

# OPH - Public Health Inspector

Requisition ID: 13667

Department: Ottawa Public Health

Service: Ottawa Public Health Dept.

Branch: Environmental Health and Infectious Diseases Service

Employment Type: 6 Full-time Permanent

Work Hours: 35.00 hours per week

Affiliation: CUPE 503 Inside/Outside

Salary Information: \$74,215.96 - \$86,841.30 annually (2024 rates of pay)

Location: 100 Constellation, Nepean

City: Ottawa, ON

Job Category: Ottawa Public Health

Application Close: 10/07/2024

## **JOB SUMMARY**

The Environmental Health and Infectious Disease branch (EHIB) is responsible for implementing Ontario's Public Health Standards with a focus on environmental health protection, infectious diseases, and outbreak management, as well as enforcement of relevant regulations under the Health Protection and Promotion Act (HPPA). EHIB develops, implements, and evaluates inspection services and programs, and is responsible for enforcement of relevant federal, provincial, and municipal legislation and Public Health policy.

You are responsible for monitoring and enforcing the maintenance of provincially and municipally legislated standards of public health protection, environmental sanitation and occupational health and safety; for helping to prevent and control the occurrence of communicable diseases and exposure to toxic chemicals and physical agents in the environment; and for promoting optimal health in our community. Multiple positions are available on teams within EHIB, including the Safe Food and Water, Infection Prevention and Control, and Healthy Environments teams. New team members will be placed on teams based on position availability, relevant experience, and interest.

## **EDUCATION AND EXPERIENCE**

Completion of 4 year university degree in Environmental Health

Minimum of 3 years of related experience in the field

## **CERTIFICATIONS AND LICENCES**

Certificate in Public Health Inspection (Canada)

## **KNOWLEDGE**

- Knowledge of Public Health Issues related to Environmental Health and Inspection.
- Knowledge of municipal/ provincial legislated standards of Public Health including food control, environmental health and communicable disease control.
- Skilled at inspecting, investigating and assessing food establishments, swimming pools, institutions and ensuring compliance with relevant legislation or reporting problems and recommending corrective action.
- Design, organize, promote and deliver educational workshops/seminars.
- Prepare reports, compile data and maintain records.
- Participate in court actions/ and or inquests or appeal hearings, serving as an expert witness and/ or Provincial Offences Officer.

- Undertake special projects as assigned.

### **COMPETENCIES, SKILLS AND ABILITIES**

- Self motivated, able to work independently and as part of a multi-disciplinary team.
- Excellent interpersonal skills, able to relate key information and deal with the public in a professional, cordial manner.
- Superior problem solving and conflict resolution skills.
- Able to work with a variety of external clients including clients from various multi-cultural groups.
- Capable of handling a high-volume, multi-task workload including emergency situations.

### **WHAT YOU NEED TO KNOW**

- Language Requirement: English oral, reading, writing
- Police Record Check: The successful candidate will be required to complete a Criminal Records and Judicial Matters Check with the Police Services detachment in their jurisdiction to the City of Ottawa's satisfaction.; Police record checks completed by a third-party company will not be accepted.
- Driver's License Requirement: A valid Ontario unrestricted G class driver's license (or provincial equivalent) with no more than 6 demerit points accumulated
- You may initially be paid 95% of your starting rate of pay, in accordance with the collective agreement.
- Immunization Policy: OPH has an immunization policy requiring all employees to report their COVID-19 and Influenza vaccination status annually
- Please save a copy of the job poster. Once the closing date has passed, it will no longer be available.

We wish to thank all applicants for their interest and effort in applying for this position. Only candidates selected for interviews will be contacted.

The City of Ottawa promotes the principles of diversity and inclusion and adheres to the tenets of the Canadian Human Rights Act and the Ontario Human Rights Code. We encourage applications from members of Indigenous, Black and other racialized communities, persons with disabilities, women and non-binary persons, persons of all ethnic origins, religions, sexual orientations, classes, gender identities and expressions.

Candidates are encouraged to self-identify as a member of one or more designated employment equity groups in the self-identification questionnaire.

The City of Ottawa provides accommodation during all parts of the hiring process, upon request, to applicants with disabilities. If contacted to proceed to the selection process, please advise us if you require any accommodation.

Accessible formats and communication supports are available upon request. Please contact the [HR Service Centre](#) at 613-580-2424, extension 47411.

Apply now: [OPH - Public Health Inspector Job Details | CityofOttawa](#)