

## Council of Professional Experience (CoPE) Volunteer Position

### National Representative

The CIPHI Council of Professional Experience (CoPE) which oversees the [Continuing Professional Competencies Program](#) is inviting applications from Certified Public Health Inspectors to fill a National Representative position. All members of CIPHI are welcome to apply regardless of location. Applicants may also include persons working in a health discipline other than that of a Certified Public Health Inspector such as a Medical Health Officer, Public Health Nurse, Epidemiologist, etc. The appointment is for a three-year term and will commence immediately after the selection of the successful candidate.

### Role and Responsibilities

- Be an active participant within 1 or 2 portfolios with specific roles and responsibilities.
- Participate in monthly teleconferencing calls and portfolio-specific meetings.
- Complete yearly audits of members.
- Attend 1-2 face to face meetings yearly.

### Qualifications and Key Attributes

- Valid Certificate in Public Health Inspection (Canada) and a current member of CIPHI
- Minimum 2 years of experience in the field.
- Advocate for professional development of Environmental Public Health Professionals.
- Confident using various computer applications such as Google Drive, Microsoft Office and teleconferencing systems.
- CoPE membership must represent diverse disciplines, geographic regions, and employers in Canada and these factors will weigh in the selection of an applicant.

### Preferred Assets

- Knowledge of association management software (or similar software systems), auditing or process improvement.

### Benefits

- Travel to various locations in Canada for 1 - 2 face to face meetings yearly (all expenses paid).
- Free registration and travel to the Annual Education Conference (CoPE meeting is directly before the AEC).
- Build your national CIPHI member network.
- Showcase and build on skills such as project management, auditing, leadership, process improvement, communications and software systems.
- Contribute to the current and future direction of CIPHI professional development.

### Applications

Applicants are asked to email a cover letter and resume by March 31st 2021 to: [chair@cope.ciphi.ca](mailto:chair@cope.ciphi.ca). For more information on the position, please contact Cameron Weighill at [chair@cope.ciphi.ca](mailto:chair@cope.ciphi.ca) or your provincial CoPE representative