

## TERMS OF REFERENCE Alberta Branch Past President

### Preamble/Purpose

With the past experience and involvement in the many activities serving as President of the Alberta CIPHI Branch, the Past President will advise and maintain the direction of the branch to the current President and President-Elect of the Alberta CIPHI Branch.

### Responsibilities/Required Duties

- Serve as an advisor to the CIPHI Alberta Branch Executive Board to provide historical continuity and context on issues under discussion
- Assume the duties of President-Elect, should the person in that position be unable to perform the function of the position

### Membership

Regular, retired or life members are eligible to serve as Past-President

### Length of Term

The length of the term shall be one year, with the option of staying on for a second year

### Operation

As set out in the Bylaws of the Canadian Institute of Public Health Inspectors (Alberta Branch)

### Benefits

As set out in the CIPHI Alberta Branch Policy, "Branch Executive and Committee Chair Benefits"

These Terms of Reference will be reviewed at least once a year and at any time requested by members of Alberta Branch CIPHI and may be amended for any purpose agreed to by the Association Executive or membership.

Last reviewed: August 2019