



St. Thomas Site
Administrative Office
1230 Talbot Street
St. Thomas, ON
N5P 1G9

Woodstock Site
410 Buller Street
Woodstock, ON
N4S 4N2

Public Health Inspector - Temporary Full Time

Woodstock, ON, Canada Req #305

Monday, June 24, 2024

Posting Closes: Wednesday July 3, 2024.

Southwestern Public Health prides itself on the flexible work environment that employees have come to appreciate and value. SWPH is a workplace where employees are integral to the research, planning, collaborative efforts and delivery of programs and services.

This position is presently located at the Woodstock site.

This position is anticipated to extend until August 18, 2025, subject to availability of work and funding.

Reporting to the **Program Manager**, the Public Health Inspector (PHI) provides public health inspection services to communities, institutions, and individuals throughout the life cycle for the purposes of promotion of health, prevention of illness and injury, and control of infectious diseases.

PHIs are actively involved in the delivery of the following Health Protection Programs: Control of Infectious Diseases, Food Safety, Safe Water, Rabies Prevention and Control, Infection Control, Vector Borne Diseases, Climate Change, Personal Services Settings, Risk Assessment and Inspection of Facilities and Health Hazard Management and Prevention. Responsibilities include inspection and enforcement of applicable sections of the *Health Protection and Promotion Act*, and its regulations and protocols, the Ontario Public Health Standards, and associated Protocols as well as this agency's internal policies and procedures, all of which are amended from time to time.

Qualifications:

EDUCATION

- Current Certificate in Public Health Inspection (Canada) C.P.H.I.(C)
- Four (4) year degree from a post-secondary academic institution that is accredited by the Board of Certification of the Canadian Institute of Public Health Inspectors (CIPHI) or equivalent

KNOWLEDGE & EXPERIENCE

- Minimum one (1) year on the job experience is preferred
- Sound base in public health theory, principles and concepts and health education and promotion strategies, environmental health, infectious disease control, epidemiology, and biostatistics
- Knowledge of applicable legislation (e.g., Health Protection and Promotion Act, Day Nurseries Act, Provincial Offences Act, Safe Drinking Water Act, etc.) and related regulations/standards/manuals/protocols as they relate to environmental and public health
- Knowledge of and experience working with Public Health Inspection competencies
- Knowledge of the judicial process
- Knowledge of information systems and other appropriate technologies including computer usage skills (e.g., Word, Excel, PowerPoint)

SKILLS & ABILITIES

- Ability to work as a member of an interdisciplinary team including the ability to work collaboratively
- Investigative, observational, and decision-making skills
- Good written and verbal communication skills, including facilitation, conflict negotiation and advocacy as well as problem solving skills
- Teaching, learning theory and adult education principles
- Ability to participate in program development, management, and evaluation
- Ability to participate in process of community development and development of public policy
- Committed to lifelong learning and involvement in professional associations such as CIPHI and its Continuing Professional Competencies Program

SPECIAL CONDITIONS

- Valid Ontario Driver's license and access to a reliable vehicle
- Accountable for complying with the Ontario Public Health Standards
- Adheres to principles, standards, professional/personal boundaries, and codes of conduct established by CIPHI and organization policies
- Ability to work flexible hours when necessary, including in an on-call capacity
- Adherence with PHIPA and SWPH's policies and procedures

Terms and conditions of employment are in accordance with CUPE Collective Agreement.

Salary Range: \$40.43/hr to \$47.32/hr (70 hours in a two-week period).

Will receive vacation pay each pay period as well as pay in lieu of benefits following successful completion of the probationary period. Offered enrollment in the OMERS pension plan (if enrolled, in lieu benefits will reduce).

A criminal reference check completed within the last six (6) months from a Canadian Police Information Centre (CPID), inclusive of vulnerable sector screening, will be required of the successful candidate.

Immunization Requirements: Provide documentation you have received two (2) doses of the Covid-19 vaccine, plus at least one booster dose, and acknowledgement to follow Southwestern Public Health's policies and processes related to COVID-19 management in the workplace.

Southwestern Public Health strives to meet the standards set out in the Accessibility for Ontarians with Disabilities Act (AODA) Customer Service Regulation, and will support candidates to modify our recruitment and selection process, should there be a need to modify or remove barriers to accommodate those with disabilities, if requested. Should a candidate be contacted and require accommodation at any point throughout the recruitment and selection processes, please notify the Human Resources representative who has contacted you.

Other details

- Job Family CUPE
- Pay Type Hourly

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