

**2020 Annual General Meeting Minutes – December 5<sup>th</sup> 2020**

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#	Item	Notes	Lead
	<b>Call To Order/Roll Call</b>		Natalie
		<p>12:11 pm            Motion: Natalie Lowdon, Seconder : Valerie Jackson            Yoel Mesghenna will be Sargent at Arms            Elections committee was Ateeb Khan and Ali Rana            Valerie Jackson will be monitoring the chat box            Nicole Lunsted provided Yoel with current members list and Yoel will be using that to monitor the meeting attendees            Julie Swanlund will monitor raising of hands            We will be using the National AGM format for virtual meetings, and will only ask if members are opposed.</p> <p><b>Manitoba Branch Executive Members Present:</b> Natalie Lowdon (President), Valerie Jackson (President Elect), Ali Rana (Past President), Mike LeBlanc (Treasurer), Kiran Sidhu (Secretary), Nicole Lunsted (Councillor), Yoel Mesghenna (Councillor), Jeffrey Thompson (Councillor), Julie Swanlund (Councillor), Ateeb Khan (Councillor)</p>	
1.0	<b>Review and Approval of Agenda</b>		N. Lowdon
		<p>Addition of branch life members as item 4.1 REVISION: changed to branch contribution award, not to conflict with national life membership and award.            AGM Sponsorship as item 4.2            Motion: Natalie Lowdon Seconder: Ali Rana</p>	
2.0	<b>Review and Approval of Minutes</b>		N.Lowdon
		<p>Follow up on action item: Request from Kathleen Martin for National to consider cost sharing to send board members to in-person meetings for smaller branches. Conversation on this with National considered that branches could share a representative between two provinces to cut down on cost. Alternatively, the branch executive could decide not to send a representative to in-person meeting. This year due to the pandemic there was cost saving due to no in person travel to meetings after January.</p> <p>Barbara Adamkowicz stated that at the 2019 AGM April Gravelle was given the 25 year pin and Stefan Gravelle accepted on her behalf. Minutes will be changed to reflect this.  <b>Motion:</b> Natalie Lowdon to approve with revisions. <b>Seconder:</b> Julie Swanlund</p>	

3.0	<b>Reports</b>		N. Lowdon
	<ul style="list-style-type: none"> <li>• Due to this being a virtual AGM all reports were circulated ahead of time. Treasurer and financial reports were added and circulated on Tuesday.</li> <li>• Stefane Gravelle's historian report will be added to the meeting minutes. It was ensured that he received all meeting minutes from the last four years.</li> <li>• All meeting minutes are being stored on a google drive that has specific member access. This includes Stefane Gravelle.</li> <li>• There is no publication report as Anchal Tewari has left the province. Anchal put out one edition in the spring and was working on the fall edition upon her departure. A farewell message will be in the next edition. If anyone is interested in becoming placard editor please contact the executive to volunteer.</li> <li>• Natalie Lowdon chaired the national advocacy group. Feedback received was common on both the branch and national levels. The feedback was there was a lack of self promotion. Hired a PR group called BeTheChangeGroup. They are a health promotion marketing agency. The first phase was launched in the spring and this was the discovery and marketing plan development. There was an impromptu May-August Covid-19 campaign. On our branch level we were on the local news, there was a national webinar hosted by BeTheChangeGroup.</li> <li>• <b>Motion:</b> Natalie Lowdon to accept all reports as submitted. <b>Seconder:</b> Valerie Jackson</li> </ul>		
4.0	<b>New Business</b>		
4.1	Membership	<ul style="list-style-type: none"> <li>• Shaun Miles and George Kellestine are both receiving pins for 25 years of service.</li> <li>• Three branch members were honoured including Eric Friesen, Peter Rogers and Rick Sokolowski. They gave speeches stating they were humbled to be acknowledged for past contributions, admired the work PHIs were doing during the pandemic and wished for our safety. REVISION: Branch lifetime memberships cannot be issued in this manner due to conflict with National, however these three members will be honored in a different way to be announced, likely as branch contribution award recipients.</li> <li>• Membership draw: Stefane Gravelle is the winner</li> </ul>	N. Lunsted
4.2	Sponsorship	<ul style="list-style-type: none"> <li>• As there was no in person meeting this year, Hedgerow will have ad in placard.</li> </ul>	J. Thompson
4.3	Elections	<ul style="list-style-type: none"> <li>• Positions available: President, President Elect, Treasurer, Two Councillor positions, Treasurer, placard editor</li> <li>• Valerie Jackson is nominated for president by Melanie Cyrenne, Seconded by Natalie Lowdon. Valerie accepts.</li> </ul>	A. Rana, A. Khan

		<ul style="list-style-type: none"> <li>• Cristina Bueti is nominated for president elect by Natalie Lowdon, Seconded by Valerie Jackson. Cristina accepts.</li> <li>• Mike Leblanc is nominated for councillor by Kiran Sidhu, Seconded by Valerie Jackson. Mike accepts.</li> <li>• Ryan Blois is nominated for treasurer by Melanie Cyrenne, Seconded by Natalie Lowdon. Ryan accepts.</li> <li>• Rhea Epp is nominated for councillor by Kiran Sidhu, seconded by Valerie Jackson. Rhea accepts.</li> <li>• Carmen Cross has agreed to stay on as web master.</li> </ul> <p><b>Thank you Julie, Ali, and Yoel for your years of service on the CIPHI MB Exec!</b></p>	
4.4	Award	<ul style="list-style-type: none"> <li>• Distinguished member award</li> <li>• Lincoln Poulin introduces the award</li> <li>• The honoree is Julie Swanlund. Congrats Julie!</li> <li>• Julie was nominated by Natalie Lowdon, Seconded by Mike LeBlanc</li> <li>• Julie accepted her award and thanked her nominators and the executive. She appreciates everyone.</li> </ul>	N. Lusted
<b>5.0</b>	<b>Good &amp; Welfare</b>		
	Lorelle Pegus had a baby. Congrats on baby Henry, Lorelle and Daniel		
<b>6.0</b>	<b>Next Meeting</b>		
		Next meeting will be at the Fall workshop/Conference	
<b>7.0</b>	<b>Adjournment</b>		
	1:30	Natalie Lowdon makes motion to adjourn, Julie Swanlund seconded.	