

## NEC Teleconference

November 16th, 2018 9:00 am Pacific time

Dial: 1-866-613-5223  
Participant Code: 3856647

### Approved Minutes

**NEC Members:** Ann Thomas (President); Kari Engele-Carter (President Elect); Geoffrey Tomko (AB President); Natalie Lowdon (MB President); Sara Baird (NS/PEI President); Gordon Moseley (BC President); John Cannan (ON President); Kevin Kapell (SK President); Shaun Crawley (NB President); Gregory Barrett (NL President)

**Guests:** Lorelle Pegus CoPE; Vanessa Nickelo NS President-Elect; Tammy McDonald ( NL President Elect)

**Minute Taker:** Geoff Tomko

NOTE: \* denotes that a document was circulated for NEC to review prior to the meeting

| #    | Item                        | Discussion   | Action | Lead |
|------|-----------------------------|--|--------|------|
| 1    | Welcome & Roll Call         |  |        |      |
| 2    | Agenda & Minutes            |  |        |      |
| 2.01 | Agenda approval/additions * | Appoint minute taker: Geoff  |        |      |
| 2.02 | Minutes Approval *          | Approval October 2018 Teleconference Minutes<br>Adjustments: Shaun – President Elect changed to President<br>Moved by: John Cannan<br>Seconded: Gordon Moseley<br>Motion Carried |        |      |
| 2.03 | NEC Action Items            | Review Action Items List<br>- Items to update: Kevin completed NOP 1   |        |      |
| 3    | Standing Committee Reports  |  |        |      |
| 4    | Corporate Reports           |  |        |      |
| 4.01 | BOC                         | No report  |        |      |

| #    | Item | Discussion  | Action  | Lead |
|------|------|---|---|------|
| 4.02 | CoPE | <p>Progressive Compliance Implementation</p> <ul style="list-style-type: none"> <li>• Lorelle described the position of CoPE for delaying the roll out of the progressive compliance model. There is concern about the notice to members being delayed and that timeline is short for CoPE to be fully prepared for increased workload.</li> <li>• Discussion points raised: members know there is a enforcement model under development however, they are not aware of the details; members should have been complying with the model to date and it is a two year model so members will have an opportunity to correct their non-compliance; another year may not alleviate concerns that CoPE has; appeal process is a concern due to many members failing audits so there would be a short notice for work load; model implementation would increase numbers for CoPE on the second year due to being on the mandatory audit list in addition to the minimum 5% audited; discussion on how a version of soft roll out would occur.</li> <li>• There was consensus that an e-motion be sent out after the meeting to vote on whether to delay roll out until 2020 .</li> </ul> | Circulate motion regarding the roll out date of progressive enforcement model | Ann  |
| 4.03 | EHFC | No Report   |   |      |

| #        | Item                                    | Discussion   | Action | Lead |
|----------|---|--|--------|------|
| <b>5</b> | <b>Old Business</b>                     |  |        |      |
| 5.01     | AEC 2018/2019                           | <ul style="list-style-type: none"> <li>• Update on 2019 AEC: Halifax               <ul style="list-style-type: none"> <li>○ Kari, Sara and Vanessa had a meeting earlier this week with Branch members in Nova Scotia to discuss preliminary pieces.</li> <li>○ Venues being reviewed for 3<sup>rd</sup> week in September</li> <li>○ Call for volunteers for committees will be coming out soon</li> <li>○ No announcements are going to be made until a venue and date are confirmed</li> <li>○ BOC, CoPE and EHEC have been connected with about planning for venue booking.</li> </ul> </li> </ul> |        |      |
| 5.02     | Salary Survey                           | <ul style="list-style-type: none"> <li>• NEC comments: Send out by Listserve and post on website</li> </ul>  |        |      |
| <b>6</b> | <b>New Business</b>                     |  |        |      |
| 6.01     | Draft Suspension of Certificate Policy* | <ul style="list-style-type: none"> <li>- Terms such as termination and suspension are used carefully due to Bylaw terminology currently in place.</li> <li>- Several members reviewed with no comments.</li> </ul>   |        |      |
| 6.02     | Draft Termination of Membership Policy* | <ul style="list-style-type: none"> <li>- BC will send comments</li> <li>- Final draft will be circulated</li> </ul>  |        |      |
| 6.03     | Visit to CIPHI Office                   | <ul style="list-style-type: none"> <li>• Update on discussions with CIPHI staff               <ul style="list-style-type: none"> <li>○ Ann was in the office for an entire day and it was very productive</li> <li>○ Reviewed and updates the list of what the office does for us in addition to working through draft policies.</li> <li>○ Orientation document for the President was drafted in addition to work mapping which should be done by Dec 2018.</li> </ul> </li> </ul>  |        |      |

| #        | Item                                  | Discussion  | Action                | Lead |
|----------|---------------------------------------|---|-----------------------|------|
| 6.04     | Retired Member Confirmation           | <ul style="list-style-type: none"> <li>- Alberta had a retired member who was in the incorrect category which was missed for a few years. This is being dealt with at the moment.</li> <li>- All NEC members need to review their retired membership list and ensure that the members listed qualified for retirement member status within their branches.</li> </ul> |                       |      |
| 6.05     | Confirm Meeting Dates 2019            | <ul style="list-style-type: none"> <li>- 9AM Pacific time, every 3<sup>rd</sup> Friday of the month for 2019 was suggested. No objections to booking</li> <li>- Dates may be in the calendar already in for 2019 but this will be clarified</li> </ul>  | Send out 2019 invites | Ann  |
| <b>7</b> | <b>Next Meeting</b>                   |   |                       |      |
| 7.01     | December 21st, 2018                   |   |                       |      |
| <b>8</b> | <b>Meeting Adjourned 10:32 am PST</b> |   |                       |      |