

***Canadian Institute of Public Health Inspectors***  
***Retirees Advisory Committee***  
**2017 Annual General Meeting Report to Membership**

**Introduction:**

The Retirees Advisory Committee was established in September 2005 as a joint project of the CIPHI and PHAC to address the need for qualified public health inspectors to deal with potential public health emergencies; determine a framework to serve as a tool to enhance the public health system capacity; and, serve as a pilot for the establishment of retiree committees in other health disciplines.

An innovative initiative by the Canadian Institute of Public Health Inspectors (CIPHI) and the Public Health Agency of Canada (PHAC) created a Retirees Advisory Committee consisting of retired Public Health Inspectors from all areas of Canada. The experience and corporate knowledge of retired public health inspectors is considered an asset to the future planning of public health initiatives.

**Mandate:**

The mandate of the Retirees Advisory Committee is to act as counsel to the Canadian Institute of Public Health Inspectors on issues related to public health capacity:

- Deliver public health services in times of a public health emergencies,
- Identify needs, promote, mentor and champion initiatives within the profession of public health inspectors and future committees of retired public health professionals,
- Support the vision, mission and values of CIPHI.

**Responsibilities:**

The Retirees Advisory Committee will provide guidance, assistance and advice on public health issues to the Canadian Institute of Public Health Inspectors. The committee functions as a working and/or task group and an advisory body. Working and or task groups will be formed as necessary at the request of the Canadian Institute of Public Health Inspectors through the chair of the Retirees Advisory Committee. All requests for involvement or participation of the Retirees Advisory Committee shall be made through and approved by the office of the National President.

# **Canadian Institute of Public Health Inspectors Retirees Advisory Committee 2017 Annual General Meeting Report to Membership**

## **Retiree Representatives**

The following retirees (Senators) represent the Branches and the Federal Government as follows:

<b>Name</b>	<b>Province</b>
Calvin Morgan, Mary Cahill (A)	Newfoundland and Labrador
James McCorry, Mark Durkee (A)	Nova Scotia
Leonard Gallant, Vacant (A)	Prince Edward Island
Murray Lewis, Vacant (A)	New Brunswick
Vacant	Quebec
Pamela Scharfe (Chair), Klaus Seeger, Brian Hatton (A)	Ontario
Bernie Chrisp, Trevor Williams (A)	Manitoba
John Bower, Yvonne Graff (A)	Saskatchewan
William (Bill) Chrapko, Kenn J. Blom (A)	Alberta
Ken Christian, Vacant (A)	British Columbia
David Bennitz Vacant (A)	Federal Government

**(A) Alternate**

There are current opportunities for representatives for the province of Quebec and an alternate for Prince Edward Island, New Brunswick, British Columbia and Federal Government.

## **Initiatives**

**Letters of Congratulations for Retirees and Letters of Condolences:** the Committee continues to send out on behalf of the Branches and the NEC letters and appreciate the information that continues to be provided by the Branches. Details should be emailed to the Chair, Pamela Scharfe at phi\_75@live.ca. This information is also shared with the National CIPHI Office.

**Spa Industry Association of Canada (SIAC):** The SIAC were looking for quality assessors to inspect their member spas as part of a voluntary participation inspection program once every two years, which is over and above provincial requirements for spas that may be in place. A small committee of the RAC worked with the SIAC Executive Director to bring this opportunity to CPHI Retirees, which was advertised on the CIPHI Webpage "Position Place" in January/February in 2014. The SIAC hired retired PHIs and provided training and the assessments took place across Canada in the Spring and Summer of 2014. The Committee also provided feedback on the quality assurance process and the training manual developed for the assessors.

The SIAC reached out to retired CIPHI(C) again in 2016 and several were hire again to conduct inspections of Canadian spas.

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**60<sup>th</sup> Anniversary of the CIPHI Atlantic Branch:**

A small working group of Senators was formed to promote and celebrate the 60<sup>th</sup> anniversary of the Atlantic Branch of CIPHI which included an announcement to be read in the respective provincial houses of parliament, announcement for the CIPHI Listserve and a special edition of the Senator Forum newsletter.

**Senator Forum Newsletter:** in 2016 a newsletter was produced and circulated on the CIPHI Listserve with a focus on the 60<sup>th</sup> anniversary of CIPHI's Atlantic Branch.

Respectfully Submitted,

*Pamela L. Scharfe*

Pamela L. Scharfe, CPHI(C)  
Chair,  
Retirees Advisory Committee