
CIPHI Retirees Advisory Committee

Meeting No. 1 - 2023

Sunday, January 15, 2023

MINUTES

(Approved April 16, 2023)

Invited: Peter Rogers (MB Chair), Lynne Brewer (BC Fed), Maxine Marchenski (BC), Gundie Volk (BC), Munira Peermohamed (AB), Bernie Chrisp (MB), Lesly Andrews (MB), Russel Scott (SK), Pamela Scharfe (ON), Ken Gorman (ON) Leonard Gallant (NS/PEI), Joe Bradley (NS/PEI), Patrick Murray (NL)

Regrets: Nelson Fok (AB)

NOTE: * denotes that a document was circulated for the board to review prior to the meeting

| # | Item | Discussion | Action | Lead |
|-----|-----------------------------|---|--------|------|
| 1.0 | Welcome & Roll Call | <p>The Chair called the meeting to order at 12:00 pm (Central)</p> <p>The Chair welcome a 2nd representative form the CIPHI AB Branch, Retired Member Munira Peermohamed (bio was provided in the meeting package).</p> <p>Motion No. 1...That Munira Peermohamed CPHI(C) let her name stand for membership on the Retirees Advisory Committee as a representative of the CIPHI AB Branch.</p> <p>Moved: Peter Rogers</p> <p>Seconded: Pamela Scharfe</p> | | |
| 2.0 | Agenda | | | |
| 2.1 | Minute Taker: | <ul style="list-style-type: none">Pam volunteered to take the minutes. | | |
| 2.2 | Agenda approval/additions * | <p>Motion No. 2...That the agenda be adopted.</p> | | |

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| | | <p>Moved: Peter Rogers</p> <p>Seconded: Bernie Chrisp</p> <p>Carried</p> | | |
| 2.3 | Draft Meeting Minutes* | <p>Motion No. 3... That the draft November 20, 2022, minutes be approved.</p> <p>Moved: Peter Rogers</p> <p>Seconded: Pamela Scharfe</p> <p>Carried</p> | | |
| 3.0 | Business Arising: | | | |
| 3.1 | 2022 Salary Survey | <ul style="list-style-type: none"> • Waiting on the NEC to finalize and approve the document. • Niagara Region Public Health ON advised that they recently approved a new agreement and were to send the updated information. • Discussed this being a living document that can be updated and posted on the CIPHI website with a current date. | Completed | All |
| 3.2 | Senators Forum 2021 Year in Review * | <ul style="list-style-type: none"> • The newsletter is finalized, and all are asked to review and send Pam comments by Jan. 25th. | <ul style="list-style-type: none"> • All to review & send comments to Pam by Jan. 25th | Pam |
| 3.3 | Retirees Survey Questions* | <ul style="list-style-type: none"> • Survey extended to January 9th • Analysis of data report provided in meeting package. • Once report is finalized the report will be shared with retirees and the NEC> | <ul style="list-style-type: none"> • A final report to be finalized & sent out to RAC for comment. | Pam |

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| 3.4 | CIPHI Webinars of interest to retirees and pre-retirement CPHI(C) (within 5 years of retiring) | <ul style="list-style-type: none"> • RAC come up with topics of interest. • RAC could survey retirees for topic ideas. • For future discussion with NEC's Director of Education Kari-Engele-Carter who could perhaps join us at a future meeting. | | |
| 3.5 | 2022 Year in Review Senators Forum Newsletter | <ul style="list-style-type: none"> • Pam volunteered to be the Senators Forum editor and asked for theme ideas for the 2022 year in review is already underway with plans to have it finalized and sent out before the end of Feb. • A couple ideas so far: <ul style="list-style-type: none"> ○ Collect pandemic experience of those who assisted with surge capacity and returned to work FT or PT. ○ Feature 50 year member & Life members. • Require a letter from the new RAC Chair Peter Rogers and Peter to invite our new national president to provide a letter of greetings. A comment was made that this used to be the usual practice. | <ul style="list-style-type: none"> • All to provide ideas & information to Pam. • Peter to provide greeting letter. • Peter to invite Casey to provide a letter. | |
| 4.0 | Standing Items: | | | |
| 4.1 | CIPHI NEC | | | |
| 4.1.1. | NEC consideration of designating the RAC as a formal committee of CIPHI as opposed to an ad hoc committee. | <ul style="list-style-type: none"> ○ Draft bylaw* developed by Peter, Ken, & Pam ○ RAC discussed and all in agreement that we move forward with discussions with the NEC Executive and Branch Presidents. ○ Peter asked when the final edits are finalized he would like RAC Reps to discuss with their Branch Executive Collect pandemic experience of those who assisted with surge capacity and returned to work FT or PT. | <ul style="list-style-type: none"> ○ Draft to be finalized with a date and "draft" marking. ○ All to review & comment within 1 week. | Peter |

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| 4.1.2 | CIPHI Website – RAC Page | <ul style="list-style-type: none"> ○ Pam advised that Website access is still pending, and she has yet back from either Natalie or the Be The Change Group. | <ul style="list-style-type: none"> ○ Pam to follow-up with Natalie | |
| 4.1.3 | Outreach to all retirees & CIPHI National News email listserv | <ul style="list-style-type: none"> ● Pending ● As of Dec. 31, 2021, there were 22 Life & Retired for a total of 103. ● Pam has created email circulation lists as follows for CPHI(C) retirees: <ul style="list-style-type: none"> ○ CIPHI Life Members (22) ○ CIPHI Retired Members (81) ○ CIPHI CPHI(C) Non-Members (71 emails to date) ○ All of the above combined | <p>NEC to get back to RAC once updated platform is determined. Listserv sign up is located at the bottom of the website main page</p> | All |
| 4.1.4 | CIPHI 50 Year Membership Award* | <ul style="list-style-type: none"> ● Discussed with the NEC a protocol to ensure that 50-year members are recognized when they reach 50 year and to also receive the award and pin in a timely manner. The RAC members are available to support the Branches in presenting the awards. This is a very important milestone that needs to be celebrated. ● RAC also suggested an acknowledgment of the 60 and 70 membership milestones. RAC to develop a proposal. ● NEC to discuss how RAC can be more involved with the 50-year members and perhaps all the CIPHI awards. | | |
| 4.1.5 | 2022 Salary Survey | <ul style="list-style-type: none"> ● Once survey is approved and listed on the CIPHI website the Chair will send a copy to the ASPHIO Participants. | | |
| 4.1.6 | Honouring Newly Retired CPHI(C) at CIPHI AGM | <ul style="list-style-type: none"> ● The NEC do not support this initiative for a variety of reasons including the time it would take to name all the retirees. This should be a Branch responsibility. The RAC can list names in the annual Senators Forum. | <p>RAC to follow-up with the CIPHI Branches to obtain information when CPHI(C)s retiree.</p> | |

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| 4.1.7 | How can the RAC assist the NEC and Branches? | <ul style="list-style-type: none"> Pending | | |
| 4.1.8 | Honouring CPHI(C) Centenarians | <ul style="list-style-type: none"> The RAC suggested a certificate that could be issued by the NEC. Casey The RAC offered if the idea is ratified by the NEC to develop some draft certificates for consideration. | | |
| 4.1.9 | Creation of National Mentor Award in honour of Charlie Young | <ul style="list-style-type: none"> Russell Scott suggested this award. The incoming CIPHI National President Casey Neathway to discuss with the NEC and for ratification. | RAC to send a proposal on the establishing this award. Peter to Russell | |
| 4.1.10 | Professional Development for retirees (CoPE) | <ul style="list-style-type: none"> Pending | The Chair to discuss with the CoPE Chair. | |
| 4.1.11 | Retired BOC Examiners | <ul style="list-style-type: none"> Pending | The Chair to discuss with the BOC Chair. | |
| 4.2 | Committee Member Recruitment | <ul style="list-style-type: none"> AB (1) Munira Peermohamed SK (1) NB & QC (2) NL (1) The Chair advised that Tim Roark, BC advised they would like to do a profile on RAC member profile for Maxine. Pam also provided information for Gundie and Lynne who are also CIPHI BC Branch members. | | |
| 4.3 | Retiree Directory | <ul style="list-style-type: none"> Nothing new to report | ONGOING | All |
| 4.4 | Retirement/Condolence Letters | <ul style="list-style-type: none"> | | Pam |

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| 4.5 | Social Media (Facebook) | <ul style="list-style-type: none"> Facebook CPHI(C) Retirees group now up to 52 members | ONGOING | Pam |
| 5.0 | New Business: | | | |
| 5.1 | | | | All |
| 5.2 | | | | All |
| 6.0 | Meeting Adjournment: at 1:30 pm (Central) Next Meeting: April 16th (Central) 2023 Meeting Dates: June 25th, October 15th | | | |