

CANADIAN INSTITUTE OF PUBLIC HEALTH INSPECTORS

CIPHI BC BRANCH

Annual General Meeting

MINUTES

**Venue:**

Online – Adobe Connect

**Date & Time:**

Wednesday, December 16, 2020 @ 11:30h PST

ITEM	DETAILS	NAME (S)
	<p>Meeting Called to Order: 11:35 HRS PST, December 16, 2020  <b>Members in Attendance:</b> 30 Voting Members (1 Retired, 1 Life, 28 Regular)  <b>Proxy Ballots:</b> 0 received</p> <p><b>Assessment of Quorum:</b> Quorum for the 2020 AGM, based on 176 registered voting members, is 20. Quorum was met.</p>	
1.00	<p><b>Approval of Sergeant-at-Arms, Scrutineers, and Parliamentarian</b></p>	
	<p><b>Sergeant-at-Arms:</b>  <b>Motion:</b>            To appoint Stacey Sowa, as Sergeant at Arms for the 2020 BC Branch Annual General Meeting.</p> <p><b>Scrutineers:</b>  <b>Motion:</b>            To appoint Stephanie Tooke as Scrutineers for the 2020 BC Branch AGM.</p> <p><b>Parliamentarian:</b>  <b>Motion:</b>            To appoint Keir Cordner as Parliamentarian for the 2020 BC Branch AGM.</p>	C. Neathway
2.00	<p><b>Introduction of Officers</b></p>	

2.01	<ul style="list-style-type: none"> <li>○ The 2020 BC Branch Executive Council members were introduced to the membership delegation in attendance at the 2020 AGM.</li> </ul>	C. Neathway
<b>3.00</b>	<b>In Memoriam</b>	
3.01	<ul style="list-style-type: none"> <li>○ A moment of silence was observed for the BC Branch Members we have lost this past year to date. Members who passed in 2020 include:             <ul style="list-style-type: none"> <li>○ Peter Bell; Patrick Fan; Stan Husch; Larry Hogg; Bill Korberstein; Janice Lillbeck-Bennallock; Charlie Young; Karen Rehbein; Kirt Sellers; Mark Huddleston; Jim Pannu</li> </ul> </li> </ul>	C. Neathway
<b>4.00</b>	<b>Approval of Agenda</b>	
4.01	<p><b>MOTION:</b> That the CIPHI BC Branch 2020 AGM Agenda be approved as circulated.</p> <p>Stacey Sowa motioned, Gary Tam seconded. Carried.</p>	C. Neathway
<b>5.0</b>	<b>Approval of Minutes – December 5, 2019</b>	
5.01	<p>Tim Roark noted that 2019 Minutes did not include names of CIPHI Members who passed away.</p> <p><b>MOTION:</b> That the minutes from the BC Branch 2019 AGM be approved as circulated, with an update to include names of CIPHI members who passed away in 2019.</p> <p>Keir Cordner motioned, Brian Standing seconded. Carried.</p>	C. Neathway
<b>6.0</b>	<b>Officers' Reports</b>	
6.01	<p><b>Presidents Report 2020:</b></p> <ul style="list-style-type: none"> <li>○ Report was presented to attendees by President Casey Neathway</li> </ul> <p><b>Treasurer's Report 2019/20:</b></p> <ul style="list-style-type: none"> <li>○ Report was presented to attendees by Treasurer John Pickles</li> </ul> <p><b>BC Branch BOC Rep Report 2020:</b></p>	C. Neathway

	<ul style="list-style-type: none"> <li>○ Report was presented to attendees by BOC BC Rep Gary Tam</li> </ul> <p><b>CoPE Rep. Report 2020:</b></p> <ul style="list-style-type: none"> <li>○ Report was presented as submitted by CoPE Chair Lorelle Pegus</li> </ul> <p><b>Branch Historian Report 2020:</b></p> <ul style="list-style-type: none"> <li>● Report was presented orally by BC Branch Historian Tim Roark</li> </ul> <p><b>MOTION:</b> That the 2021 BC/YT Branch annual budget be accepted as presented by Treasurer John Pickles</p> <p>Claudia Kurzac motioned, Jessica Ip seconded. Carried.</p>	
7.0	<b>Auditor's Review Report</b>	
7.01	<p><b>Auditor's Report:</b></p> <ul style="list-style-type: none"> <li>● Auditors: Kuljeet Chattha, Member-in-Good Standing, and Gurinder Saini, Member-in-Good Standing</li> <li>● Report was presented as submitted by Auditors</li> </ul>	C. Neathway
8.0	<b>Appointment of New Auditors</b>	
8.01	<p><b>MOTION:</b> To appoint Kuljeet Chattha and Gurinder Saini as the auditors for the 2021 BC Branch financial statements.</p> <p>Angela Whalen motioned, Keir Cordner seconded. Carried.</p>	C. Neathway
9.0	<b>Honorariums - BC Page Editor &amp; Webmaster</b>	
9.01	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>● The precedent established in 2016 was to pay \$500.00 to both the appointed operational positions with branch, those being the BC Page Editor and Webmaster.</li> </ul> <p><b>MOTION:</b></p>	C. Neathway

	<p>To approve honorarium for the BC Branch Webmaster for the 2021 calendar year of \$500.00 and the BC Page Editors of \$500.00</p> <p>Gary Tam motioned, Dennis Semail seconded. Carried.</p>	
<b>10.0</b>	<b>Election of Officers</b>	
10.01	<p>Election of Officers Report presented as submitted, along with the new executive council nomination forms. List of existing Officers with standing nominations presented for discussion.</p> <p>No additional nomination received; all members elected by acclamation</p> <p><b>MOTION:</b></p> <p>To approve the Executive Council report including standing nominations and election of new councilor Amber Lee, new Secretary Celine Hsin, and new President-Elect Stephanie Tooke</p> <p>Brian Standing motioned, Elizabeth Thomson seconded. Carried.</p>	C. Neathway
<b>15.0</b>	<b>Awards</b>	
15.1	<p>One nomination received for the Member of the Year award and one nomination received for the Alex Nilsson award.</p> <p>Award recipients were acclaimed and awards will be announced and presented early in the new year.</p> <p>One nomination received for 2020 CIPHI BC/YT Honorary Member award (Dr. Bonnie Henry)</p> <p><b>MOTION:</b></p> <p>To approve the nomination of Dr. Bonnie Henry for the 2020 CIPHI BC/YT Honorary Member Award.</p> <p>Jackie Chiu motioned, Keir Cordner seconded. Carried.</p>	C. Neathway
	<b>Adjournment:</b>	

	Gary Tam motioned. Keir Cordner seconded. Meeting was adjourned at 12:05 HRS PST	
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