

CODE OF ETHICS COMPLIANCE COMPLAINT FORM

A complaint regarding an alleged CIPHI Code of Ethics violation involving a member of CIPHI must be submitted in writing using this form

The procedure CIPHI will use to respond to Code of Ethics complaints against a Member can be found in National Operating Policy #27. CIPHI may take disciplinary action where appropriate when it involves actions, activities or relationships that could negatively impact the interests of CIPHI or could place CIPHI at a disadvantage or in disrepute.

Name of Complainant: _____

Address: _____

Telephone: _____ E-mail: _____

Name of the CIPHI Member (Respondent) against whom this complaint is being filed:

City/Province of Residence: _____

Member Contact Information (optional): _____

PLEASE PROVIDE THE FOLLOWING INFORMATION:

1. Identify the Principle(s) of the CIPHI Code of Ethics that allegedly have been violated.

2. Provide the relevant facts in support of your assertion of a violation, including but not limited to. any discussions or conversations with the Respondent and efforts to resolve your concerns. Specifics including dates, places and witness names and contact info are important to include.

3. Provide a description of how you feel an alleged violation has negatively impacted the interests of CIPHI or could place CIPHI at a disadvantage or in disrepute

4. Provide a list of all documentation (and all copies of those documents) supporting your assertion of said violation(s).

By my signature below, I certify that the information provided here and in any attachment(s) is true and accurate to the best of my knowledge and belief.

Signature: _____ Date: _____

Please return this form and all attachments to:

**CIPHI National Office
#720 – 999 West Broadway
Vancouver, BC V5Z 1K5**

Or via email to: office@ciphi.ca

Created: May 25, 2020