

CANADIAN INSTITUTE OF PUBLIC HEALTH INSPECTORS

CIPHI BC BRANCH

Annual General Meeting

MINUTES

Venue:

Online – Zoom - <https://zoom.us/meeting/register/tJYsf-yhpj4vHtWGyLLiAwcKR3Te-kqOcQ9H>

In Person at Holiday Inn Vancouver-Centre (711 West Broadway, Vancouver, BC)

Date & Time:

Thursday, December 16, 2021 @ 10:00h PST

ITEM	DETAILS	NAME (S)
	<p>Meeting Called to Order: 10:11 HRS PST, December 16, 2021 Members in Attendance: 29 Voting Members (1 Life member, 16 Regular Members via zoom, 12 Regular Members in person)</p> <p>Proxy Ballots: 0 received</p> <p>Quorum was met.</p>	
1.00	<p>Approval of Sergeant-at-Arms, Scrutineers, and Parliamentarian</p>	
	<p style="text-align: center;">Sergeant-at-Arms: Motion: To appoint Casey Neathway, as Sergeant at Arms for the 2021 BC Branch Annual General Meeting.</p> <p style="text-align: center;">Scrutineer: Motion: To appoint Valerie Jackson, as Scrutineer for the 2021 BC Branch AGM.</p> <p style="text-align: center;">Parliamentarian: Motion:</p>	S. Tooke

	To appoint Gary Tam, as Parliamentarian for the 2021 BC Branch AGM. Garret Brouwer motioned, Kuljeet Chattha seconded. Carried.	
2.00	Introduction of Officers	
2.01	The 2021 BC/YT Branch Executive Council members were introduced to the membership delegation in attendance at the 2020 AGM.	S. Tooke
3.00	In Memoriam	
3.01	We will now have a moment of silence for the Members who passed away in the past year.	S. Tooke
4.00	Approval of Agenda	
4.01	The 2021 AGM Agenda was circulated electronically prior to the meeting. MOTION: That the CIPHI BC/YT Branch 2021 AGM Agenda be approved as circulated. Gary Tam motioned, Kuljeet Chattha seconded. Carried.	S. Tooke
5.0	Approval of Minutes – December 16, 2020	
5.01	The minutes from the 2020 AGM and its continuation were circulated electronically prior to the meeting. MOTION: That the minutes from the BC Branch 2020 AGM be approved as circulated Jackie Chiu motioned, Jessica Ip seconded. Carried.	S. Tooke
6.0	Officers' Reports and questions/answers	
6.01	Presidents Report 2021: <ul style="list-style-type: none"> ● Report was presented to attendees by President Stephanie Tooke 	S. Tooke

	<p>BC Branch BOC Rep Report 2021:</p> <ul style="list-style-type: none"> Report was presented to attendees by BOC BC Rep Gary Tam <p>CoPE Rep. Report 2021:</p> <ul style="list-style-type: none"> Report was presented to attendees by President Stephanie Tooke <p>Branch Historian Report 2021:</p> <ul style="list-style-type: none"> Report was presented orally by BC Branch Historian Tim Roark <p>Treasurer's Report 2020/21:</p> <ul style="list-style-type: none"> Report was presented to attendees by Treasurer John Pickles <p>MOTION: That the 2022 BC Branch annual budget be accepted as presented by Treasurer John Pickles</p> <p>Jessica Ip motioned, Valerie Jackson seconded. Carried.</p>	
7.0	Auditor's Review Report	
7.01	<p>Auditor's Report:</p> <ul style="list-style-type: none"> Auditors: Kuljeet Chattha, Member-in-Good Standing, and Gurinder Saini, Member-in-Good Standing Report was presented as submitted by Auditors 	S. Tooke
8.0	Appointment of New Auditors	
8.01	<p>MOTION: To appoint Kuljeet Chattha and Gurinder Saini as the auditors for the 2022 BC Branch financial statements.</p> <p>Claudia Kurzac motioned, Gary Tam seconded. Carried.</p>	S. Tooke
9.0	Honorariums - BC Page Editor & Webmaster	
9.01	Discussion:	S. Tooke

	<ul style="list-style-type: none"> The precedent established in 2016 was to pay \$500.00 to both the appointed operational positions with branch, those being the BC Page Editor and Webmaster. <p>MOTION: To approve honorarium for the BC Branch Webmaster for the 2021 calendar year of \$500.00 and the BC Page Editors of \$500.00</p> <p>Kuljeet Chattha motioned, Jackie Chiu seconded. Carried.</p>	
10.0	Election of Officers	
10.01	<p>Election of Officers Report presented as submitted, along with the new executive council nomination forms. List of existing Officers with standing nominations presented for discussion.</p> <p>No additional nomination received; all members elected by acclamation</p> <p>MOTION: To approve the Executive Council report including standing nominations and election of new councilor Tegbir Gill, and new President-Elect Valerie Jackson</p> <p>Kuljeet Chattha motioned, Jessica Ip seconded. Carried.</p>	S. Tooke
15.0	Awards	
15.1	<p>One nomination received for the Member of the Year award (Gary Tam), one nomination received for the Alex Nilsson award (Maxine Marchenski), and zero nomination received for Honorary Member award.</p> <p>Award recipients for MoTY and Alex Nilsson were presented as acclaimed by the Executive Council.</p>	
	Adjournment:	

	Valerie Jackson motioned. Gary Tam seconded. Meeting was adjourned at 10:45 HRS PST	
--	-------------------------------------------------------------------------------------	--