

Membership - Frequently Asked Questions

What if I already sent my membership renewal to the CIPHI National Office?

If you have already sent your membership renewal directly to the CIPHI Office via email, fax or mail please disregard this email message, as your membership is being processed. You can check your membership status by logging on the member portal, or by contacting the National Office at office@ciphi.ca or 1-888-245-8180.

Will my CPHI(C) be suspended if I am not a member of CIPHI?

If you received your Certificate Public Health Inspection (Canada) **after** January 1st, 2017 and do not maintain regular membership in CIPHI your certificate will be suspended.

If you received your Certificate Public Health Inspection (Canada) **before** January 1st, 2017 and do not maintain regular membership in CIPHI your certificate will NOT be suspended.

What happens to my member portal account if I do not renew my membership by March 31st?

Your account will remain open to you for access to renew, however all other benefits will be restricted from view until your renewal is complete.

How long does it take the National Office to process a membership renewal?

It takes approximately 3 to 4 weeks to process membership renewals sent directly to the CIPHI Office and updated to member portal. Any individuals sending their membership renewal to the office after March 31st may have their access restricted until their renewal is processed.

Therefore, if you have not already renewed your CIPHI membership yet, you are encouraged to renew through the member portal to ensure no interruption in your access. Through the member portal you can renew your membership via cheque, or Credit Card.

Please note that if you choose payroll deduction or intend for your employer to remit payment on your behalf to pay for your dues (whether this is due to payroll deduction, lump sum cheque for your office, or for your employer to pay as a benefit to you), you will need to contact your HR department to set up a payment to be sent to the National Office.

How long does it take to process my membership renewal through the member portal?

Upon completion of the membership renewal process on-line you will be given immediate full access to the member portal. This happens regardless of which payment option you select (cheque, payroll deduction or credit card). For the cheque and payroll deduction option, your membership status will be listed as "pending" until the office confirms full payment. For on-line credit card payments, your status will be "active" and you will be sent an e-mail confirmation of payment.