

Canadian Institute of Public Health Inspectors Retirees Advisory Committee Report to the 2021 Annual General Meeting

Introduction:

The Retirees Advisory Committee (RAC) was established in September 2005 as a joint project of the Canadian Institute of Public Health Inspectors (CIPHI) and the Public Health Agency of Canada to address the need for qualified public health inspectors to deal with potential public health emergencies; determine a framework to serve as a tool to enhance the public health system capacity; and serve as a pilot for the establishment of retiree committees in other public health disciplines. The experience and corporate knowledge of retired public health inspectors should be considered an asset to the future planning of public health initiatives.

Mandate:

The mandate of the RAC is to act as counsel to the CIPHI National Executive Committee (NEC) on issues related to public health capacity:

- Contact retired CPHI(C)s who may be able to assist in times of public health emergencies.
- Identify needs, promote, and champion initiatives within our professional organization of interest to our retired public health professionals.
- Support the vision, mission, and values of CIPHI.

Responsibilities:

The RAC members are available to provide guidance, assistance, and advice on public health issues to the Canadian Institute of Public Health Inspectors. Working groups are formed as necessary at the request of the CIPHI NEC through the RAC Chair.

Committee Representatives:

The following CIPHI Retired/Life members make up the committee as of September 1, 2021:

Name	CIPHI Branch
Calvin Morgan & Patrick Murray	Newfoundland & Labrador
(2 vacancies)	New Brunswick & Quebec
Leonard Gallant & Joe Bradley	Nova Scotia & Prince Edward Island
Pamela Scharfe (Chair) & Ken Gorman	Ontario
Bernie Chrisp & Lesly Andrews	Manitoba
Yvonne Graff & Russell Scott	Saskatchewan
Nelson Fok & Tony Mak	Alberta, NWT & Nunavut
Maxine Marchenski, (vacancy)	British Columbia & Yukon
Peter Rogers, (vacancy)	Federal Government



The RAC has advertised this volunteer opportunity in Branch newsletters and on the CIPHI email listserv this past year. There are current vacancies for two RAC representatives for the provinces of NB and QC, and one for each of BC and Federal Government. Interested CIPHI Retired/Life members should contact their Branch President or send an email to the RAC chair to express their interest or to learn more at: CiphiRetireesChair@gmail.com

Since the 2020 CIPHI AGM the Retirees Advisory Committee welcomed the following RAC members:

- Joe Bradley, CIPHI NS & PEI Branch
- Ken Gorman, CIPHI ON Branch

Current Initiatives:

- **Letters of Retirement and Letters of Condolence:** The Committee sends out letters on behalf of the CIPHI NEC and Branches. We welcome receiving information from the Branches and colleagues about new retirees and the passing of colleagues. Details should be emailed to CiphiRetireesChair@gmail.com and a letter will be sent out by the RAC Correspondence Secretary, Yvonne Graff (SK).
- **In Memoriam:** the RAC assists the National CIPHI Office with the preparation of an “In Memoriam” list included in the CIPHI AGM binder. The RAC produces a power point presentation to be shown during the “In Memoriam” portion of the AGM to assist with memorializing our former colleagues. It is important to note that all holders of CPHI(C) are honoured regardless of whether they were a member of CIPHI at the time of their death.
- **Senators Forum Newsletter:** A 2019/2020 newsletter was posted on the CIPHI email Listserv in May 2021 and emailed out to retired CPHI(C)s that the RAC had email addresses for. A couple new features were:
 - To honour CPHI(C) Centenarians. In this issue we featured Lloyd Dodgson (ON) who was born in 1918 and turned 103 this year. We asked colleagues to send Lloyd a postcard from your part of Canada.
 - Requested retirees to send in their photo and an update on their retirement to include in future newsletters.

A 2021 issue of the *Senators Forum* will be released before the end of the year. To receive the RAC annual newsletter and other information of interest to retirees please send your email to CiphiRetireesChair@gmail.com

- **Facebook Page:** The RAC created a dedicated Facebook group (by invitation) “CIPHI Retirees” for those retirees interested in networking with retired CPHI(C)s. Also, for the Committee to use to request contact information on CPHI(C)s that we have lost contact with and to promote retired membership in CIPHI.
- **RAC Meetings:** the meeting format has changed to ZOOM meetings courtesy of the Charitable Division of CIPHI, the Environmental Health Foundation of Canada as the RAC has no budget. The RAC held virtual meetings on October 25, 2020; November 29, 2020; February 21, 2021; April 18, 2021; and June 28, 2021. Future 2021 meetings are planned for October 24th and December 19th.
- **CIPHI Website:** the RAC members reviewed the Retirees Advisory Committee content on the CIPHI website and prepared a report to share with the “Be the Change Group” a consulting company that the CIPHI NEC have contracted to update the CIPHI website along with other advocacy projects.
- **Committee Terms of Reference:** the RAC members reviewed the current terms of reference and will be recommending to the CIPHI NEC consideration of designating the RAC as a formal committee of CIPHI as opposed to an ad hoc committee.
- **Creation of a National Mentor Award:** the RAC is the early stages of discussions with the NEC Executive to consider the creation of a new national award to honour our former RAC member and colleague Charlie Young. Charlie was highly respected and recognized several times over his career for his tremendous commitment to our profession. Charlie was a mentor to so many colleagues and students during his career.
- **Professional Development for Retirees:** the RAC Chair has had preliminary discussions with the CoPE Chair about the implementation of a process for interested retirees to maintain or earn professional development hours. This will be an asset for retirees who volunteer or are called back into service to deal with public health surge capacity. The January 2010 Standards of Practice document detailed a conceptual piece on retirees but was not further developed.
- **CIPHI Outreach to Retirees:** the RAC have advocated to the CIPHI NEC for the creation of a communication infrastructure that would facilitate the specific targeting of groups such as CPHI(C) retirees (both CIPHI members and non-members). It is estimated that there are approximately 1,000 CPHI(C) retirees. As of March 31, 2021, there were 98 CIPHI retired members (26 Life members and 72 Retired members.)

As with most professional organizations, communication with members is primarily now done electronically. There are many ways that CIPHI retired members can stay connected with the profession. The CIPHI NEC created several years ago an email listserv so that CIPHI members, non-members and interested individuals can sign up for via the CIPHI website. CIPHI National and several of the Branches also have Facebook, Twitter, and Instagram accounts that retirees can follow.

As previously mentioned, the RAC created a private Facebook group last year for CPHI(C) retirees. While the RAC advocates that retirees’ support our professional organization by renewing their annual retiree membership, you do not have to be a member of CIPHI to join our Facebook group. Retirees with a Facebook account can request to join the group at “**CPHI(C) Retirees**”. The RAC can also be reached via email at CiphiRetireesChair@gmail.com.

- **Retiree Contact Directory:** The RAC continues to maintain and update a list and ask that retirees provide us with their contact information in addition to email to ensure our files are current. We receive an annual Retiree and Life membership list from the CIPHI Office to update our retiree directory, but it is a challenge to keep track of retirees who are not members of CIPHI.
- **Honouring New Retirees:** the RAC have advocated to the CIPHI NEC that recently retired CIPHI members be acknowledged at the CIPHI National Annual General Meeting.
- **CIPHI Board of Certification (BOC) Exams:** The RAC continue to advocate that the BOC recruit recent retirees to assist with the work of the BOC as committee members, examiners, and to assist the Branch Exam Coordinators on the day of the exam. This is especially important during times when public health services capacity is challenged such as the current pandemic. The RAC offered to organize with the BOC webinar training for those retirees who have not received the required examiner training.
- **National Salary Survey:** the RAC has discussed with the NEC Executive whether there is a role for the RAC to continue to update the salary survey which was last updated in 2018.

Remembering Mike Bragg, CPHI(C):



Michael "Mike" Bragg passed away on June 9th in 75th year.

Mike graduated from Ryerson in 1968 and received CIPHI certificate number 1754. He started his career in Oxford County Board of Health, Woodstock, Ontario where he was a dedicated leader for 45 years, retiring in 2012. During his career he became the Director of Environmental Health and then went on to lead Oxford County as the Chief Executive Officer. Mike actively pursued continuing education, earning an undergraduate degree from Wilfred Laurier in 1977, and a master's degree in public administration in 1993.

Mike served our profession as National CIPHI President first in 1984 and was re-elected in 1986 for another 2-year term and served as Past President until 1990. He was also Past Chair of the Association of Supervisors of Public Health Inspectors Ontario (ASPHIO). Mike received several acknowledgements for his dedication to our profession over the years. He received CIPHI Life Membership in 1993; the Award of Merit for Outstanding Achievement in Environmental Health in 2009; profiled in the prestigious "CIPHI 100 Members of Distinction"; and received his 50-year CIPHI membership in 2017.

All who had the pleasure of knowing Mike can speak of his tremendous commitment and devotion to the Institute and our profession. He was a highly regarded leader who was an outstanding role model for PHIs/EHOs. To quote one colleague "Mike taught us the unlimited potential of being a PHI in a field that is increasingly diverse."

Respectfully Submitted,

Pamela L. Scharfe

Pamela L. Scharfe, CPHI(C)
Chair, on behalf of the CIPHI
Retirees Advisory Committee

Date: Friday, September 3, 2021