

Environmental Health Officer

Department: Health and Wellness

Location: Charlottetown

Position: Full-time Classified (Commencing Immediately)

Employment Type: Permanent - UPSE

Hourly Salary Range: \$32.19 - \$40.23

Annual Salary Range: \$62,771 - \$78,449

Pay Level: 16

Bi-Weekly Hours: 75.0 hours bi-weekly

Posting ID: 162606-0524HWPI

Closing Date: Wednesday, May 22, 2024 **5:00 p.m.**

Open to: Public

The Department of Health and Wellness is committed to Equity, Diversity, Inclusion and Accessibility. Our goal is to build a public sector workforce that reflects the diverse communities we serve and to promote welcoming, diverse, inclusive, respectful workplaces that are accessible to all. We welcome all interested individuals including Indigenous People, persons with disabilities, Black, racialized, ethnic and culturally diverse groups, as well as people regardless of their sexual orientation, gender identities, and gender expressions. Those looking for more information are invited to visit our [Equity, Diversity, and Inclusion Policy](#).

The purpose of this position is to protect and promote the health of the public through inspections, consultation, education, and investigation of public and private services and facilities through Environmental Health's Provincial Inspection Programs and Consulting Services with additional functions.

Duties will include but are not limited to:

- Performing inspections under the Public Health Act, Smoke-free Places Act, Tobacco and Electronic Smoking Device Sales and Access Act, Early Learning and Child Care Act and Community Care Facilities and Nursing Homes Act;
- Educating and working with operators to correct unsatisfactory inspection items and pro-actively identify and remedy inspection items needing improvement;
- Consulting with operators, public, government departments and community organizations regarding the interpretation and application of legislation listed above and operational policies;
- Investigating food-borne and waterborne illness outbreaks, providing advice on investigation techniques, interpreting laboratory results and implementing remedial actions;
- Assessing public health risk and responding to public questions, concerns and complaints regarding environmental health issues;
- Assessing safety of processed, RTE (Ready-to-Eat) foods procedures;
- Providing daily education and instruction to operators in safe food handling control of communicable disease and environmental hazards;
- Conducting public health investigations under the Environmental Health Program as the result of a complaint or inquiry involving a wide range of items such as: sewage, garbage, rodents, insects, animal bites, enteric illness/outbreaks, etc.
- Drafting and issuing health orders to operators in collaboration with the Manager of Environmental Health/Senior EHO, CPHO and legal;

- Providing rotational on-call coverage as part of Environmental Health's 24x7 on-call service;
- Other related duties.

Minimum Qualifications:

- Must have a Bachelors' degree in Science/Technology in Environmental Health.
- Must have a Certificate in Public Health Inspection (Canada) from the Board of Certification of the Canadian Institute of Public Health Inspectors (CIPHI).
- Continuing professional education in areas of specialization.
- Experience working in legislation associated with Environmental Health and other Acts.
- Computer knowledge.
- Teaching ability in delivery of standardized courses - directed primarily to adult learners.
- Strong oral and written communication skills, good interpersonal, presentation and conflict resolution skills.
- Ability to interpret and apply legislation.
- Valid driver's license and access to a reliable vehicle.
- Good previous work and attendance record.
- The successful applicant must provide a satisfactory Criminal Records Check prior to commencement of employment.
- Additional relevant education and experience will be considered an asset.

This competition may be used to fill future job vacancies.

Preference will be given to UPSE Civil employees as per UPSE Collective Agreement.

Please Note: Please ensure the application clearly demonstrates how you meet the noted qualifications as applicants will be screened based on the information provided. We would like to thank all applicants for their interest; however, only those who are selected for an interview will be contacted.

Where possible, submitting an electronic resume or job application is preferred. Otherwise, please return forms to PEI Public Service Commission, P.O. Box 2000, Charlottetown, Prince Edward Island, C1A 7N8. Applications may be sent by fax to (902) 368-4383. IT IS THE RESPONSIBILITY OF THE APPLICANT TO CONFIRM RECEIPT OF THE APPLICATION, BY TELEPHONE OR IN PERSON PRIOR TO THE CLOSING DATE. Please ensure that the appropriate Posting ID number is stated on all application forms. You can apply online or obtain an application form by visiting our web site at www.jobspei.ca. Forms may also be obtained by contacting any PEI Government office, ACCESS PEI Centre, Regional Services Centre, or by telephone (902) 368-4080.

No. 6 on Forbes' list of Canada's Best Employers 2024

The Public Service is inspired to make a positive impact and proud to shape the future of our Island Community.