

2019 BRANCH AGM MEETING MINUTES

#	Item	Lead
		N. Lowden
Call to Order / Roll Call	<p>3:54pm Motion: Natalie Lowdon, Secunder: Kathleen Martin.</p> <p>Manitoba Branch Executive Members Present: Natalie Lowdon (President), Cristina Bueti (Vice-President), Ali, Rana (Past President) Mike LeBlanc (Treasurer), Kiran Sidhu (Secretary), Monique Nguyen (stand in for Nicole Lunsted), Yoel Mesghenna (Councillor), Jeffrey Thomson (Councillor), Julie Swanlund (Councillor), Valerie Jackson (Councillor). Regrets: Nicole Lunsted (Councillor).</p> <p>Manitoba Branch Members: MD Shanker, Vidushi Sharma, Julie Swanlund, Kathleen Martin, Ateeb Khan, Steve Kamm, Prayati Patel, Anchel Tewari,, Yoel Mesghenna, Valerie Jackson, Anthony Oghomienor, Karen Leewing, Eleanor Ironman, Carmen Cross, Peter Parys, Greg Stevenson, Tyler Hebb, Kalie Apostle, Dana Gallant, Monique Nguyen, Cristina Bueti, Mike LeBlanc, Ali Rana, Dana Gallant,.Raegan Morton, Shume Lee, Tamara Subtelny, Melanie Cyrenne, Hammad Shakeel, Bine Ramsden, Pat Masterton, Stefane Gravelle, James Dean, Stephen Hancock, Jeff Thomson, Barbara Adamkowicz, Kiran Sidhu, Blake Scott, Natalie Lowdon, Lesly Andrews, Lorelle Pegus.</p>	
1.0		N. Lowdon
Review and approval of Agenda	<p>MOTION: Approval of the Agenda as circulated with the addition of 4.1 bylaws, 4.2 pins, 4.3 elections, and the removal of the EHF presentation by Natalie Lowdon.</p> <p>Moved: Natalie Lowdon, Seconded: Stefane Gravelle. In Favor: All, Opposed: None. Motion: CARRIED</p>	
2.0		N. Lowdon
Review and approval of the Annual General Meeting Minutes October 19, 2019	<p>MOTION: Approval of the Annual General Meeting Minutes from October 12, 2017 by Natalie Lowdon.</p> <p>Moved: Natalie Lowdon, Seconded: Stefane Gravelle, In Favor: All, Opposed: None. Motion: CARRIED</p>	

3.0		
3.1 President's report	<p><i>Natalie Lowdon provided an update.</i></p> <p><i>Moved: Natalie Lowdon, Seconded: Shume Lee, in favour: All. Opposed: None. Motion Carried to accept report.</i></p>	
3.2 Vice-President's Report	<p><i>Cristina Bueti provided an update.</i></p> <p><i>Moved: Tyler Hebb, Seconded: Kathleen Martin, in favour: all, opposed: None, motion carried to accept report.</i></p>	
3.3a Treasurer/Financial Report	<p><i>Mike LeBlanc provided an update.</i></p> <p><i>-Kathleen asked about the donations and who they are being made to. 400 to EHF, two separate of 200 dollars to the silent auction at NEC and to the welcome reception at the NEC</i> <i>Branch is losing 2-4000 a year, what is being done about this? Trying to keep cost under control, priced conference at 100 dollars, next year for a 2 day is 200. Most of our money is membership dues, which is only 50 per person. We need to host a national conference.</i></p> <ul style="list-style-type: none"> <i>- BOC cost share. Could that be evaluated for small memberships, as it is a national certification. Could Natalie raise that at NEC</i> <i>- 2017 another small branches could not afford to attend meetings, we could save 10 percent if cost share measure could be revisited. Manitoba should argue for a reduction in cost share from 2017.</i> <p>ACTION ITEM: Natalie to bring up reduction in cost sharing to NEC for Manitoba <i>Moved: Mike Leblanc, Seconded: Blake Scott. In favour: all, opposed: None, motion carried to accept report.</i></p>	
3.3b Membership & Student Recruitment	<p><i>Monique Nguyen provided an update as a member of the committee on behalf of Nicole Lunsted.</i></p> <p><i>Moved: Lorelle Pegus, Seconded: Greg Stevenson, in favour: all, opposed: none, motion carried to accept report.</i></p>	
3.3c Education and Training	<p><i>Julie Swanlund provided an update.</i></p>	

	<i>Moved: Tyler Hebb, Seconded: Shume Lee, in favour: all, opposed: none. Motion Carried.</i>	
3.3d Board of Certification	<p><i>Stephen Hancock provided an update.</i></p> <p><i>Stephen Hancock is thanked for his presentation</i></p> <p><i>Moved: Natalie Lowdon, Seconded: Hammad Shakeel, in favour: all, opposed: none, motion carried.</i></p>	
3.3e Council of Professional Experience	<p><i>Lorelle Pegus provided an update.</i></p> <p><i>Lorelle Pegus is thanked for his presentation</i></p> <p><i>Moved: Natalie Lowdon, Seconded: Hammad Shakeel, in favour: all opposed: none, motion carried</i></p>	
3.3f By-Laws	<p><i>Kathleen asking about terms of references regarding president elect versus VP</i></p> <p><i>No requirement for president elect at national level</i></p> <p><i>Not every VP is able to become president, therefore the president election position is set up to move into that role and provide continuity, and a succession plan</i></p> <p><i>Moved: Valerie Jackson, Seconded: Kathleen Martin, in favour: all, opposed: none, motion carried</i></p>	
3.3g Advocacy	<p><i>Cristina Bueti provided an update</i></p> <p><i>Moved: Cristina Bueti, Seconded: Steve Kamm, in favour: all, opposed: none, motion carried.</i></p>	
3.3h Social & Awards	<p><i>Kiran Sidhu provided an update.</i></p> <p><i>Moved: Pat Masterton, Seconded: Steve Kamm, in favour: all, opposed: none, motion carried</i></p>	
3.3i Sponsorship Committee	<p><i>Jeff Thomson provided an update.</i></p> <p><i>Moved: Anthony Oghomienor, seconded:Ateeb Khan, in favour: all, opposed: none, motion carried.</i></p>	
3.3j Historical	<i>Stefane Gravelle provided an update.</i>	

	<p>Verbal report – no activity, exec has a google drive, to upload all documents Next term is to play catch up. That way minutes are accessible Mike and Ali have added 2016-2018 documents Consider doing an annual back up ACTION ITEM: Natalie to connect back to Stefane and store everything that needs to be stored Stefane to check back with national re: database Moved: Natalie Lowdon, Seconded: Tyler Hebb, In Favour: All, Opposed: none, motion carried.</p>	
3.3jk Publications: The Placard & The Website	<p>Natalie Lowdon provided an update for the Placard. Anchel Tewari has volunteered to become editor of the Placard. Thank you, Anchel! Moved: Natalie Lowdon, Seconded: Tyler Hebb, In Favour: All, Opposed:none. Motion carried. Carmen Cross provided an update on the website. Website is going strong, traffic goes to the food safety connection Some people can't work it on its computer, if they have a issue with its their flash Mike and Ali to work with Carmen to revamp website. Moved: Carmen Cross, Seconded: Kathleen Martin, In Favour: All, Opposed: None, Motion carried.</p>	
3.3l Elections Committee Report	Elections Committee overseen by Steve Kamm at the AGM. The Notice of Elections was emailed to all branch members in advance of the AGM.	
4.0	New Business	
4.1 Bylaws	<p>Move to accept with revisions Moved: Valerie Jackson, Seconder: James Dean, In Favour: All. Opposed: None. Motion carried. Action Item: Bylaw to be updated and circulated to the executive and then sent to Carmen Cross to be updated on the website.</p>	

4.2 Awards Recipients	25 Year Membership: pins awarded to Karen Leewing, April Gravelle (accepted by Stefane Gravelle), Nicole Lunsted (accepted by Monique Nguyen), Julie Swanlund and Barb Adamkowicz.	
4.3 Elections	<p>Positions available: President-elect, Secretary, three Councillor positions. Thank you to Cristina Bueti who is stepping down, particularly for all her work with the advocacy committee. Cristina will remain a committee member. Jeff Thomson was nominated for Councillor and accepts. Kiran Sidhu was nominated as Secretary and accepts. Ateeb Khan was nominated as Councillor and accepts. Nicole Lunsted was nominated as Councillor and accepts. Valerie Jackson was nominated as President –Elect and accepts.</p>	
4.3 Good and Welfare	<p>Jeffrey Thomson got married Hammad Shakeel won the membership draw Yoel Mesghenna won attendance draw.</p>	
4.4.New Business		
5.0		
Adjournment / Next Annual General Meeting	<p>Motion: To end meeting. Moved: Natalie Lowdon. Seconded: Glenn Jorundson. In Favor: All. Opposed: None. Meeting adjourned: 4:30pm.</p> <p>Next AGM will be at the next fall workshop/conference.</p>	