

Dave Patterson Memorial Board of Certification Bursary Application Criteria

This bursary is open to an individual sitting the Canadian Institute of Public Health Inspectors Board of Certification examination. Funding from this bursary provides full payment of the board of certification exam (subject to fees set by the Board of Certification).

Criteria:

- a) Applicant must be CIPHI Ontario Branch student member in good standing for two years prior to application.
- b) Applicant must be sitting the examination in the year application is made (April or October).
- c) A letter of reference must be submitted from the practicum employer on institutional letterhead stating why applicant is deserving of the bursary.

Application Process:

- a) Complete the attached application and submit application to the Ontario Branch Membership Support and Engagement Councillor via email, fax or mail.
- b) Applicant will submit a Letter of reference from their practicum employer along with application.
- c) Eligible recipients will be reviewed and selected by the Membership Committee and Ontario Branch Membership Support and Engagement councillor, who will then forward applicants to Ontario Branch Executive Council (OBEC) for final approval.

Remittance of Bursary:

- a) The bursary will be awarded at the AGM and presented at the Awards luncheon during the provincial annual educational conference.
- b) Within 30 days of completing the BOC examination, the bursary recipient must submit:
 - i. A 500-word report on their BOC experience to Ontario Branch Membership Support and Engagement Councillor. This report will:
 - Outline the recipient's BOC experience;
 - Provide recommendations on how to improve the BOC process;
 - Provide recommendations to BOC future students.

Note: This report will be published within the Ontario Branch News.
 - ii. Proof of examination payment to CIPHI Ontario Branch via the Membership Support and Engagement councillor.
- c) Once the above documents are received and approved by CIPHI Ontario Branch executive, a cheque will be issued to the award recipient within 30 days.
- d) Recipients are eligible to receive this award once in a lifetime.

Dave Patterson Memorial Board of Certification Bursary Application Form

Applicant

Individual's Name:

Address:

Phone:

Email:

Health Unit or Place of Employment:

Date of Examination:

I acknowledge that I have been a student member of good standing for at least two years prior to this application. *

Yes No

* This will be verified.

Remittance of bursary:

If selected as the recipient of this bursary, the following will be required:

- Submit a 500-word report detailing BOC experience and any relevant recommendations you feel would be beneficial to future BOCs and students and;
- Receipt of BOC Exam payment

I understand the above requirements.

Name of Applicant:

Signature of Applicant: _____

Date:

Referee

Name:

Address:

Phone:

Email:

Health Unit or Place of Employment:

To the best of my knowledge, the applicant(s) meets the eligibility criteria for the **Dave Patterson Memorial Bursary** and the applicant information provided is accurate. Yes No

Signature of Nominator: _____

Supplemental Information (To be provided by Referee):

Please attach a letter of reference detailing why the nominee is deserving of this bursary. You may include recent contributions to the profession or institute.

Please forward application to Lori Collins, Membership Support and Engagement Councillor via email
at membership@ciphi.on.ca.