

NEC Teleconference

February 15, 2019 9:00 am Pacific time

Minutes

NEC Members: Kari Engele-Carter (President); Ann Thomas (Past President); Gregory Barrett (President Elect); Casey Neathway (BC President); Geoffrey Tomko (AB President); Kevin Kapell (SK President); John Cannan (ON President); Shaun Crawley (NB President); Vanessa Nickelo (NS/PEI President); Tammy McDonald (NL President)

Regrets: Natalie Lowdon (MB President), Ian Harrison (BOC Chair)

Guests: Jenny Brown (CoPE Chair); Pamela Scharfe (EHFC Chair); Laurie Hearn (EHFC Member)

Minute Taker: Gregory Barrett

NOTE: * denotes that a document was circulated for NEC to review prior to the meeting

#	Item	Discussion	Action	Lead
1	Welcome & Roll Call			
2	Agenda & Minutes			
2.01	Agenda approval/additions *			
2.02	Minutes Approval *	Approval January 2019 Teleconference Minutes Moved by: Geoffrey Tomko Seconded by: Gregory Barrett Carried		
2.03	NEC Action Items *	Review Action Items List Ann – Action items completed on NOP drafts, see item #5.03		

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3	Electronic Motions			
4	Corporate Reports			
4.01	BOC	<ul style="list-style-type: none"> No Update 		Ian
4.02	CoPE *	<ul style="list-style-type: none"> Orientation provided for document "Proposed Simplification of PD categories and limits" CoPE plans to engage stakeholders in fall 2019 and implement for 2021 year. Model proposes changes to minimum hours for members not working in the field and changes to hours/category types/ category maximums for working members. 	Kari to forward reference table to NEC as provided by Jenny for reference	Jenny
4.03	EHFC	<ul style="list-style-type: none"> 2019-2021 Strategic Plan has been developed and will be circulated to stakeholder with survey in fall 2019 EHFC 30th Anniversary celebrations will include new artwork/logos with "1989 – 2019" and theme "Celebrating 30 years". 	Kari to forward information from EHFC when received.	Pam/ Laurie Pike
5	Old Business			
5.01	AEC 2019	<ul style="list-style-type: none"> NEC received bid and budget proposal for 2019 AEC and offered support via email February 12th Venue has been confirmed and artwork and announcements are pending. 	Kari to finalized AEC conference planning document	Vanessa
5.02	AEC 2020	<ul style="list-style-type: none"> Branches updated <ul style="list-style-type: none"> BC: no interest MB: not in attendance NL: Branch executive still to meet, not much interest ON: John has approached ON Provincial conference host committee for 2020 re: interest in hosting event as a national conference. AEC bid process will still be required. All branches/regions will need to submit bid to NEC if interested in hosting for 2020 and future years. 	Kari & John to meet with potential 2020 committee co-chairs.	Kari

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5.03	Outstanding Policies Update *	<ul style="list-style-type: none"> • Policy Approvals <p>Motion to approve the NOP draft: Termination and Reinstatement of Membership - Maintaining Professional Development Hours</p> <p>Moved by: Ann Thomas, Seconded by: Kari Engele-Carter In favour: 9 Absent: 1; Motion carried</p> <p>Motion to approve the NOP draft: Professional Development Hours Audit Results Appeal Process</p> <p>Moved by: Ann Thomas Seconded by: Kari Engele-Carter In favour: 9 Absent: 1; Motion carried</p> <p>Motion to approve the NOP draft: Suspension and Reinstatement of CPHI (C) Credential</p> <p>Moved by: Ann Thomas Seconded by: Kari Engele-Carter In favour: 9 Absent: 1; Motion carried</p> <p>Motion to approve the NOP draft: Professional Development Hours Progressive Compliance Cycle</p> <p>Moved by: Ann Thomas Seconded by: Kari Engele-Carter In favour: 9 Absent: 1; Motion carried</p> <ul style="list-style-type: none"> • Communication of new policies to members <ul style="list-style-type: none"> ○ Email notice to be forwarded to members through office. ○ Members will be directed to their Branch Presidents for questions. ○ A poster may be developed for this communication ○ Webinar proposed as an option 	<p>NEC to forward catchy communication phrases to Ann for inclusion in communication</p>	<p>Ann Kari</p>

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5.04	National Awards *	<ul style="list-style-type: none"> • Updated NOP#1 for discussion <ul style="list-style-type: none"> ◦ Deadline for award submission will not be extended and NOP will be updated to reflect decision. • Life Membership Award <ul style="list-style-type: none"> ◦ Bylaw change needed to remove AGM ratification to life and honorary membership award. 	<p>Kevin to update NOP and circulate with motion to adopt.</p> <p>Kevin to propose bylaw update.</p>	Kevin
6	New Business			
6.01	Advocacy *	<ul style="list-style-type: none"> • Overview of committee proposal as circulated provided • CIPHI is often asked by members “What does CIPHI do for me?” Further exploration of advocacy options may reveal costs are outside of current budget but this answer would then be available. 	Committee to further explore options via RFP with assistance from office	Committee
6.02	2019 NEHA AEC	<ul style="list-style-type: none"> • Invitation received for President to attend with waived registration fee for AEC July 9-12, 2019 Nashville, TN • Ann attended 2017 conference in Grand Rapids, Michigan and indicated format did not allow networking to the extent desired 	Kari to decline invitation	Kari
6.03	NOP#14 Logo Use Policy	<ul style="list-style-type: none"> • Logo use by AEC Exhibitors 	Tabled to March agenda	John
7	Next Meeting			
7.01	March 15, 2019			
8	Meeting Adjourned 10:30am (PST)			