

## 87<sup>th</sup> Annual General Meeting Agenda

**Monday, November 15th 2021**  
**10:00am to 11:00am Pacific Time**  
**Zoom Platform**

Agenda Item	Notes	Action
1. Call to Order	<p>Meeting called to order at 10:02am by C. Neathway (National President Elect / Meeting Chair)</p> <p>C. Neathway welcomed everyone to the 87th annual general meeting of the CIPHI. C. Neathway shared regrets from Kevin Kapell, National President, as he was unable to attend today's meeting.</p> <p>C. Neathway indicated that the notice of meeting was sent 60 days prior to the meeting and therefore Section 2.04 of By-Law No. 1 of the Canadian Institute of Public Health Inspectors, was met.</p>	
2. Assessment of Quorum	<p><i>As per Section 27(B) of Bylaw No. 1 Section 5.05, fifty (50) members or 20% of the members-in-good-standing, whichever is less, constitute a quorum for a General Meeting of the Institute. If a quorum is present at the opening of a meeting of members, the members present may proceed with the business of the meeting even if a quorum is not present throughout the meeting.</i></p> <p>As per Section 5.05 of Bylaw No. 1, fifty (50) members or 20% of the members-in-good-standing, whichever is less, constitute a quorum for a General Meeting of the Institute.</p> <p>Based upon the number of members in attendance K. Engle-Carter declared that quorum was established. See Appendix 1 for Attendance Lis</p> <p>Therefore the meeting was duly convened.</p>	
3. Appointment of Officials	<p>C. Neathway spoke to recognize the members for their significant contributions in time and knowledge across our nation to the COVID-19 pandemic.</p>	

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	<p>C. Neathway provided information on how the virtual meeting would be conducted. Voting was done by electronic poll either by voting no or abstain. If neither was chosen a vote in favor was recorded.</p> <p>No proxies were submitted as no motions were circulated ahead of AGM.</p>	
3.1. Parliamentarian	<p>Ann Thomas has volunteered to serve this AGM as Parliamentarian. C. Neathway requested a motion to appoint Ann Thomas as Parliamentarian</p> <p>Moved by Gary Tam. Seconded by Erin Teare.</p> <p>All in favour. Motion Carried</p> <p>Without objection, Ann Thomas was appointed to serve this AGM.</p>	
3.2. Sargeant-at-Arms	<p>S. Mergulhao has volunteered to serve this AGM as Sargeant at Arms. C. Neathway requested a motion to appoint S. Mergulhao as sergeant at arms.</p> <p>Moved by Valerie Jackson. Seconded by Tammy MacDonald.</p> <p>All in favor. Motion carried.</p> <p>Without objection, S. Mergulhao was appointed to serve this AGM as Sargeant-at-Arms</p>	
3.3. Scrutineers	<p>As there is to be no vote held, scrutineers will not be required for this AGM.</p>	
4. Introduction of Officers	<p>The Officers of the National Executive Council were introduced. Pictures were shown on presentation by C. Neathway.</p> <p>Officers of the National Executive Council introduced included:</p> <p>Kevin Kapell – National President Kari Engele-Carter – National Past President Casey Neathway – National President Elect</p>	

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	<p>Stephanie Tooke - British Columbia Branch President Meaghen Allen – Alberta Branch President Ryan Philipation– Saskatchewan Branch President Cristina Bueti– Manitoba Branch President Lisa Fortuna– Ontario Branch President Joel-Andre Hachey – New Brunswick Branch President David MacDonald – Nova Scotia and Prince Edward Island Branch President Jillian Young – Newfoundland Labrador Branch President</p> <p>Other members were acknowledged including;</p> <p>Lorelle Pegus -CoPE Chair Keara Shaw- BOC Chair Pam Scharfe- Environmental Health Foundation of Canada and Retirees Advisory Committee Andrew Papadopolous -Environmental Health Review Editor Mike LeBlanc - CIPHI Webmaster Vanessa Nickelo- Social Media Manager</p> <p>Life Members were also acknowledged including:</p> <p>Tim Roark, Pam Scharfe, Klaus Seager, Nelson Fok, Ken Cross, Ann Thomas</p>	
<p>5. In Memoriam</p>	<p>C. Neathway indicated names of members and friends who have passed will be read. Pictures and names of the In Memoriam list appeared on the screen.</p> <p>C. Neathway inquired as to whether there were additional names to be recognized.</p> <p>C. Neathway read the complete list of names. No additions. Members were asked to observe a minute of silence.</p> <p>C. Neathway stood to observe a minute of silence and requested members observe the minute of silence.</p>	
<p>6. Approval of Agenda</p>	<p>Motion to approve agenda as circulated.</p> <p>Moved by Angela Whelan Seconded by Valerie Jackson.</p> <p>C. Neathway asked for discussion regarding errors or omission from the agenda. No discussion.</p>	

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	All in favor. Motion carried.	
7. Approval of Minutes from the 86th Annual General Meeting,	<p>C. Neathway indicated that the minutes of the 2020 AGM were distributed with this year's AGM package. No corrections to the minutes were brought forward.</p> <p>Motion to approve the minutes of the 86th AGM as circulated</p> <p>Moved by Sean O'Toole Seconded by Kyle Lambert.</p> <p>All in favour. Motion Carried</p>	Approved minutes to be posted on the National website ( <a href="http://www.ciphi.ca">www.ciphi.ca</a> )
8. Governance Reports	C. Neathway indicated that the AGM report had been circulated to members and the governance reports are contained within.	
8.1. National Executive Council Report to Membership	<p>C. Neathway spoke briefly to the NEC report. C. Neathway thanked K Engele-Carter for her term as Past President ending December 31, 2021 and noted that her work expanded the strong pillars in the ongoing foundational work of CIPHI.</p> <p>C. Neathway called for questions regarding the NEC report. No questions came forward.</p>	
8.2. Board of Certification Report to Membership	<p>Keara Shaw, Chair BOC, spoke briefly to the BOC report.</p> <p>C. Neathway thanked Keara for the BOC's willingness to adjust as needed during the pandemic.</p> <p>C. Neathway called for questions regarding the BOC report. No questions came forward.</p>	
8.3. Council of Professional Experience Report to Membership	<p>Lorelle Pegus, Chair CoPE, spoke briefly to the CoPE report.</p> <p>C. Neathway called for questions regarding the CoPE report. No questions came forward.</p>	
8.4. Environmental Health Foundation of Canada Report to Membership	<p>Pam Scharfe, Chair EHFC spoke briefly to the EHFC report.</p> <p>C. Neathway called for questions regarding the EHFC report. No questions came forward.</p>	
9. Special Reports		

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9.1 Env Health Review	<p>Andrew Papadopolous was not available at the AGM.</p> <p>C. Neathway called for questions regarding the EHR report. No questions came forward.</p>	
9.2 National Historians Report	<p>Tim Roark, National Historian, was not available to speak to the Historians report.</p> <p>C. Neathway called for questions regarding the National Historians report. No questions came forward.</p>	
9.3 Retirees Advisory Committee	<p>Pam Scharfe, Chair RAC gave a brief update on the RAC report.</p> <p>C. Neathway called for questions regarding the Retirees Advisory Committee report. No questions came forward.</p>	
10. New Business		
10.1. 2021 Award Nominations	<p>No Honorary Membership Award for 2021.</p> <p>Motion to award the 2021 CIPHI Honorary Member Award to</p> <p>2021 CIPHI Life Member Award nomination, as nominated by Gary Tam, BC Branch and Tim Roark, BC Branch, was read into the AGM minutes. 2021 CIPHI Life Member was awarded as voted by NEC to Claudia Kurzac, BC Branch.</p> <p>Nomination information found in Appendix A</p>	
10.2. Acceptance of 2020 Financial Statements	<p>C. Neathway requested a motion to accept the 2020 Financial Statements of the Canadian Institute of Public Health Inspectors as circulated.</p> <p>Moved by Ken Cross. Seconded by Erin Teare.</p> <p>All others in favour. Motion Carried</p>	
11. Adjournment	<p>With there being no more business coming before this assembly the Annual General Meeting is adjourned at _____ PST</p>	

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## Appendix 1: Award Nominations

### 2021 Nomination for CIPHI HONORARY MEMBER AWARD

### 2021 Nomination for LIFE MEMBERSHIP in CIPHI

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## Appendix 2: Attendees

List is sorted alphabetically by Branch

Cortney Hlady  
Edna Christine Nagy  
Sukhman Grewal  
Treena Cottingham  
Heidi Darling  
Jamies Ng  
Syed Adnan Wasti  
Linda Goggin  
Pamela Scharfe  
Anca Nastase  
MichaelStreicher  
Mario Breton  
P Vernon  
Shawn Faris  
Kavindya Peiris  
Lindsey Drake  
NELSON FOK  
Darcy Garchinski  
Christopher  
Beveridge  
Rami Basha  
Melissa Barreiro  
MichaelRubicini  
Christina Wieder  
nadia white  
ThomasNabb  
Lou D'Alessandro  
Holly Mesics  
Aletta Schurter  
Munira Peermohamed  
Ryan Soo See  
Ali Rana  
Mallory Hamid  
Dylon Gallant  
Linda Kerry  
Ali Rana  
Koreen Anderson  
Ann Thomas

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Etrick Blackburn  
Dana Trefry  
Sara Baird  
Claudia Kurzac  
Abimbola Olaobaju  
Rebecca Li  
Kyle Lambert  
Doug Gordon  
Nitin Koli  
Edith Ngeh  
Joelle Thomas  
Danny Lo  
Chinwendu Olike  
amanda hepp  
Akay Hendricks  
MichaelScott  
Janice Gammie  
Simon Jiang  
Khatija Essaji  
Tammy McDonald  
Rebecca Murphy  
Anura Thilakasiri  
Lisa Fortuna  
Jessica Kowalik  
Lori Holmes  
Kelsey Ferguson  
christina milani  
Gary TAm  
Cameron Weighill  
HannahSmith  
Keara Shaw  
Valerey Davidson  
Allyson Veneziano  
John Gibb  
David Parker  
MD RAHMAN  
Julie Swanlund  
Lena Parker  
Moazzam Imran  
Nirvana Bissessar  
Kelsey Kovacevich  
Alexander Murdoch  
Ryan Philipation  
Hassan Hafeez  
Valerey Davidson



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Opeyemi Olabode  
Phi Pham  
Laurie Pike  
Carrie Schrieber  
Firehiwot  
Wondmagegn  
ODION PRINCE  
IGBINEDION  
John Daniel McGee  
Stephanie Walzak  
Jacqualine Treen  
Joël-André Hachey NB  
Branch  
Shiqiang Chen  
Jeremy Vaughan  
Kathleen  
Buchanan  
MichaelMcCann  
Ellen Stewart  
Daria Romanish  
Kimberley  
Cochrane  
Jillian Young  
Joël Martin  
Emily Armstrong  
Danny Martin  
Kenny MacAulay  
Andrew Di Blasio  
Zhen Wang  
Hammad Shakeel  
sarena lee  
Hailey Weber  
Callista Onyekwere  
Fatih Sekercioglu  
Gurpreet Bola  
Matthew Roberts  
heatherhenderson  
Shain Mergulhao  
Chelsie Lindsay  
Janelle LeBlanc  
Ralph Stanley  
Erika Thomas  
Karissa Martin  
Kara Flannigan  
Chinwendu Olike

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Sergei Vassiliev  
Athar Nadeem  
Chloe LeTourneau  
Mavis Agyemang  
Vittoria Vecchiarelli  
Michelle Marcus  
Karen Edgar  
Ciro Bustillo  
Lecompte  
Sophie Fantillo  
Michelle MacLeod  
Faaduma Ali  
Faaduma Ali  
Bamidele Oni  
Pamela Kutuadu  
joelle thomas  
Katelyn Hubercheck  
Jack Davidson  
Meaghen Allen  
Ofelia Tatar  
Jillian Levatte  
Kelly Hughes  
Dave Brown  
Iryna Levytska  
PETER HEYWOOD  
Julie Westover  
David MacDonald  
Nicolas  
Grenon-Raymond  
FatimahOloko  
Lorelle Pegus  
Mark Jackson  
Mike LeBlanc  
Miga Zambaku  
Amy Young  
Ken Cross  
Bonnie Segal  
Rasheedat Bakare  
Bradly Dela Cruz  
Sheena Manota  
Casey Neathway  
VanessaAgira  
Kayla Elms  
Jordan Dickson  
Dion White

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Nicole Lunsted  
Wojciech Drobinia  
Laurel Whitehead-Pauls  
Andrew Brooks  
Erin Teare  
Verna Law  
Ken Cross  
Dean Rombough  
Muhammad Qamar  
Maria Klimenko  
Kornelija Delibasic  
Simona Calapodescu  
Asia Houhoulas  
Barbara Adamkowicz  
Amit Yadav  
Anant Mangat  
Benny Ng  
Erin Lamey  
Stephanie Rivers  
Tonya Pugh  
Tim Sly  
Pamela Khan  
Gordon Moseley  
Anna Miranda  
Yan (Helena) Zheng  
Angela Whalen  
Kenny MacAulay  
Garry Tang  
Tamela Carroll  
Jon Elliott  
John Gibb  
John Cannan  
Sylvanus  
Thompson  
Stephanie Tooke  
Tea Situm  
Adbiel Tabaco  
FNHA Staff-Valerie  
Jackson  
Natalie Lowdon  
Amamchi Amadi  
Vanessa Nickelo  
Karen Hann  
Rylan Yade  
Sean O'Toole

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Klaus Seeger  
Michael Hayduk  
Stacey Sowa  
colin merz  
Adam Vieira  
Jon Elliott  
Hilary MacDonald  
heatherhenderson  
Meghan Zygocki  
Annita Pucci  
Sabras Rk  
Jake Bellai  
Cristina Bueti  
Tim Roark  
Oluyemisi Omisakin  
Ellen Wang  
Kalie Apostle  
Sahibpal Singh  
Brittany Murcar  
David Mac Neil  
Jenny Brown



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