

## CIPHI Ontario Branch Student Conference Bursary Application Criteria

This bursary is open to a student studying environmental public health. Funding from this bursary is used to support attendance at the CIPHI Ontario Annual Educational Conference. Up to a maximum of \$500.00 will be made available to help cover the cost of accommodations and/or student registration. One bursary will be provided annually.

### Criteria

- a) Student applicant must be a CIPHI student member in good standing at least one year prior to application to receive the bursary award.
- b) Priority is given to those who have made a significant contribution to the branch/institute and student profile in environmental public health.
- c) Funds will be remitted upon receipt of conference registration fees/associated expenses (i.e., hotel accommodations). Receipt must be received within 45 days of the conference.
- d) Following attendance at the conference, the recipient must submit a 500-word report on their conference experience to the Membership Support and Engagement councillor of the CIPHI Ontario Branch Executive Council for publication in the Ontario Branch News. The report must be received within 45 days of the conference.
- e) Recipients are only eligible to receive this bursary once.

### Application Process

- a) Complete the attached application and submit to the Membership Support and Engagement Councillor via email to [membership@ciphi.on.ca](mailto:membership@ciphi.on.ca).
- b) Any supplemental information to address significant contribution to the branch/institute and professional development can be provided as per application form.
- c) Applications are due 45 days prior to the branch conference.
- d) Applications will be reviewed by the Membership Support and Engagement Councillor who will forward to the Branch Executive for selection.
- e) Successful applicants will be notified within 30 days of the branch conference.

### Remittance of Award:

- a) The bursary recipient must submit a 500-word report on their conference experience to the CIPHI Ontario Branch via the Membership Support and Engagement Councillor for publication in the Ontario Branch News within 45 days of the conference.
- b) The bursary recipient must submit proof of payment to the CIPHI Ontario Branch via the Membership Support and Engagement councillor within 45 days of the conference.
- c) Once both a) and b) are received and approved by the CIPHI Ontario Branch Membership Support and Engagement councillor, a cheque will be issued to the bursary recipient within 30 days.

## CIPHI Ontario Branch Conference Student Bursary Award Application Form

Name:

Address:

Phone:

Email:

Health Unit or Place of Employment (if applicable):

Do you hold a Student Membership with the Ontario Branch of the Canadian Institute of Public Health Inspectors for at least one year before this application\*?    Yes    No

*\*Note: This will be verified.*

**Supplemental Information:**

In no more than 500 words, please state your contributions to environmental public health, CIPHI and your student profile. Provide details regarding your achievements and or contributions and how attending this conference will support your professional development. (If more space is required, please include it as part of your submission).