

BC Branch CIPHI Executive Council Meeting

AGENDA

October 20, 2020, from 08:45 to 10:15 PST
Via Google Meet

ITEM	DETAILS	NAME (S)
	Location: Google Meet	
1.00	Roll Call	
Members	<input type="checkbox"/> Gordon Moseley - past-pres <input type="checkbox"/> VACANT - councilor <input type="checkbox"/> John Pickles - treasurer <input type="checkbox"/> Elizabeth Thomson - councilor <input type="checkbox"/> VACANT - councilor <input type="checkbox"/> Paul Cseke - councilor <input type="checkbox"/> VACANT - councilor <input type="checkbox"/> Jessica Ip - councilor <input type="checkbox"/> Daniel Fong - councilor <input type="checkbox"/> Jacqueline Chiu - councilor <input type="checkbox"/> Casey Neathway - president <input type="checkbox"/> Michael Wu - councilor <input type="checkbox"/> Aletta Amell - councilor <input type="checkbox"/> Celine Hsin - Executive Secretary <input type="checkbox"/> Stephanie Tooke - President Elect <i>Guests: Stacey Sowa, CoPE BC Member Gary Tam, BoC BC Member Tim Roark, BC Branch Historian</i> Those highlighted in yellow are absent *indicates maternity/parental leave Call to order: xx:xx	All
1.1	Confirm quorum (Bylaw 5.5 - <i>The quorum for the transaction of business at an Executive Committee meeting is five</i>) Quorum Met [X]. Quorum not met [].	All
2.00	Approval of Agenda	All
2.01	Additions to Agenda: Motion:	All

	<p>To approve as Agenda for today's BC Branch Executive Council Meeting as circulated via email on October 18, 2020.</p> <p>Motioned [John]. Seconded [Jessica]</p>	
3.00	Approval of Minutes	
3.01	<p>Motion: To approve the drafted minutes from the BC Branch Executive Council Meeting held on September 15, 2020 as circulated via email on September 15, 2020.</p> <p>Motioned [Celine]. Seconded [John].</p>	All
4.00	Electronic Motions	
	<p><u>MOTION:</u> <i>To confirm the BCIT faculty nomination of Jasmine Lee as recipient of the 2020 Bob Herbison Memorial Award</i></p> <p>Plurality in favour received October 09, 2020.</p>	
5.00	Standing Business	
5.01	<p>CoPE Update:</p> <ul style="list-style-type: none"> - We will be undertaking the revamping of the CPC Manual which some people may remember as the magical CIPHI book they received when they certified that outlines code of conduct, ethics, PD Model, etc. - Technical reviews for auditors has not yet been conducted so we don't have a gauge yet on the level of consistency of our 2019 Audits. - CoPE has received appeals from members who failed the 2019 Audit so that process is being put to work. - Some changes to the overall group expected as terms are coming up this year. 	Stacey
5.02	<p>BC Page Update:</p> <p>-</p>	Elizabeth
5.03	<p>BOC Update:</p> <ul style="list-style-type: none"> - BOC Sept 16 - Good feedback from examiners 	Gary

	<ul style="list-style-type: none"> - Exam results out soon - Procedural change for this round - International candidate program available online now - will hopefully be hosted in next April exam (written) 	
5.04	<p>Historian Update:</p> <ul style="list-style-type: none"> - 	Tim
5.05	<p>Finance Update:</p> <ul style="list-style-type: none"> - Good financial position - Organizing 2nd audit (Jan-June) - Will put together draft budget for treasurer's report for AGM - QUESTION - no xmas get-togethers, so do we have option for some recognition / "treat" to recognize membership <ul style="list-style-type: none"> - \$500 already there for each Xmas gathering; can add more from other budget lines if needed with a Motion 	John
5.06	<p>Liaising with Ministry & Unions - News and Updates</p> <ul style="list-style-type: none"> - New Executive Director of Health Protection Branch (Tim Lambert out, Trish Sterloff in). Casey to reach out and make introductions, begin dialogue 	Casey
5.07	<p>Social Media Update:</p> <ul style="list-style-type: none"> • CIPHI National has confirmed Vanessa Nickelo as social media lead; increase in content, more opportunity to share & engage • Specific social media postings on CPC opportunities forthcoming 	Paul/Casey
5.08	<p>BCIT Branch Relations / Student Liaison</p> <ul style="list-style-type: none"> • Amber Dhillon (2nd year liaison) <ul style="list-style-type: none"> ○ Jessica has asked her to find a 1st year liaison 	Jessica
5.09	<p>NEC Update</p> <ul style="list-style-type: none"> • Have confirmed Phase II of advocacy contract with Be The Change Group (includes new website, outreach) • Advocacy Committee Chair has put together PowerPoint on Phase I to share at Branch AGMs (NOTE: shared) 	Casey

	<ul style="list-style-type: none"> • Casey to be in Saskatoon November 13-16 for pre-meetings and AGM • Have identified that Google Meet is blocked on Ontario government computers. Casey to propose use of Adobe Connect (confirmed working in all Branches) • Appeals moving forward - seeking Branch members to be on appeals committee • Exploring opportunity for recruitment and retention partnership with ISC & Be The Change 	
6.0	New Business	
6.1	<p>AGM</p> <ul style="list-style-type: none"> • Casey to send out registration form & written notice of AGM this week • "to-do" document on the Google Drive (NOTE: shared) • 1 expression of interest to stand for Nomination received; no Members proposals received <p>ACTION:</p> <ul style="list-style-type: none"> • Need to form Executive sub-committee to support (ideally somebody from each Health Authority or Region to navigate tech) 	
6.2	<p>Education Committee</p> <p>ACTION</p> <ul style="list-style-type: none"> • Need a new member of Education Committee 	
6.3	<p>Executive Council</p> <ul style="list-style-type: none"> • Welcome to Stephanie Tooke, new President Elect 	
6.4	<p>EPH Week 2020</p> <ul style="list-style-type: none"> • Successful communications nationally for EPHW • Much greater interest / uptake in messaging from partners • Recognition from employers and unions in BC, but none from Media • Logo'd masks unable to be received by EPHW. Propose continuing with order as part of outreach/advocacy to members for 2020 Operational Year 	
<p>Adjournment at <u>09:30</u> Motioned [Jessica]. Seconded [Jackie]</p>		

	Next Meeting: (scheduled)	
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Calendar of Events 2020	
January	<ul style="list-style-type: none"> ● CIPHI CPC - PDHs due January 31st
February	
March	<ul style="list-style-type: none"> ● World Water Day - March 22, 2020
April	<ul style="list-style-type: none"> ● CIPHI's Birthday - April 19, 2020 (107 years) ● BOC's – April 22, 2020
May	
June	
July	
August	
September	<ul style="list-style-type: none"> ● EPHW September 21-27, 2019 ● World Environmental Health Day: September 26, 2020
October	<ul style="list-style-type: none"> ● BOC's – October 28, 2020 ● AEC in Ajax, Ontario - October 4-7, 2020
November	<ul style="list-style-type: none"> ● CIPHI AGM - November 16, 2020
December	<ul style="list-style-type: none"> ● CIPHI BC/YT AGM - December 16, 2020