

## NEC Teleconference

July 20, 2018 9:00 am Pacific time

Dial: 1-866-613-5223

Participant Code: 3856647

### DRAFT Minutes

**NEC Members:** Ann Thomas (President); Kari Engele-Carter (President Elect); Geoffrey Tomko (AB President); Ali Rana (MB President); Sara Baird (NS/PEI President); Casey Neathway (BC President- Elect); Raymond Ramdayal (ON President); Kevin Kapell (SK President); Shaun Crawley (NB President Elect); Gregory Barrett (NL President)

**Guests:** Jenny Brown (CoPE Chair); John Cannan (ON President-Elect)

**Regrets:**

**Minute Taker: Ann Thomas**

NOTE: \* denotes that a document was circulated for NEC to review prior to the meeting

#	Item	Discussion	Action	Lead
1	Welcome & Roll Call			
2	Agenda & Minutes			
2.01	Agenda approval/additions *	Additions to agenda: 6.04 EPH Week 6.05 50-year award 6.06 Goodlife Membership		
2.02	Minutes Approval *	<b>MOTION:</b> Approval of June 2018 Meeting Minutes as circulated  Moved by: Ann Thomas Seconded by: Geoff Tomko\  <b>Motion Carried</b>		
2.03	NEC Action Items List*	Confirmation of action items status		

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<b>3</b>	<b>Electronic Motions</b>			
<b>3.01</b>	Motion re: Non- Refundable Plastics Proposal to Membership	<p>The following motion was voted on electronically by the NEC on July 11<sup>th</sup>, 2018:</p> <p><b>Whereas a proposal to membership has been submitted regarding CIPHI making recommendations on the reduction of non-refundable plastics: and</b></p> <p><b>Whereas the Not for Profit Corporation Act Section 163 (2) states " that on instruction from the corporation the National Office will mail copies of all eligible Notice of Proposals along with AGM instructions to all members 60 days in advance of the AGM: and</b></p> <p><b>Whereas The corporation is not required to comply with Section (2) above if any of the exceptions found in Section 163 (6) apply: and</b></p> <p><b>Whereas the exception in Section 163 (6) (c) reads "it clearly appears that the proposal does not relate in a significant way to the activities or affairs of the corporation"; and</b></p> <p><b>Whereas the notice of proposal named " Non-recyclable Containers in Canada" does not relate in any significant way to the current activities or affairs of the corporation and the corporation is unable to provide a rationale in defense of the action stipulated in the proposal:</b></p>		

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		<p>Therefore, let it be resolved that: The National Executive Council refuse to include the Non-recyclable Containers in Canada proposal in a notice of meeting and in compliance with NFPC Act Section 163 (8) notify in writing the member submitting the proposal of its' intention to omit it from the notice of meeting and of the reasons for the refusal.</p> <p><b>Moved by: Ann Thomas</b> <b>Seconded by: Kari Engele-Carter</b></p> <p>All in Favour: 10 Opposed: 0 <b>MOTION CARRIED</b></p>		
3.02	Motion re: Review of Life Member Award Proposal to Membership	<p>The following motion was voted on electronically by the NEC on July 11<sup>th</sup>, 2018:</p> <p><b>Whereas a proposal to membership has been submitted requesting a) the NEC review the current restriction which limits the presentation of Life Membership to only one award issued annually and (b) take appropriate steps to improve the situation with a report to the 2019 CIPHI Annual General Meeting; and</b></p> <p><b>Whereas the NEC has already held discussion regarding the Life Member Award criteria and indicated a willingness to have this issue reviewed by the awards committee; and</b></p> <p><b>Whereas the NEC has the authority to review the corporation by-laws and policy as they deem necessary without requiring a vote by membership for or against such a review:</b></p>		

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		<p>Therefore be it resolved that the CIPHI National Executive Council will a) review the current bylaw and NOP#1 which limit the presentation of Life Membership to only one award issued annually (b) include a reference to the review in the 2018 Annual Report to the membership and c) report the results of the review including any proposed bylaw changes for discussion and/or voting at the 2019 CIPHI Annual General Meeting and d) request the Life Membership Award proposal to membership submitted on the June 20, 2018 by T. Roark and K.Seeger be voluntarily withdrawn.</p> <p><b>Moved by: Ann Thomas</b></p> <p><b>Seconded by: Kari Engele-Carter</b></p> <p>All in Favour: 10 Opposed: 0 <b>MOTION CARRIED</b></p>		
<b>4</b>	<b>Corporate Reports</b>			
4.01	CoPE	<p>The audit process policy and guidelines are the priority work for CoPE at this time. NEC confirmed this will go to legal counsel for an opinion before it is implemented</p> <p>New CoPE members: Jason McDonald – National Rep Daniel Petrie – NB</p> <p>CoPE members have been encouraged to connect with their Branches regarding options to present information to members on</p>		

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		PDH's and audit process		
<b>5</b>	<b>Old Business</b>			
5.01	AEC 2018	<ul style="list-style-type: none"> <li>• Increase in registration numbers anticipated in August</li> <li>• Conference program is posted on AEC website.</li> <li>• Program may be revised due to cancellation by some speakers</li> </ul>		
5.02	Electronic AGM	<ul style="list-style-type: none"> <li>• Continuing to look at options and completing a comparison of means to control the voting process.</li> <li>• Unlikely to have a process in place for 2018 AGM</li> </ul>		
5.03	September NEC Meeting Agenda	<ul style="list-style-type: none"> <li>• Call for Agenda Items</li> <li>• Meeting with CoPE/BOC Chairs has been confirmed for the Friday afternoon September 14<sup>th</sup></li> </ul>	Send agenda to Ann	NEC
5.04	AGM Update	<ul style="list-style-type: none"> <li>• Notice of Meeting and AGM Report Update was distributed by all members</li> </ul>		
<b>6</b>	<b>New Business</b>			
6.01	Google Drive	<ul style="list-style-type: none"> <li>• Discussion on use and management of drive</li> <li>• It is available but has not been utilized by NEC</li> <li>• Next step is to make sure everyone has access to it and is clear what information should be posted on it.</li> <li>• Ray spoke to Ontario Branch rules regarding their Google drive.</li> <li>• Consensus NEC needs to develop business rules for use</li> </ul>	Add development of Google Drive business rules to September agenda	Ann
6.02	Alberta Branch Bylaw Changes*	<p><b>MOTION:</b> NEC approve the Alberta Branch By-Law changes of June 2018</p> <p>Moved by: Geoff Tomko</p>		

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		Seconded by: Kari Engele-Carter <b>Motion Carried</b>		
6.03	Teleconference with VIBE re: Member Service Centre	<ul style="list-style-type: none"> <li>A teleconference was held with Terri Stevens-McGee and Liz Peterson of VIBE to discuss service delivery issues being experienced by the office and CoPE. VIBE was very receptive to the feedback and both parties agreed to an action plan.</li> <li>Suggested that we offer to meet with VIBE at their office in Saskatoon during the AEC.</li> </ul>	Contact VIBE re: meeting in Saskatoon	Ann
6.04	EPH Week	<ul style="list-style-type: none"> <li>Discussion was held to answer some questions related to translation and distribution of promotional material and the President's message</li> </ul>		
6.05	50 Year Award	<ul style="list-style-type: none"> <li>AB Branch executive had asked if it was necessary to have awarded 50 year members continue paying CIPHI fees for membership</li> <li>Discussion on if 50 year awardees do not have to pay, they are essentially lifetime members, and more discussion would need to take place</li> <li>This will be discussed further with the Awards Committee</li> </ul>		
6.06	GoodLife Member Discount	<ul style="list-style-type: none"> <li>The agreement has expired.</li> <li>NEC agree to continue with this member benefit which has no financial impact on CIPHI</li> </ul>	Arrange for re-signing of contract	John Cannan
<b>7</b>	<b>Next Meeting</b>			
7.01	August 17 <sup>th</sup> 2018			
<b>8</b>	<b>Meeting Adjourned @ 10:42</b>			