

NEC Teleconference

December 21, 2018 9:00 am Pacific time

Dial: 1-866-613-5223
Participant Code: 3856647

Approved Minutes

NEC Members: Ann Thomas (President); Kari Engele-Carter (President Elect); Geoffrey Tomko (AB President); Natalie Lowdon (MB President); Vanessa Nickelo (NS/PEI President); Casey Neathway (BC President-Elect); John Cannan (ON President); Kevin Kapell (SK President); Shaun Crawley (NB President); Tammy McDonald (NL President)

Guests: Gregory Barrett

Minute Taker: Ann Thomas

NOTE: * denotes that a document was circulated for NEC to review prior to the meeting

#	Item	Discussion	Action	Lead
1	Welcome & Roll Call			
2	Agenda & Minutes			
2.01	Agenda approval/additions *	Agenda Approved		
2.02	Minutes Approval *	<p>Motion: Approve November 2018 Teleconference Minutes with corrections to John Cannan and T. McDonald names</p> <p>Moved by: Ann Thomas Seconded by: Vanessa Nickelo</p> <p>Carried</p>		
2.03	NEC Action Items	Action Items List reviewed and updates	Distribute Updated List	Ann

#	Item	Discussion	Action	Lead
3				
3.01	Implementation of Progressive Enforcement Cycle	<p>Following a request by CoPE and discussion at the November 2018 NEC meeting the following motion was voted on electronically:</p> <p>MOTION: <i>CIPHI membership be advised that CIPHI is implementing a Progressive Enforcement policy for persons who fail to complete the required Professional Development Hours and the first membership year affected by this policy will be 2019. This means that members who are audited in 2020 and have failed to meet the 2019 PDH requirements will receive notification (in 2020) that they have been placed in the first step of the progressive enforcement cycle.</i></p> <p>Moved by: Ann Thomas - National President Seconded by: Kari Engele-Carter - President Elect</p> <p>All in favour – motion carried.</p>		
4				
4.01	BOC	No Report		
4.02	CoPE	No Report		
4.03	EHFC	No report		
5				
5.01	AEC 2019	<ul style="list-style-type: none"> Still waiting to hear back on 2019 AEC Venue and Costs 		
5.02	AEC 2020	<ul style="list-style-type: none"> Need to decide on a location and potential dates ASAP The intent is to continue to do a joint National/Branch organizing committee 	Discuss with Branch executive and come prepared	All NEC

#	Item	Discussion	Action	Lead
			to discuss on January 2019 teleconference	
5.03	Outstanding Policies Update	<ul style="list-style-type: none"> • Discussion of the policies that need to be completed in January and rolled out to members • Termination of Membership policy final draft has been distributed and Ann needs comments by end of December • This policy will then be used to finish Progressive Enforcement of PDH and Appeal of Audit Results policies 	Send any comments on Termination of Membership Policy to Ann	All NEC
6				
6.01	NEC Advocacy Committee	<ul style="list-style-type: none"> • Ali Rana wishes to remain on committee and NEC welcomes his continued participation • Current committee members include Geoff Tomko and Gregory Barrett • Natalie Lowden put forward her name to sit as new committee Chair and was gratefully accepted by NEC • Three advocacy proposals have been submitted to NEC for consideration. They are regarding a) promote education of employers on CIPHI(C) credentials b) offer workshops to employers to assist them in understanding the benefits related to on-going education and membership in CIPHI c) develop advocacy “pillars” model to guide CIPHI advocacy program going forward • Outcome of discussion was Advocacy Committee will meet and prioritize these proposals and bring back to NEC for ratification 		
6.01	AB Branch BOC Nomination	Alberta Branch nominated Keara Shaw for a second term as AB		

#	Item	Discussion	Action	Lead
		Branch BOC Representative MOTION: NEC appoint Keara Shaw as AB Branch BOC Representative for a second term Moved by: Geoff Tomko Seconded by: Casey Neathway All in Favour Motion Carried		
7	Next Meeting			
7.01	January 18 2019			
8	Meeting Adjourned			