

NEC Teleconference Minutes

October 17, 2014

Approved Minutes

NEC Members: Gary O'Toole (President), Jason MacDonald (AB President), Kari Engele-Carter (SK President), Tony Makrostergios (ON President), Douglas Walker (NB President), Sean O'Toole (NS/PEI President), Laurie Hearn (NL President), Kathleen Martin (MB President), Crystal Brown (BC President)

Minutes: Alberta Branch (Jason MacDonald)

#	Item	Notes	Lead
1	Welcome & Roll Call		Gary O'Toole
	New Members	Tony Makrostergios	
2	Agenda & Minutes		
2.01	Agenda approval/additions	Motion: Approval of Agenda with additions of items 4.04 – 4.06 Crystal Brown / Kathleen Martin Motion Carried	Gary O'Toole
2.02	Minutes approval/corrections	Approval of meeting minutes for September Motion: Approval of Minutes from 9/20 Jason MacDonald / Sean O'Toole Motion Carried <u>ACTION ITEM:</u> June minutes have not been approved; an electronic motion will be sent out to get approval and posted.	Gary O'Toole Kathleen Martin Kathleen Martin
3	Review of Electronic Motions		
	President Elect Motion: Moved on September 23.	Motion: I move that the National Executive Council appoints Ann Thomas to the position of national president-elect for the Canadian Institute of Public Health Inspectors. Cameron Weighil / Douglas Walker. Motion Carried (unanimous)	Gary O'Toole

4	New Business		
4.01	Workplan discussion, update & review	<p>Discussion items: Alternative revenue streams</p> <ul style="list-style-type: none"> • TrainCan has yet to submit proposal for delivery of NCCEH training module. <p>ACTION ITEM: Sean O'Toole to recirculate latest draft of social media policy.</p> <p>ACTION ITEM: Gary O'Toole to see if changes have been made to registration form.</p> <p>ACTION ITEM: Jason to provide an update on ethics committee formation.</p>	Gary O'Toole
4.02	MSC discussion	Tabled	Gary O'Toole
4.03	Governance committee terms of reference	<p>Strategic initiative involved the development of this committee</p> <p>Motion: Accept the Governance Committee Terms of Reference and Expression of Interest as written. Sean O'Toole / Crystal Brown Motion Carried</p> <p>ACTION ITEM: Gary O'Toole to send the "Expression of Interest" document that can be sent to membership asking for participation in this committee.</p> <p>ACTION ITEM: Gary O'Toole to look into circulation of the "Expression of Interest" document for participation in MSC</p>	Gary O'Toole
4.04	Budget Update	<p>2014 YTD Budget Powerpoint update provided by Crystal Brown.</p> <p>Discussion items:</p> <ul style="list-style-type: none"> • Projected 2014 AEC funds & local tax issue • Employer support for BOC examiners may be decreasing nationally which may impact BOC revenue. • CoPE is asking for MSC upgrades, which will be reflected in the 	Crystal Brown

		<p>NEC budget, and not the CoPE budget.</p> <p>ACTION ITEM: Invite BOC to next call and have “Employer support for BOC Examiners” added to November agenda.</p> <p>ACTION ITEM: Invite CoPE to next call and CoPE / MSC upgrades added to November agenda.</p>	
4.05	Face to Face meeting	<p>Proposing a face-to-face meeting in early 2015 to accomplish the following:</p> <ul style="list-style-type: none"> • Leadership training / Personality development • Work plan progress • Perhaps Ottawa is a suitable location which may give the NEC a chance to liaise with the 2015 AEC organizing committee <p>ACTION ITEM: Gary to engage in further discussion on a face-to-face meeting in 2015 and arrival times for NEC at AEC.</p> <p>ACTION ITEM: Tony to contact Ottawa to see about free room rental from hotel or OPH.</p>	Tony Makrostergios
4.06	2017 AEC Intent to bid	Saskatchewan Branch has expressed an intent to host the 2017 AEC in Regina (June)	Kari Engele-Carter
5	Next Meeting		
5.01	Meeting Schedule	<p>All meetings start at 9:00 A.M. Pacific Time and are scheduled for 90 minutes unless otherwise indicated.</p> <p>Next Meeting:</p> <ul style="list-style-type: none"> • Saturday November 15 <p>Upcoming Meetings:</p> <ul style="list-style-type: none"> • Friday December 19 	Gary O’Toole
5.02	Adjournment	<p>Motion: Adjournment Tony Makrostergios / Kari Engele-Carter Motion Carried</p>	Gary O’Toole