Free environment – looking for feedback from membership on and definition of “Smoke Free”.
- 12. New Business:
 - a) Appointments to the Board of Certification: Ken Cross, Suzanne Lychowyd-Shaw **Motion to approve appointments, moved by Ron de Burger, second by Klaus Seeger. All in favor. Carried.**
 - b) Conference Bids: 2007 – BC Branch bids to host the conference in 2007. **Motion to accept bid, moved by Claudia Kurzac, second by Lynn Richards. All in favor. Carried.**
 - c) Appointment of President – **Claudia Kurzac**

Announcement: Lynn Richards provided all with recognition of Bruce Stephen’s retirement.

13. Next Meeting: 2005 Regina SK

14. Adjournment: **Motion to adjourn meeting, moved by Alan Kerr.**