

Canadian Institute of Public Health Inspectors
Retirees Advisory Committee
2018 Annual General Meeting Report to Membership

Introduction:

The Retirees Advisory Committee was established in September 2005 as a joint project of the CIPHI and PHAC to address the need for qualified public health inspectors to deal with potential public health emergencies; determine a framework to serve as a tool to enhance the public health system capacity; and, serve as a pilot for the establishment of retiree committees in other health disciplines.

An innovative initiative by the Canadian Institute of Public Health Inspectors (CIPHI) and the Public Health Agency of Canada (PHAC) created a Retirees Advisory Committee consisting of retired Public Health Inspectors from all areas of Canada. The experience and corporate knowledge of retired public health inspectors is considered an asset to the future planning of public health initiatives.

Mandate:

The mandate of the Retirees Advisory Committee is to act as counsel to the CIPHI National Executive Committee (NEC) on issues related to public health capacity:

- Deliver public health services in times of a public health emergencies;
- Identify needs, promote, mentor and champion initiatives within the profession of public health inspectors and future committees of retired public health professionals; and
- Support the vision, mission and values of CIPHI.

Responsibilities:

The Retirees Advisory Committee are available to provide guidance, assistance and advice on public health issues to the Canadian Institute of Public Health Inspectors. The committee functions as a working and/or task group and an advisory body. Working and or task groups will be formed as necessary at the request of the CIPHI NEC through the chair of the Retirees Advisory Committee. All requests for involvement or participation of the Retirees Advisory Committee shall be made through and approved by the office of the National CIPHI President.

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Retiree Representatives

The following retirees (Senators) represent the Branches and the Federal Government as follows:

Name	Province
Calvin Morgan, (vacancy)	Newfoundland and Labrador
James McCorry, Mark Durkee	Nova Scotia
Leonard Gallant, (vacancy)	Prince Edward Island
Murray Lewis, (vacancy)	New Brunswick
(vacancy)	Quebec
Pamela Scharfe (Chair), (vacancy)	Ontario
Bernie Chrisp, (vacancy)	Manitoba
Doug Terry, Yvonne Graff	Saskatchewan
William (Bill) Chrapko, Nelson Fok	Alberta
Ken Christian, Charlie Young	British Columbia
Peter Rogers, (vacancy)	Federal Government

There are current opportunities for representatives for the provinces of NL, PEI, NB, QC, ON, MB, and Federal Government. At the June 2018 meeting of the Senators a decision was made to no longer have an “alternate” representatives, but rather have two representatives from each province and the Federal Government.

Initiatives:

2018 CIPHI Salary Survey: the Chair offered to the CIPHI NEC to assist with the updating of the 2012 National CPHI(C) Salary Survey. The 2012 survey did not include information for the 36-health department/units for the province of Ontario. The Chair recruited Ken Gorman and Ralph Stanley retirees from the province of Ontario to assist with the gathering of salary information through the Association of Supervisors of Ontario Public Health Inspectors (ASPHIO). A copy of that salary survey is included in a report to the 2018 CIPHI AGM.

CIPHI Annual Education Conference: the Committee have discussed how retirees can assist with the 2018 CIPHI AEC and help with future national AECs and Branch conferences.

Letters of Congratulations for Retirees and Letters of Condolences: the Committee continues to send out on behalf of the Branches and the NEC letters and appreciate the information that continues to be provided by the Branches. Details should be emailed to the Chair, Pamela Scharfe at phi_75@live.ca.

This information is also shared with the National CIPHI Office to assist with the preparation of an “In Memoriam” list of public health inspectors who have passed in the past year. The list is included in the AGM binder. The Committee produced a power point presentation in 2017 to be shown at the AGM with photos of public health inspectors listed on the “In Memoriam” list based

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on the practice of the Ontario Branch at their AGM. The Committee have volunteered to continue with this producing this power point as way to memorialize our members who have passed.

The Committee would also like to recommend to the membership that a list of CPHI(C) that have retired since the last AGM be included in the report binder listing name, certificate number, province and number of years of service.

Spa Industry Association of Canada (SIAC): The SIAC were looking for quality assessors to inspect their member spas as part of a voluntary participation inspection program once every two years, which is over and above provincial requirements for spas that may be in place. A small committee of the RAC worked with the SIAC Executive Director to bring this opportunity to CPHI Retirees, which was advertised on the CIPHI Webpage "Position Place" in January/February in 2014. The SIAC hired retired PHIs and provided training and the assessments took place across Canada in the Spring and Summer of 2014.

The Committee also continues to provide feedback on the quality assurance process and the training manual developed for the assessors. To date there have been 3 rounds (2014, 2016, 2018) of inspections that retirees have had the opportunity to participate in.

Senator Forum Newsletter: a 2017 Year in Review newsletter was produced and circulated on the CIPHI Listserv in July 2018. Many thanks to the Senator Forum Editor, Jim McCorry and National Historian Tim Roark for historic material submitted.

Facebook Page: the Senators discussed at their meeting in June the idea of creating a dedicated Facebook page for retired Public Health Inspectors for outreach to connect with retired CPHI(C)s and to also use the opportunity to promote retired membership in CIPHI.

Respectfully Submitted,

Pamela L. Scharfe

Pamela L. Scharfe, CPHI(C)
Chair,
Retirees Advisory Committee