



# Job Posting

Public Health Inspection Student x 2

Environmental Health Department

CUPE 543.3 /Band 2

Contract up to 4 months

Windsor Site

## Posting Details

<b>Posting ID Number:</b>	9
<b>Employment Type:</b>	Contract, up to 4 months
<b>Union</b>	CUPE 543.3
<b>Number of Positions Available</b>	2
<b>Department</b>	Environmental Health
<b>Location</b>	Windsor
<b>Closing Date</b>	February 28, 2025, 4:30 pm

### Position Summary:

Reporting to the Program Managers in Environmental Health, the Student Public Health Inspector will apply preventive and public health knowledge, techniques, and skills to reduce the incidence of communicable disease, food-borne disease, and health hazards in the community. This position supports the on-going operations of the Windsor-Essex County Health Unit while working in accordance with the Ministry of Health's, Ontario Public Health Standards and associated Protocols and guidelines, the Health Protection and Promotion Act, its' Regulations, and any other pertinent legislation.

The successful candidate must work in compliance with the Occupational Health and Safety Act and all policies and procedures of the Windsor-Essex County Health Unit.

### Position Responsibility:

The Student Public Health Inspector will obtain training relevant for certification by assisting Staff Public Health Inspectors within the department. Student Public Health Inspectors will conduct inspections and investigations within a generalized program under the guidance of certified Public Health Inspectors, and perform such duties while assuring that the objectives of the Board of Certification are being achieved.

Specific duties include:

- Conducting public health inspections and investigations under the Health Protection and Promotion Act, regulations and applicable by-laws
- Investigates complaints, interprets results and takes appropriate action
- Collects samples and specimens, and forwards to the public health laboratory for analysis
- Participate in public health education and promotional activities

### **Position Qualifications:**

#### **Education, training, & experience**

- To be eligible for the position, students must be enrolled in an educational institution in Canada that has an approved environmental health program leading to certification as a Public Health Inspector.

#### **Other Requirements:**

- Working knowledge of Ontario Public Health Standards, Health Protection and Promotion Act and relevant legislation
- Proficiency with current computer applications (Examples: Microsoft Office-Word, Excel, PowerPoint, Internet; E-mail)
- Ability to work independently and collaboratively within an interdisciplinary team
- Ability to plan, organize, and prioritize workloads
- Excellent written and oral communication skills
- Satisfactory vulnerable sector police information search
- Some evening and weekend work may be necessary
- A valid Ontario Driver's Licence, access to a reliable motor vehicle during working hours, and 1 million dollars in liability insurance
- TB Test
- WECHU immunization policies must be adhered to

This position supports the on-going operations of the Windsor-Essex County Health Unit.

The successful candidate must work in compliance with the Occupational Health and Safety Act and all policies and procedures of the Windsor-Essex County Health Unit.

The Windsor-Essex County Health Unit is an Equal Opportunity Employer. In accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code, the Windsor-Essex County Health Unit will provide accommodations to applicants with

disabilities throughout the recruitment, selection and/or assessment process. If selected to participate in the recruitment, selection and/or assessment process, please inform Human Resources staff of the nature of any accommodation(s) that you may require.

## **Application Process:**

Qualified applicants are invited to submit a résumé in confidence through the jobs portal at [www.wechu.org](http://www.wechu.org) by February 28, 2025, 4:30pm.

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