

## POLICY

## POLITIQUE

### National Operating Policy # 5

*Subject: Membership Recognition*

*Approved: December 17, 2010 by the CIPHI Board*

*Revised: February 8, 2025*

#### *Objective and Rationale*

The Canadian Institute of Public Health Inspectors relies on a strong membership as the foundation of the association. CIPHI membership categories reflect the rich diversity of the environmental public health profession. Recognition of members by the Board is important to help sustain the foundation of CIPHI.

#### *Specific Operations*

##### **Regular Members**

All **new**<sup>1</sup> regular members of CIPHI shall receive the following upon receipt and approval of their application for membership and payment:

- Welcome letter for regular members from the National President,
- CIPHI member pin (blue background) and
- Receipt of payment.

<sup>1</sup>**New** - for the purposes of Regular CIPHI membership, a new member is someone who has never been a regular member of CIPHI previously.

##### **Retired Members**

All retired members of CIPHI shall receive the following upon receipt and approval of their application for membership and payment:

- Receipt of payment.

##### **Life Members**

All new life members receive:

- their status noted in the Members Services Centre by the MSC Administrator and payment status for life membership dues is to be noted as "paid" for each membership year
- a recognition award plaque (see NOP#1 Awards)
- a Life Member pin (light blue background with "Life Member" on blue bar)

## **Student Members**

All **new** student members of CIPHI shall receive the following upon receipt and approval of their application for membership and payment:

- Welcome letter for student members from the National President and,
- Receipt of payment.

## **Affiliate Members**

Benefits of membership in the Affiliate Membership classes can be found in NOP #11

## **Honourary Members**

- Honourary members are awarded membership in CIPHI at the Annual General Meeting and remain members of CIPHI “at the pleasure of the Board”.
- Honourary members receive a recognition award at the CIPHI Awards luncheon.
- Honourary members are recorded in the Members Services Centre
- Payment status for honourary membership dues is to be noted as “paid” for each membership year.

## **Long Term Membership Recognition Pins**

CIPHI recognizes long-term memberships in Regular, Retired, Student and Life Membership classes at:

25 years - Blue background with “25 year” bar

50 years - Blue background with “ 50 year” bar

60 years - White background with “60 year” bar

70 years - Blue background with “70 year“ bar

- All years as a member in the qualifying classes are used to calculate total years of membership and do not have to have been consecutive.
- Branch Executive members are responsible for identifying members who are eligible to receive this recognition.
- Pins may be requested from the CIPHI Office and should be awarded to the members at CIPHI Branch function where possible by a Branch Executive member.
- Branch Executive members should notify the MSC Administrator to ensure the member profile reflects this membership milestone.

## **CIPHI Corporate Board Members Recognition Pins**

CIPHI issues pins in recognition of a member’s participation on the following boards:

- National Board President is intrusted with a solid gold President’s pin during their term which is then passed to the incoming President
- Past CIPHI Board President - Silver
- CIPHI Board Director– Red background with “Board of Directors” on gold bar
- Board of Certification – Blue Background with “Board of Certification” on gold bar

- Council of Professional Experience – Blue background with “Council of Professional Experience” on gold bar
- Environmental Health Foundation Canada – Blue background with “Environmental Health Foundation of Canada” on green bar.

### *Accountability*

The CIPHI Board is responsible for overseeing the administration of the membership recognition program

### *Attachments / Appendices*

Attachment: Photo of Pins (Pending)

### *Document Change History*

Initial Draft – September 2007  
Approved – December 2010  
Revised- February 8<sup>th</sup>, 2025