

## NEC Teleconference

May 16, 2018 9:00 am Pacific time

Dial: 1-866-613-5223  
Participant Code: 3856647

### DRAFT Minutes

NEC Members: Ann Thomas (President); Kari Engele-Carter (President Elect); Geoffrey Tomko ( AB President); Ali Rana (MB President); Sara Baird (NS/PEI President) ; Gordon Moseley ( BC President); Raymond Ramdayal (ON President); Kevin Kapell (SK President) Shaun Crawley (NB President Elect); Gregory Barrett (NL President)

**Guests:** Tony Thepsouvanh, BOC Chair, John Cannan (ON President - Elect)

**Regrets:** Sara Baird, Geoffrey Tomko, Ali Rana

**Minute Taker:** Gordon Moseley

NOTE: 📄 denotes that a document was circulated for NEC to review prior to the meeting

#	Item	Discussion	Action	Lead
1	Welcome & Roll Call			
2	Agenda & Minutes			
2.01	Agenda approval/additions	Appoint minute taker		
2.02	Minutes Approval	Approval April 2018 Meeting Minutes  <b>Motion:</b> to accept the April 2018 Meeting minutes. Moved by Ann Thomas, Seconded by Gregory Barrett  Motion Carried.		

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2.03	NEC Action Items List*	<ul style="list-style-type: none"> <li>• Confirmation of action items status</li> <li>• Updates to be made and recirculated for review and reference</li> </ul>		
<b>3</b>	<b>Standing Committee Reports</b>			
<b>4</b>	<b>Corporate Reports</b>			
4.01	BOC	<ul style="list-style-type: none"> <li>• Membership change over with two new members                             <ul style="list-style-type: none"> <li>○ Vanessa Amy New Sask. Branch as Ian Harrison has stepped up to be Vice Chair</li> <li>○ Fatih Sekercioglu new is new ON Branch Rep</li> </ul> </li> <li>• New School Review – Conestoga College is schedule for review this year which will be its second since initial approval</li> <li>• U of Montreal - getting ready for accreditation review come this fall and will be first French language degree granting school</li> <li>• First Nations University - review completed last June but motion to approve the report just this past March and accreditation is valid until May 2019</li> <li>• International candidates – group has been lobbying the BOC to get their qualification recognized in Canada with a one-time exam to demonstrate qualifications. The BOC is still exploring this option and potential costs attached.</li> <li>• Spring Exam – grades reviewed last week in Toronto BOC meeting</li> <li>• Piloting of written BOC exam in BC Alberta, this past April with Manitoba this fall and plans for full implementation for fall 2019 sitting.</li> <li>• NL Branch Rep – revenue and logistics currently will not permit a dedicated rep from NL Branch, but looking at</li> </ul>		

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		<p>options to ensure engagement with BOC</p> <ul style="list-style-type: none"> <li>• Suspension and Reinstatement – questions around notification of employers and what will the material effects on these individuals. NEC confirmed discussions are currently underway with employers across Canada regarding mandatory membership</li> <li>• AEC Saskatoon – Plans for offering Examiner training and will continue panel discussion on BOC and Instructional Objectives.</li> <li>• Schools are required to have new instructional objectives implemented by Fall of 2019</li> <li>• Revised Cost Sharing Formula – well received by BOC committee and will try to support their members as practicable</li> </ul>		
4.02	CoPE	<ul style="list-style-type: none"> <li>• Radom audits completed for this year</li> </ul>		
4.03	EHFC/ RAC	<ul style="list-style-type: none"> <li>• Did confirm that they are still on schedule to complete the National Salary Survey by end of May 2018</li> </ul>		
<b>5</b>	<b>Old Business</b>			
5.01	AEC 2018	<ul style="list-style-type: none"> <li>• Update from co-chairs</li> <li>• Sponsors/Exhibitors Committee - has gone through and approached a large list of past exhibitors dating back to 2014 Exhibitors have been contacted by SAVE THE DATE, by phone and followed up with a contract via email. No update for commitment at this time</li> <li>• Program Committee - call for abstracts period has ended. Program committee is reaching out to those that they would like to add to the program. Meeting Thursday 17th. 1</li> </ul>		

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		<p>keynote confirmed. 1 pending.</p> <ul style="list-style-type: none"> <li>• Registrations - to open asap. Form will be up on web for registration.</li> <li>• Hotel and Accommodation- update needed to webpage. Karlene is following up with hotel re: price point on web and contract price.</li> <li>• Social committee, IT committee starting</li> <li>• Call for volunteers still pending</li> </ul>		
5.02	Electronic AGM	<ul style="list-style-type: none"> <li>• Updates re: pilot at AGM 2018 – Geoff has confirmed that he is the point person for this item will try and have a conference line open to broadcast the AGM at the upcoming AEC.</li> </ul>		
5.03	NEC Committee Terms of Reference	<ul style="list-style-type: none"> <li>• Updates from committee chairs – Ali completed his update and other working on theirs</li> </ul>	Confirm committee chairs ( Done)	Ann
5.04	2018 Budget Approval	<ul style="list-style-type: none"> <li>• Final discussion and call for motion to approve</li> <li>• Looking at bottom line of a budget we will project a loss, however with our reserves we are still going to be a good financial status, but with adjustments yet to come and mandatory membership revenue may still end up in the black for the year.</li> <li>• Changes suggested and made in Toronto have been reflected within the revised budget circulated on May 1, 2018.</li> </ul> <p><b>Motion:</b> for NEC to Accept 2018 budget. Seconded by Kari. Question. All in Favour. Motion carried.</p>	Forward approved budget to office (Done)	Ann
5.05	Train Can Course	<ul style="list-style-type: none"> <li>• No response received to notice to terminate MOU</li> </ul>		

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		<ul style="list-style-type: none"> <li>Ann/Kari to draft letter asking for confirmation of when course material will be returned to CIPHI</li> </ul>		
5.06	CoPE Progressive Compliance Model	<ul style="list-style-type: none"> <li>Update on teleconference with CoPE members</li> <li>Discussion about whether we should try to separate our efforts for those members whose certificate hinges upon membership and those that don't. Suggestion was made to keep in simple and but do have some consequence for non-compliance with membership requirements.</li> </ul>		
<b>6</b>	<b>New Business</b>			
6.01	Google Drive	<ul style="list-style-type: none"> <li>Discussion on use and management of drive (see G. Tomko e-mail of May 10<sup>th</sup>)- <i>Tabled</i></li> </ul>		
<b>7</b>	<b>Next Meeting</b>			
7.01		<ul style="list-style-type: none"> <li>Next scheduled called is currently set for Thursday June 14, 2018</li> </ul>		
<b>8</b>	<b>Meeting Adjourned 10:17 am</b>			