
CIPHI Retirees Advisory Committee

Virtual 2024 Meeting No. 2

Sunday, March 17, 2024

MINUTES

(Approved June 9, 2024)

Invited: Peter Rogers (MB Fed Chair), Lynne Brewer (BC Fed), Maxine Marchenski (BC), Gundie Volk (BC), Bernie Chrisp (MB), Pamela Scharfe (ON), Ken Gorman (ON), Joe Bradley (NS/PE), Patrick Murray (NL), Sharon Williams (NL)

Regrets: Gus Skinner (NB/QC), Leonard Gallant (NS/PEI), Munira Peermohamed (AB), Joe Bradley (NS/PE)

NOTE: * denotes that a document was circulated for the board to review prior to the meeting

#	Item	Discussion	Action	Lead
1.0	Welcome & Roll Call	The Chair called the meeting to order at 12:07 (Central)		
2.0	Agenda			
2.1	Minute Taker:	<ul style="list-style-type: none">Pam volunteered to take the minutes.		
2.2	Agenda additions/approval *	Motion No. 2... That the agenda be adopted with the addition of 5.7 2024 CIPHI Retired Membership Moved: Peter Rogers Seconded: Bernie Chrisp Carried		
2.3	Draft Meeting Minutes*	Motion No. 3... That Sunday, January 21, 2024, minutes be approved. Moved: Pamela Scharfe Seconded: Gundie Volk Carried		

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3.0	Business Arising:			
3.1	CIPHI Webinars of interest to retirees and pre-retirement CPHI(C) (within 5 years of retiring) *	<ul style="list-style-type: none"> Discussed survey results report: <ul style="list-style-type: none"> Explore the top 3-5 topics of interests. Review other additional topics as potential articles for future monthly E-newsletters. Next step is to request a virtual meeting with Kari Engele-Carter, CIPHI National Education Director. Ken available from April 19th on to participate in a meeting with Kari. 	<ul style="list-style-type: none"> All Peter to send Kari a copy of the survey & request a meeting. 	Ken & Peter
4.0	Standing Items:			
4.1	NEC Discussion Items:			
4.1.1	RAC Terms of Reference	<ul style="list-style-type: none"> Waiting on the NEC to respond to our January 2024 revisions and as discussed on Feb. 7th at the RAC-NEC joint meeting. Ken & Lynne participated on the Feb. 7th call with the NEC, and they seemed favourable to our feedback, and they would get back to us before our meeting today as they were having an NEC meeting before our meeting. 	<ul style="list-style-type: none"> All Peter sent a note to the NEC Executive last week looking for an update – no response to date. 	
4.1.2	Salary Survey*	<ul style="list-style-type: none"> RAC members need to keep on top of salary increases in their respective areas as going forward the RAC will be responsible for updates. A full review will be conducted by the RAC every 3 years – so the next review will be 2026. NEC received the survey and were favourable to having RAC be responsible for updating and posting on the CIPHI Website. 		Pam

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4.1.3	CIPHI Website – RAC Pages	<ul style="list-style-type: none"> • In Memoriam • Annual Reports to CIPHI National AGM • Minutes • E-Newsletters • Annual Senators Forum Newsletter 		Pam
4.1.4	Outreach to all retirees & CIPHI National News email listserv).	<ul style="list-style-type: none"> • Peter received an email on from President-elect Natalie Lowden that CIPHI National will be replacing the national email listserv with MailChimp in March. 		All
4.1.5	CIPHI 50-60-70 Year Membership Awards	<ul style="list-style-type: none"> • The NEC is OK with draft policy and to provide a budget for RAC to order pins and plaques. • Next step RAC to prepare a budget for pins and plaques & submit to NEC. Pam will contact the CIPHI Office to obtain the pin company contact information. 	<ul style="list-style-type: none"> • RAC to prepare a budget for pins & plaques. 	Peter, Pam
4.1.6	Honouring CPHI(C) Centenarians*	<ul style="list-style-type: none"> • Discussed draft certificate – approved for forwarded to the NEC. • Date to be inserted is the recipient’s “birthdate”. • Recommend to the NEC that the RAC will be responsible for having the certificate printed and framed and personally presented to the recipient or their family. Will submit an expense claim to cover minimal cost for the certificate to be printed and to buy matted frames. 		Pam & Pat
4.1.7	Creation of National Mentor Award in honour of Charlie Young	<ul style="list-style-type: none"> • Pam received input from Pat and prepared a draft for the NEC to consider the creation of a new national award. • Awaiting on letters of support from former friends, colleagues, BCIT current & former faculty and former students to attach to the request. 		Pam
4.1.8	Professional Development for retirees (CoPE)	<ul style="list-style-type: none"> • Pending 	The Chair to discuss with the CoPE Chair.	Ken & Pam

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		<ul style="list-style-type: none"> Pam suggested that this item dove tails with BOC and have a round table discussion with the BOC, CoPE chairs and the national President. 		
4.1.9	Retired BOC Examiners	<ul style="list-style-type: none"> Pending – same as 4.1.8 	<p>The Chair to discuss with the BOC Chair.</p> <p>Suggest the Chair discuss with the BOC Chair</p>	
4.2	Committee Member Recruitment	<ul style="list-style-type: none"> It is important to get our Terms of Reference ratified to include as part of our outreach information package to perspective committee members. 		Peter
4.3	Retiree Directory	<ul style="list-style-type: none"> Pam is working with the CIPHI Office to ensure the certificate numbers and dates issued are correct as Pam was working on a document that appears to be corrupt as certificate numbers and dates were not correct for some retirees. 		Pam
4.4	Retirement/Condolence Letters	<ul style="list-style-type: none"> Upcoming Retirement: <ul style="list-style-type: none"> Pat Masterton, MB Provincial Health (March) Lisa Fortuna, ON, Durham Region Health Dept. (April) Condolences since our last meeting: <ul style="list-style-type: none"> Judy Hishon, ON, retired, Peel Public Health Doug Fralick, ON, retired, Toronto Public Health Don Doran, NB, retired, Health & Welfare Canada 		Pam
4.5	Social Media (Facebook)	<ul style="list-style-type: none"> No change in the number of members 		Pam
5.0	New Business:			
5.1	Next meeting with NEC	<ul style="list-style-type: none"> April 3rd, 5:00 pm Central RAC volunteers to participate – Maxine & Bernie 	<ul style="list-style-type: none"> 	All

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		<p>Topics:</p> <ul style="list-style-type: none"> • Terms of Reference • Centenarian Recognition • Charlie Young Mentor Award • Budget for 60 & 70 member recognition award pins • Framing of Centenarian certificates • Leave to next meeting – Pam will participate and prepare a report on “In Memoriam” page on the CIPHI website, that could be managed by the RAC. 		
5.2	2023 Year in Review Senators Forum	<ul style="list-style-type: none"> • Awaiting letter from National President’s greeting and article on Dennis Allyne first CIPHI issued certificate. • Features: Jim McCorry, history of the CIPHI pins, In Memoriam, recent retirees, 50-year members. 	<ul style="list-style-type: none"> • Pam will send a draft out to the RAC members for review & comment. 	All
5.3	2024 In Memoriam CIPHI AGM	<ul style="list-style-type: none"> • RAC will work again with the CIPHI Office to prepare a list of colleagues who pass away since the 2023 AGM. 		Pam
5.4	2023 50 Year CIPHI Members	<ul style="list-style-type: none"> • The following 50-year members in 2023 have been personally presented their recognition awards: <ul style="list-style-type: none"> ○ Jane Lyster, Feb 10th in Toronto • Presentations pending as requested by the recipients: <ul style="list-style-type: none"> ○ Jacques Nadeau will receive his 2023 in the spring. ○ Peter Wilmott, 2021 recipient will receive in the spring. • Unknown: Mark Allen (reached out to NB/QC President on the status). Pam sent another email to Joel-Andre Hachey, NB, Branch President on March 14th. 		Pam

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5.5	Stories of interest to CIPHI Membership	<ul style="list-style-type: none"> • Last CSI certificate: still researching the recipient. Switched over in 1963 from Peter's research. • Last CPHA certificate: Serge Zibin, BC (Tim Roark has photo). • First CIPHI certificate Dennis Alleyne, ON who has been interviewed by retiree Dennis Persaud, ON which will be featured in the 2023 Senators Forum newsletter. • Other topics: family of PHIs – suggestion for a name as it could be a running feature i.e., All in the Family; Travel Experiences. Peter found a family history back to 1700's of a man (distant cousin in Boston) who was hired to watch over a home with smallpox. • Travel photos of places of public health interest – Broad Street pump. • Searches of old board of health minutes from centuries past. 		All
5.6	CIPHI Email Listserv moving over to MailChimp update*	<ul style="list-style-type: none"> • Peter received an email on Feb 5th from CIPHI President-elect Natalie Lowden who has taken the lead on this NEC project. The plan is to move over to the new system on March 1st. • All CIPHI members were sent an email on Feb. 15th that their MSC email will be added to the new MailChimp mailing list and non-members will be able to subscribe on the CIPHI website. • All CIPHI Committees CoPE, BOC, EHFC and branches who want information sent out on MailChimp will do this by sending a pdf document to the CIPHI National Office who will distribute. 		
5.7	2024 CIPHI Retired Membership	<ul style="list-style-type: none"> • Reminder to renew your 2024 membership. • Request a 2024 retired member list CIPHI Office as of March 31, 2024. 		

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5.8	2024 Meeting Dates	<ul style="list-style-type: none"> • June 2nd meeting need someone to fill in for the Chair as Peter will be away – Ken volunteered to Chair. • Tentative June 17-18 NEC meeting Ken & Pam will participate. • Last meeting - Oct 20th • 2024 CIPHI National AEC will be hosted in Regina in Sept. 23-25, Regina, SK. • 2024 ON Branch Conference will be hosted by Conestoga College, Kitchener, Oct. 20-23 on their Doon campus. 		
6.0	<p>Meeting Adjournment: at 1:30 pm (Central)</p> <p>Upcoming Meetings: June 2nd and October 20th 12:00 pm (Central)</p>			