

NEC Teleconference

May 9, 2020 9:00 am Pacific time

Via Google Hangouts

Minutes

NEC Members: Kari Engele-Carter (President); Kevin Kapell (President Elect); Casey Neathway (BC President); Meaghen Allen (AB President); Bradford Giesbrecht (SK President); Natalie Lowdon (MB President); John Cannan (ON President); Vanessa Nickelo (NS/PEI President);

Regrets: Tammy McDonald (NL President); Shaun Crawley (NB President);

Minute Taker: Kevin Kapell

NOTE: * denotes that a document was circulated for NEC to review prior to the meeting

#	Item	Discussion	Action	Lead
1	Welcome & Roll Call			
2	Agenda & Minutes			
2.01	Agenda approval/additions *			
2.02	Minutes Approval *	Approval of April 2020 minutes Moved by: Brad Giesbrecht Seconded by: Vanessa Nickelo All in favour. Motion carried		
2.03	NEC Action Items *	Review Action Items List No updates		
3	Electronic Motions			
		No motions since the previous meeting.		

4 Corporate Reports				
4.01	BOC	<ul style="list-style-type: none"> ● Fall exam based on new IO's. Pause on international candidates work. ● April exam may occur in the summer and should be updated by end of May after BOC meeting ● Request out of Alberta for COVID specific practicums. Is this fine? Are there issues from BOC perspective. Should be fine if IO's are covered. 		
4.02	CoPE	<ul style="list-style-type: none"> ● No update 		
4.03	EHFC	<ul style="list-style-type: none"> ● No Update 		
5 Old Business				
5.01	AEC 2020	<ul style="list-style-type: none"> ● Has officially been postponed. Looking at money refund for registrants and sponsors and any one else that has committed money. ● Office working with hotel regarding all of the meeting rooms for CIPHI meetings prior to AEC. 		
5.02	AEC 2021	<ul style="list-style-type: none"> ● Postponed indefinitely 		
5.03	Advocacy Project	<ul style="list-style-type: none"> ● Information to be provided on Tuesday May 12. Significant activity behind the scenes with website, social media pages etc. ● Q&A posted - request for NEC to draft answer sectionst. ● Request of NEC to look at media document. Intent will be for media inquires to be routed back to local NEC member ● Generally agreed that Be the Change is doing a good job. Interest was voiced in continuing relationship for other small projects in the future. Agreed that BTCG has done significant work that the NEC cannot replicate. ● Suggestion made to call on members with personal services folks at provincial level to weigh in on media questions related to disinfectants. 		
5.04	COVID-19 Communications Plan	<ul style="list-style-type: none"> ● Work is ongoing 		

5.05	CPHI(C) suspensions 2020	<ul style="list-style-type: none"> When membership (certified after 2017) is not renewed, and certificate is suspended, the office must be notified in order for reinstatement to occur. Although in the applicable NOP, it was not directed in the letter so some who paid their membership were not taken off of the suspension list. A line about notifying the office about reinstatement has been added to the suspension letter Question: Is there a way to find out who was suspended. Answer- Look at the member lists. 		
5.06	National AGM 2020	<ul style="list-style-type: none"> Casey thinks this will be possible and may be a bit easier as we are not trying to do both in person and virtual. Issue- having people form in groups to attend may be an issue due to COVID. Would like to attempt to have an in person NEC meeting to coincide with the AGM. Will have to see what happens with pandemic. 	Continue work on virtual AGM	Casey
5.07	CIPHI National Awards	<ul style="list-style-type: none"> Kevin will contact Shaun and look at a plan for rolling this out. Will try and coincide with the AGM. 	Formulate plan for National Awards	Shaun and Kevin
6	New Business			
6.01	Advocacy Letters to Provincial Govts	<ul style="list-style-type: none"> Forwarded with Branch/National signatures in April/May 2020 some response from BC that may have been in response to the letter. NFLD got a shout out. Alberta has been getting regular shout outs. 		
6.02	NOP#27 Code of Ethics Compliance*	<ul style="list-style-type: none"> This will need to be re-visited and moved on 	Add to June agenda	Kari
6.03	Member Survey - EPHP experiences with COVID-19*	<ul style="list-style-type: none"> Survey link was provided to members via listserve. Survey drafted by members in Ontario. Brandy contacted project leads as survey could support our advocacy project. 		

6.04	Yahoo Canada Request	<ul style="list-style-type: none"> Request for phone call/video chat on disinfectant due to story about increased rate of poisonings in Canada. Kari will send some stuff out to group prior to doing the interview. 	Provide draft to group	Kari
6.05	PD Hours- CoPE	<ul style="list-style-type: none"> Any changes to the PDH's this year? Members finding time to attend additional education is limited and conferences are not a go so some are worried they will not meet it. COVID related activities will be eligible as this will be communicated to members by CoPE. 		
6.06	NOP Expenses	<ul style="list-style-type: none"> Recent meeting cancellation resulted in credits to a couple of members due to self booked flights with no cancellation insurance. Members were provided refund through CIPHI but a credit remains with carrier in members name. Potential loss to CIPHI identified as member may not use credit for CIPHI business. Discussed only use of travel agent and removing option to self book. NOP will be updated to require members to book through the travel agent and not allow people to book personally. 	Update NOP	Kari
6.07		<ul style="list-style-type: none"> 		
7	Next Meeting			
7.01	June 20, 2020 9am PST			