
CIPHI Retirees Advisory Committee

Virtual Meeting No. 4 - 2023

Sunday, October 29, 2023

12:00 pm Central Time

MINUTES

(Approved January 21, 2024)

Invited: Peter Rogers (MB Fed Chair), Lynne Brewer (BC Fed), Maxine Marchenski (BC), Munira Peermohamed (AB), Bernie Chrisp (MB), Pamela Scharfe (ON), Ken Gorman (ON), Leonard Gallant (NS/PEI), Joe Bradley (NS/PEI), Sharon Williams (NL), Gus Skinner (NB)

Regrets: Patrick Murray (NL), Gundie Volk (BC)

#	Item	Discussion	Action	Lead
1.0	Welcome & Roll call	The Chair called the meeting to order at 12:06 pm (Central).		
2.0	Agenda:			
2.1	Minute Taker	<ul style="list-style-type: none">Pam volunteered to take the minutes.		
2.2	Agenda additions/approval	Motion No. 2... That the agenda be adopted. Moved: Peter Rogers Seconded: Bernie Chrisp Carried		
2.3	Draft Meeting Minutes	Motion No. 3... That Sunday, June 25, 2023, minutes be approved with addition of Ken Gorman to "present". Moved: Peter Rogers Seconded: Munira Peermohamed Carried		

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3.0	Business Arising:			
3.1	CIPHI Webinars of interest to retirees and pre-retirement CPHI(C) (within 5 years of retiring)	<ul style="list-style-type: none"> • Peter and Ken lead working group. • Committee members to send topic ideas to WG. • Pam suggested another survey specific to topics and a 2nd part including what type of benefits are they expecting for their membership. All agreed to proceed with survey. Munira volunteered to review a draft survey. 	<ul style="list-style-type: none"> • Survey retirees • Once we have developed a list of topics request Kari Engele-Carter, CIPHI Director-Education participate in a RAC meeting to discuss logistics. 	Ken & Peter
3.2	RAC Report to 2023 CIPHI National AGM Sept.	<ul style="list-style-type: none"> • Peter & Len were online, and Pat & Gus attended in person. • Those online found poor sound & video quality again this year. • Peter provided corrections to the RAC section in the 2022 AGM minutes. • The NEC removed our honouring of past RAC member & Senators Forum newsletter editor Jim McCorry from the RAC AGM report submitted in the past AGM reports honoured former committee members: Charlie Young (2020), Mike Bragg (2021), Murray Lewis (2022). • Peter inquired during the BOC report about retirees as BOC examiners & told retirees need to maintain PDHs to be considered as examiners. 		
3.3	Ontario Retirees Get Together	<ul style="list-style-type: none"> • The RAC partnered with the CIPHI ON Branch to host: <ul style="list-style-type: none"> ○ an annual branch golf tournament, ○ a retiree get reunion, 		Pam &

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		<ul style="list-style-type: none"> ○ an opportunity to fund raise for CIPHI's charitable division – the EHFC who hosted the annual Ron de Burger Memorial putting contest hosted by Ron's family, and ○ presentation in person CIPHI 50-year member awards from 2021 Allan Campbell and George Addario and 2023 Klaus Seeger. 		Ken
3.4	Monthly Email to Retirees	<ul style="list-style-type: none"> • MailChimp email application has been chosen. • Plans will be to have content enough for each month to send. • Hopefully there will be enough interest to grow our current retirees email circulation list. 	<ul style="list-style-type: none"> • A first draft for the month of November will be sent out via email for review by RAC. 	Pam
4.0	Standing Items:			
4.1	CIPHI NEC:			
4.1.1	RAC Terms of Reference	<ul style="list-style-type: none"> • Pending – response from NEC 		
4.1.2	Salary Survey	<ul style="list-style-type: none"> • Pam to follow-up with Casey on the status of the Nov 2022 salary survey produced by the RAC. 	<ul style="list-style-type: none"> • Pam to send an email to Casey. 	
4.1.3	CIPHI Website – RAC Page	<ul style="list-style-type: none"> • Pam has a ZOOM meeting with Be the Change Group tomorrow to discuss the website. Will include the NEC feedback on the RAC maintaining an In Memoriam page on our RAC web page or will a separate page be developed on the CIPHI website we can manage. 		
4.1.4	Outreach to all retirees & CIPHI National News email listserv)	<ul style="list-style-type: none"> • Pending. Waiting on a new email circulation system created by the NEC so that emails can be self-directed to different groups such as retirees. 		All

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4.1.5	CIPHI 50-60-70 Year Membership Awards	<ul style="list-style-type: none"> Peter, Gus & Gundie prepared a one-page document for discussion at today's meeting. Several edits were suggested. Pam took note of the suggestions and will send out later today for another review. ACTION: RAC members to send any further comments to Peter within one week by Nov. 5th. Even if no comments please advise Peter, you have reviewed the document. 	<ul style="list-style-type: none"> RAC to prepare a report for the NEC. Peter, Gus & Gundie 	All
4.1.6	How can the RAC assist the NEC and Branches?	<ul style="list-style-type: none"> Pending 		
4.1.7	Honouring CPHI(C) Centenarians	<ul style="list-style-type: none"> A draft will be prepared for review by the RAC in November. 	<ul style="list-style-type: none"> Prepare a protocol, certificate, & letter from the President 	Pam & Pat
4.1.8	Creation of National Mentor Award in honour of Charlie Young	<ul style="list-style-type: none"> A draft will be prepared for review by the RAC in November. 	<ul style="list-style-type: none"> Prepare a draft proposal for review by the NEC. 	Pam & Pat
4.1.9	Professional Development for retirees (CoPE)	<ul style="list-style-type: none"> Pam suggested that this item dove tails with BOC and have a round table discussion with the BOC, CoPE chairs and the National President about ways to move forward on these two agenda items. 	<ul style="list-style-type: none"> Ken & Pam volunteered to work on this 	
4.1.10	Retired BOC Examiners	<ul style="list-style-type: none"> Pending – same as discussion in 4.1.9 	<p>The Chair to discuss with the BOC Chair.</p> <p>Suggest the Chair discuss with the BOC Chair</p>	

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4.2	Committee Member Recruitment	<ul style="list-style-type: none"> Discussed at last NEC joint meeting. A suggestion was made to consider inviting CIPHI members who are within a few years of retirement. Need to establish criteria. Potential members could also include someone who retired & went into private sector; retired from management & then went back to work as a PHI/EHO; retired but went back to work for another employer. 		Peter
4.3	Retiree Directory	<ul style="list-style-type: none"> Pam continues to work on retiree directory database back to the first certificate issued. Directory will include all CPHI(C) issued, members, non-members, and deceased. A lot of the contact information is out of date for non CIPHI members. The directory will also now include name changes since certification due to marriage or other reasons for name change. 		All
4.4	Retirement/Condolence Letters	<ul style="list-style-type: none"> Retirement: John Cannan (ON) Condolences since our last meeting: 		Pam
4.5	Social Media (Facebook)	<ul style="list-style-type: none"> Nothing new to report. 		Pam
5.0	New Business:			
5.1	National Award Nominations	<ul style="list-style-type: none"> Defer to next meeting. 		Pam
5.2	Next meeting with NEC	<ul style="list-style-type: none"> Once the draft minutes are prepared, Peter will suggest a meeting date for mid Nov with the NEC Executive. 	<ul style="list-style-type: none"> Munira & Joe will participate. Peter to confirm date with Casey. 	All
5.3	2023 Year in Review Senators Forum	<ul style="list-style-type: none"> Plan is to finalize a draft before the end of November. 	<ul style="list-style-type: none"> Draft will be sent for RAC members to 	All

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		<ul style="list-style-type: none"> ○ Fraser, Rheal, (NS/PEI) ○ Terry, Douglas (SK) • The following CIPHI Members should be eligible to receive the 50-year award in 2025: <ul style="list-style-type: none"> ○ Brewer, Lynne (BC) ○ Rogers, Peter (MB) ○ Sokolowski, Richard (MB) ○ Scharfe, Pamela (ON) ○ Walker, Douglas (ON) • The CIPHI national award protocol requires that the individual branches must verify with their records that the person is eligible for the award. 	<p>person presentations where possible.</p>	
5.6	Stories of interest to CIPHI Membership	<ul style="list-style-type: none"> • Peter has been working on an interest story that would detail the last person to receive the CSI certificate; the last recipient of the CPHA certificate; and the first recipient of the CIPHI certificate (Dennis Alyne). 	<ul style="list-style-type: none"> • RAC members to share any other ideas they might have for future Senator Forum newsletters. 	All
5.7	2024 Meeting Dates	<ul style="list-style-type: none"> • Committee members • Jan 21st, March 17th, June 2nd, Oct 2nd 		
6.0	Meeting Adjournment: at 1:42 pm (Central) Next Meeting: Sunday, January 21, 2024			