

## NEC Teleconference

December 15<sup>th</sup> 2017 9:00 am Pacific time

Dial: 1-866-613-5223  
Participant Code: 3856647

### Approved Minutes

**NEC Members:** Ann Thomas (President); Kari Engele-Carter (President Elect); Ali Rana (MB President); Sara Baird (NS/PEI President) ; Gordon Moseley ( BC President); Raymond Ramdayal (ON President); Nina van der Pluijm (NB President); Gregory Barrett ( NL President); Kevin Kapell (SK President)

**Guests:** Garth Gosselin (BOC), Keir Cordner (COPE), Geoffrey Tomko (AB President- Elect) ; Shaun Crawley

**Regrets:** Evelien Meyer (AB President)

**Minute Taker:** Sara Baird

NOTE: \* denotes that a document was circulated for NEC to review prior to the meeting

#	Item	Discussion	Action	Lead
1	Welcome & Roll Call			
2	Agenda & Minutes			
2.01	Agenda approval/additions *	Appoint minute taker Sara Baird		
2.02	Minutes Approval *	Motion: Approval November 3-4th 2017 Meeting Minutes Moved by: Ali Rana Seconded by: Nina van der Pluijm Motion Carried (Unanimous)		
2.03	NEC Outstanding Action Items *	Review Action Items dated December 2017 circulated with the draft agenda Nina will re-send email to Ann to change status for Awards NOP		

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<b>3</b>	<b>Standing Committee Reports</b>			
<b>4</b>	<b>Corporate Reports</b>			
4.01	BOC	<p>First draft of regulation change done in November re: suspension of certificate had some inaccuracies. Regulation will be updated and brought to NEC for approval.</p> <p>Motion: to accept Tonya Pugh as the Canadian Armed Forces representative. Moved by: Nina van der Pluijm, Seconded by: Kari Engele-Carter, Motion carried (unanimous)</p> <p>Ian Harrison is the incoming vice chair January 2018. Funding formula for BOC attendance at AEC brought forward. Ann is compiling 2017 information/data. Will be discussed in future call.</p> <p>IO project is very close to completion with the help of a consultant</p> <p>Questions was raised regarding funding sources for NFLD rep. Tony will prepare a discussion paper for NEC.</p>		
4.02	CoPE	<p>Document on appeal policy has been received by Ann, Ann will distribute to NEC.</p> <p>Keir moving to past-chair and Jenny Brown to Chair in January 2018. CoPE is actively seeking representatives in BC, Alberta and NB. Messages sent to remind members to enter PDH's. Presidents are encouraged to send it out in president's message sooner than later to increase compliance rate.</p>		

#	Item	Discussion	Action	Lead
<b>5</b>	<b>Old Business</b>			
5.01	Provincial PH Service Models PH Coalition CPHA Working Group	Position statement being prepared by Ann/Nina re: CIPHI's advocacy role in respect to employer org structures Ann will sit at the table of the coalition and working groups as NEC voice on public health reform from CIPHI perspective The position paper will be approved by NEC before being shared with other professional organization for feedback,	Finish position paper and circulate to NEC	Ann/Nina
5.02	2018 AEC	Sask Branch will not be hosting the 2018 AEC. Kari is working on a National Planning Committee. All NEC are in support of a planning committee. Time frame is a concern and immediate action on this committee is suggested. The CIPHI office is looking into hotel venue options by the end of December	Put on Jan agenda for final decision	Ann
5.03	MSC Contract Renewal	cfactor has received the request letter to extend contract for 1 year. They are sending it "up the chain". They are willing to work with NEC to review the services required.		
5.04	Train Can	Ann/Kari met with Jim, have not received any documents or further communication. Ann and Kari will follow up.	Contact Train Can	An/Kari
5.05	NOP#5	Motion: Update NOP#5 circulated Dec 6, 2017 Moved: Kari Engele-Carter Seconded: Nina van der Pluijm Motion carried (unanimous)		
<b>6</b>				
6.01	Twitter/Facebook Account	Discussion of NEC expectations and assignment of new manager Ann/Kari/Greg to discuss EOI with Phi Phan. NEC would like to see a member of NEC be involved with social media manager.	Contact Phi	Greg ?
6.02	Teleconference Schedule 2018	Every third Friday works for everyone. Ann will distribute 2018 schedule in the coming days.	Send 2018 invite (done)	Ann
6.03	EHR Contract Renewal	Contract is renewed every year. Usual slight increase was discussed with bookkeeper and Andy P. Contract signed off for 2018		

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6.04	NEC Committees	Ann will re-circulate list of committees and members prior to next call	Circulate committee list draft revisions	Ann
6.05	Ontario Update	Qualification CPHI ( ) moved into a protocol attached to legislation. Ann and Ray will provide comments and suggestions on the wording in the protocol due Dec 20.		
<b>7</b>	<b>Next Meeting</b>			
7.01	January 19 <sup>th</sup> 2018			
<b>8</b>	<b>Meeting Adjourned</b>			

