

## **Public Health Inspectors (3 Positions) #24-123 (Job Opportunity)**

**Full-time Limited (up to December 27, 2024, with possibility of extension) – Recruitment #24-123 (CUPE)**

**Division:** Health Protection Division

**Location:** Main Office – 1300 Paris St., Sudbury

**Current Work Location Arrangement: Partial On-site** – The position requires a combination of regular on-site and remote work. Reasons and schedules can vary, but worker attends on-site regularly (for example, each week).

**Salary:** \$41.87 - \$47.09/hour (as per CUPE collective agreement)

### **Position summary:**

Public Health Sudbury & Districts is currently seeking a certified Public Health Inspector to work in the Health Protection Division.

Reporting to the Manager, the Public Health Inspector promotes and protects individual and community health through education and enforcement of pertinent provincial Acts and Regulations, municipal by-laws and agency policies. Legislation includes the *Health Protection and Promotion Act*, the *Healthy Menu Choices Act*, the *Skin Cancer Prevention Act*, the *Ontario Building Code Act*, the *Provincial Offences Act*, and the *Smoke-Free Ontario Act* as well as relevant Regulations.

The Public Health Inspector is responsible for taking action to reduce the incidence of communicable disease and health hazards in the community.

### **Responsibilities:**

- Provides technical expertise and field support for all programs by reviewing plans, inspecting, evaluating and applying requirements to ensure compliance with pertinent legislation.
- Using the *Provincial Offences Act*, acts as a Provincial Offences Officer to enforce legislation under the *Health Protection & Promotion Act*, the *Healthy Menu Choices Act*, the *Skin Cancer Prevention Act*, the *Smoke-Free Ontario Act*, the *Building Code Act*, and their respective Regulations.
- Responds to after-hours calls and acts as an in-office duty inspector and after-hours on-call inspector as assigned.
- Investigates cases and outbreaks of enteric diseases and provides follow-up as required.
- Develops and presents training courses and workshops to food handlers, pool operators, small drinking water system operators, and other sectors as needed using appropriate teaching aids.

- Contributes to the development of program plans and develops, plans, implements, coordinates and evaluates assigned projects in consultation with the manager and other team members as required.
- Excellent organizational abilities and technical competence with a high degree of initiative.
- Ability to work co-operatively and effectively in a multi-disciplinary work environment.
- Demonstrated computer skills.

**Requirements:**

- Bachelor of Applied Science Degree in Environmental Health or its equivalent.
- Current Certification in Public Health Inspection from the Canadian Institute of Public Health Inspectors.
- Current certification or ability to obtain certification in specified time frame as required by the Ontario Building Code (this is a requirement only for permanent Public Health Inspectors).
- Minimum of 2 years experience in public health inspection.
- Experience enforcing the *Health Protection and Promotion Act*, the *Healthy Menu Choices Act*, the *Skin Cancer Prevention Act*, Part 8 of the *Ontario Building Code Act*, the *Provincial Offences Act*, and the *Smoke-Free Ontario Act* as well as relevant Regulations is an asset.
- Experience using the Hedgehog Inspection program is considered an asset.
- Proficiency in both official languages is an asset.
- Maintains current Ontario driver's license and has access to a reliable vehicle with agency required insurance to fulfill position requirements.
- Satisfactory police reference check in accordance with agency policy.
- Ministry of Labour "Worker Health and Safety Awareness in 4 Steps" training certificate is required.

**Send resumés with cover letter to:**

Human Resources, Corporate Services Division  
 Public Health Sudbury & Districts  
 1300 Paris Street, Sudbury ON P3E 3A3

Email: [recruitment@phsd.ca](mailto:recruitment@phsd.ca)

*Please include the recruitment number in the subject line.  
 Please submit your cover letter and resume in one Word or PDF document.*

Tel: 705.522.9200, ext. 570  
 Fax: 705.522.5182

**Application deadline:**

This competition will remain open until the positions are filled.

Learn more about [Public Health Sudbury & Districts](#).

Learn more about [Public Health Sudbury & Districts Pre-Employment Requirements](#).

Learn more about [interviews, collection of information, and accommodation](#)